5009

CERTIFICATES OF EMPLOYMENT

INDIVIDUALS UNDER EIGHTEEN (18) YEARS OF AGE ARE REQUIRED TO OBTAIN CERTIFICATES OF EMPLOYMENT IN ORDER TO BE EMPLOYED.

IN ACCORDANCE WITH FLORIDA STATUTES AND BOARD POLICY, CERTIFICATES OF EMPLOYMENT SHALL BE ISSUED ONLY BY THE STUDENT WELFARE AND ATTENDANCE DEPARTMENT OR SOMEONE TRAINED BY THE DEPARTMENT TO WHOM SUCH AUTHORITY SHALL BE DELEGATED.

AUTHORITY: F.S. 230.22 (1) (2)
POLICY ADOPTED: 11/13/69 POLICY READOPTED: 9/5/74

RULES

- 1. Students under sixteen (16) applying for Certificates of Employment must present:
 - a. A Promise of Employment Form signed by the employer
 - b. Valid evidence of verification of age
- 2. Students over sixteen (16) applying for Certificates of Employment need present only valid evidence of verification of age.
- 3. The Student Welfare and Attendance Department shall have available Promise of Employment Forms for employers upon request.
- 4. Students may be employed only in such positions and under such conditions as outlined in the Child Labor Laws or specifically excluded therefrom.
- 5. A referral shall be made to the Florida Department of Commerce Field Representative when the possibility exists that a position might be either hazardous or located in a hazardous area for those minors between the ages of twelve (12) and fifteen (15).

AUTHORITY: F.S. 230.22 (1) (2) RULES ADOPTED: <u>1/22/70</u>

AMENDED RULES APPROVED: 9/5/74