

# Discovery Elementary

## School Advisory Council



### Meeting Agenda

Wednesday, September 3, 2025

Welcome

Krystal Schechter, SAC Chair  
Stephanie Garcia, SAC Secretary

Principal

Dr. Ingrid Osgood,

- 2024-25 School Data Presentation
- Accountability Funds
- CurbSmart Dismissal

Assistant Principal

Ms. Dannyelle deVarona

- Safety & Security
- School Environmental Safety Incident Reporting (SESIR)

School Improvement Plan

Krystal Schechter, SAC Chair

- SAC Elections
- SAC Bylaws

Concerns/ New Business/ Procedures

Meeting Adjournment

Krystal Schechter, SAC Chair

**Next Meeting: Wednesday, October 1, 2025**

**"A Great Place to Bel"**

## ☆ SAC Sign in Sheet for Discovery ES (3962)

Date: 9/3/25













Time: \_\_\_\_\_

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Atkinson, Onan	Community / Business Representatives	No	No	
2	Boutin, Jennifer	Teacher	Yes	No	JBS
3	<del>DeSirell, Kristi</del>	Principal <u>Dr. Ingrid Osgood</u>	Yes	No	
4	Fischer, Amanda	Non-Instructional Support Employees	Yes	No	
5	Garcia, Stephanie	SAC Secretary	Yes	No	
6	Halley, Jose	Teacher	Yes	No	JBS
7	Hartman, Anisha	Gifted Parent of a student at the school	No	Yes	JBS
8	Hosein, Kristel	I-Zone Representative (must be a parent)	No	Yes	
9	Louis-Mills, Patricia	ESOL Parent of a student at the school	No	Yes	
10	Moss, Anela	Community / Business Representatives	No	Yes	
11	Reyes, Clarissa	ESE Parent of a student at the school	No	Yes	
12	Sage, Jessie	SAF Chair (or designee) Parent of a student at the school	No	Yes	
13	Schechter, Krystal	SAC Chair	Yes	Yes	KJS
14	Sherwin, Janette	Parent	No	Yes	
15	<del>Taylor, Ivonne</del> <u>Carolyn Popescu</u>	BTU Steward (or designee)	Yes	No	
16	Thomas, Satara	Pre-K (if applicable - parent or certified teacher)	No	Yes	

## ☆ SAC Sign in Sheet for Discovery ES (3962)

Date: 9/3/25

Time: \_\_\_\_\_

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Patricia Louis Mills		Khamryn		
2	Anatasha Rombaron	Sears	Aydon & Lucas Sears		
3	Jose Halley				
4	Dannyelle de Varona				
5	Shaquoia B. Moore				
6	Jennifer Boutin				
7	Natacha	Berrier	Carina Del Rio		
8	Inez Osgood				
9	Arelle Moss		Aaron Moss		
10	Edelyne Guerres		Emmanuelle Brette		
11	Khadija Elder		Sehman Phoenix Noach		
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# Discovery Elementary

## School Advisory Council



**Meeting Minutes**  
Wednesday, September 3, 2025

### Welcome

Krystal Schechter, SAC Chair

The meeting was called to order by Schechter at 5:15 p.m.

Ms. Schechter began by welcoming everyone to SAC and reviewed the agenda. Ms. DeVarona reviewed the SAC guidelines and procedures:

- The primary objective of the School Advisory Council (SAC) is to identify needs and recommend programs of action. Through a community-wide commitment, the team will foster a positive learning environment, which sets high expectations and meets the diverse needs of the student body. School Advisory Council functions shall include:
- To facilitate the development of the School Improvement Plan (SIP)
- To Monitor implementation of the SIP
- To evaluate the effectiveness of the SIP

### Principal Updates Progress Monitoring Principal

Dr. Ingrid Osgood,

### Accountability Funds

- Ended last year with approximately \$5,000.
- No funds have been spent this year to date.

### New Year Updates/Goals

- Maintain "A" school status.
- Science proficiency decreased by 4 percentage points.
  - Goal: Increase from 55% proficient to 64%.
- Focus on improving the percentage of students in the lowest quartile making learning gains.
  - Goal: Raise learning gains to 72%.
- Reviewed performance of student subgroups for 2024–25:
  - White: 76% proficient, Black: 65% proficient, Hispanic: 69% proficient, Multiracial: 70% proficient, Economically Disadvantaged: 64% proficient, ELL: 62% proficient

### CurbSmart Updates

- Average dismissal time: 22 minutes.
- Car rider data: 291 students picked up on the first day of school; 204 students overall in dismissal group

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# Discovery Elementary

## School Advisory Council



### Progress Monitoring and Safety Principal

Dannyelle DeVarona, Assistant

- **CurbSmart**
  - System in use for efficient dismissal.
- **Campus Monitors**
  - New monitoring locations established.
  - Active supervision in place.
- **School Environment Safety Incident Reporting**
  - 26 types of incidents are tracked.
  - None reported this month.

### Faculty Representatives:

**Principal:** Dr. Ingrid Osgood

**SAC Chair:** Ms. Krystal Schechter

**BTU:** Ms. Pop

**Teachers:** Ms. Jose Halley  
Ms. Boutin  
Ms. Brooks-Moore  
Ms. Garcia

### Parent Representatives and Roles:

**SAF Designee:** Ms. Edlyne Guerrier

**IZ Rep:** Ms. Anelle Moss

**ESE Rep:** Ms. Evince Placide

**ESOL Rep.:** Ms. Patricia Louis-Mills

**Gifted Rep:** Ms. Anisha Hartman

**Business:**

**Parent Reps:** Ms. Khadija Elder

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School Advisory Council



## Election of Officers' SAC Chair

Krystal Schechter,

**Nominations for SAC Chair:** Ms. Krystal Schechter

Ms. Schechter opened the floor for any additional nominations. There were no more nominations from the floor. Nominations for SAC Chair were closed

**Nominations for SAC Secretary:** Ms. Stephanie Garcia

Ms. Schechter opened the floor for any additional nominations. There were no more nominations from the floor. Nominations for SAC Secretary were closed.

**The elected SAC Chair for the 2025-2026 school year is:** Ms. Krystal Schechter

All were in-favor, and none opposed.

**The elected SAC Secretary for the 2025-2026 school year is:** Ms. Stephanie Garcia

All were in-favor, and none opposed.

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# Discovery Elementary

## School Advisory Council



SAC Bylaws  
SAC Chair

Krystal Schechter,

Ms. Schechter reviewed the SAC roles and responsibilities and who serves on SAC.

### Article II: Purpose:

- To facilitate the development of SIP
- To monitor the implementation of the SIP
- To evaluate the effectiveness of the SIP
- To make recommendations to support the SIP
- To assist in the preparation of the school's annual budget

### Article III: Membership:

- A voting member must be present to vote
- SAC Member will be removed after two unexcused absences
- Term: Serve One Year
- Announcement of Election: must be made 1 week in advance

### Article V: Officers:

- Chair and Vice Chair
- Officers are elected annually, installation of new officers is held at the first meeting

### Article V: Duties of the Officers

- Chair: preside at all meetings, represent SAC at district meetings, sign SIP and Budget
- Vice-Chair: Represent the Chair, substitute in the absence of Chair
- Secretary: responsible for all correspondences and notices of meetings, record minutes, maintain record of attendance

### Article VI: Meetings:

- All meetings are open to the public.
- Quorum is the minimum number of members who must be present
- All scheduled meetings will be announced three days in advance
- Meetings will follow the approved agenda
- All meetings will follow Roberts Rules of Order
- Bylaws must be reviewed and approved annually
- Amendments must be approved by the majority of SAC members

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## School Advisory Council



### SAC Bylaws Continued...

#### Discussion – Questions and Concerns

Ms. Schechter opened the floor for questions and concerns. The following items were addressed:

- The Committee agreed to establish a new regular meeting time of 5:15 p.m.
- Members discussed the possibility of offering a Zoom option for future meetings in order to increase attendance and accessibility.
- Updates were shared regarding School-to-Parent communication efforts.

Ms. Halley made a motion to accept the SAC bylaws to govern the 2025-2026 SAC meetings. Ms. Moss seconded the motion. All were in favor, none opposed.

SAC Bylaws were approved.

#### Meeting Adjournment SAC Chair

Krystal Schechter,

Ms. Schechter, SAC Chair, made a motion to adjourn the meeting. Ms. Halley and Ms. Moss seconded the motion. Hearing no objections being made. Meeting was adjourned at 5:58 PM.

Next SAC Meeting: Wednesday, October 1<sup>st</sup>, 2025, at 5:00 PM

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