

SPECIAL PROGRAM TRIPS

THE SCHOOL BOARD SUPPORTS AND ENCOURAGES "SPECIAL PROGRAM" TRIPS WHICH SERVE AS AN EDUCATIONAL ENRICHMENT ACTIVITY FOR STUDENTS WITHIN THE GUIDELINES OF THIS POLICY. THE SCHOOL BOARD MAY SPONSOR SPECIAL PROGRAMS REQUIRING STUDENT TRAVEL IN EXCESS OF FIVE (5) CONSECUTIVE SCHOOL DAYS. ALL SUCH TRIPS MUST MEET ALL OF THE RULES LISTED BELOW. THE BOARD AUTHORIZES THE SUPERINTENDENT TO ESTABLISH A PROCEDURE AND CRITERIA FOR REVIEWING REQUESTS FOR SPECIAL PROGRAM TRIPS. THE SUPERINTENDENT OR HIS/HER DESIGNEE SHALL MAKE THE FINAL AND BINDING DECISION ON WHETHER OR NOT THE PROGRAM(S) WILL BE APPROVED.

AUTHORITY: F.S. 230.22 (1) (2)
POLICY ADOPTED: 9/17/87

AMENDED RULES APPROVED: 8/2/94

RULES

1. Special Program Trip requests generated at the school level must be approved by the principal and area superintendent before the Superintendent will consider the request.
2. Requests for Special Program Trips submitted by outside agencies/vendors will be reviewed directly by the Superintendent or his/her designee.
3. Standardized criteria for making decisions on Special Program Trip requests will be developed by the Superintendent. The criteria shall include, but not be limited to, the following:
 - a. academic value
 - b. academic credits, if any, associated with the program
 - c. fulfillment of obligations to interscholastic athletic and activity programs
 - d. effect of the program on the affected student's ability to meet the promotion/graduation requirements
 - e. expenses for the District and affected students and employees
 - f. length of the trip
 - g. safety
4. The Superintendent is authorized to cancel an approved Special Program Trip if he/she determines that one of the criteria under which the trip was originally approved has changed in a significant manner.
5. Students may be denied the privilege of participating in field trips, social and/or extracurricular activities if said student(s) have been disruptive, violate the student code of conduct or fail to conform with school rules and regulations. The final decision on whether or not the student may participate shall be made by the principal with input from the affected staff.

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