

**ACTIVITY BUS POOL**

1. When available, unassigned school buses shall be designated for school-operated activity trips. A bus will be assigned to each high school and designated for use by each school within an Innovation Zone on a first request basis.

As additional buses become available, they will be assigned to middle schools on a first request basis for school-operated activity trips. For purposes of this policy, the Superintendent's designee will determine when a bus is considered extra for assignment as an activity bus.

2. Buses shall be operated by properly licensed employees and volunteers only. All pool bus operators shall undergo the same training as a regular bus operator. The Pupil Transportation Department shall be reimbursed by the school for all training expenses of the pool bus operators.
3. Flat rates per mile shall be charged as determined by the Superintendent or designee.
4. The Superintendent shall develop procedures for the use and operation of activity buses.

AUTHORITY: F. S. 230.22 (1) (2)

Procedures Adopted: 9/5/74; 10/20/83; 2/19/91; 6/15/93

Adopted: 02/17/98

Amended

Procedures