Coral Glades School Advisory Council

Agenda for Tuesday, 9/1/2026

Location: Den Time: 3-4pm

- Call to Order and establish quorum
- Approval of Minutes
- Principal's Report
- PTSO Report
- SAF Report
- SIP Monitoring
  - https://www.browardschools.com/Page/35378
- Accountability funds
- SESIR (School Environmental Safety Incident Reporting)
- Old Business
- New Business
  - School Improvement Plan progress
  - Upcoming school year timeline
  - Bylaws and voting
  - Composition Report
- Adjournment followed by SAF meeting

SAC Meeting Dates

Tuesday, September 1, 2026

Monday, October 5, 2026

Monday, November 2, 2026

Monday, December 7, 2026
(Joint SAC/SAF)

Tuesday, January 5, 2027

Monday, February 1, 2027

Monday, March 1, 2027

Monday, April 5, 2027

Tuesday, May 3, 2027
(Joint SAC/SAF)

Open to ALL members of the community! If you plan to attend, please email Mrs. Roxanne Brissett at Roxanne.brissett@browardschools.com.

SAC Sign in 9/1/26

Print Name	Signature
Sianna Diaz	
karla Figueroa	
Nathaniel Blanco	
Charlotte Gebbia	
Beth Ackerman	
Carol Brown	
Monica Ocampo	
MaryBeth Gebbia	
Daniel Ramirez	
Tanisha Scott	
Charlotte "Beth" Husserty	
Jessika Moss	
Nicole Morst	
Tamara Schoen	

9/1/24

SAC Sign In

Print Name	Signature	
Danielle Tortorella		
Donald Di Carlo		
Alyssa Rose		
Mark Clapham		
Amrita Mathura	Amrita M.	
Genna Moss		
Gianna Siletta		
Ayden Aronofsky		
Sharon Daniels	Sharon Daniels	Not BCSB employee
Angelina Esteves G.		
Janet Chung		
Vienna Wong	Vienna Wong	
Ivy Burns		
Angie Barbano	Angie Barbano	
Elijah Vargas		
Carrie Forsyth	Carrie Forsyth	
Meghan Forsyth	MAF	
David Tran		
Blen Ayalew		
Cristian Gutierrez	Cristian G.	
Gloria Diaz Crossman		
Danielle Brady		

SAC Member Information Sheet

Please print!

Name:	Birthday:
Email:	
Phone Number:	

Ethnic Background:

Circle all that applies

- White/ Caucasian
- Black/ African-American
- Hispanic
- Multiracial
- Asian/ Pacific Islander
- Native American

Representation:

Circle all that applies

- Student
- Teacher
- Noninstructional Support Staff
- Broward County Schools Employee
- Parent
- ESE Parent
- ELL Parent
- Gifted Parent
- BTU Steward
- Community/ Business representative
- SAF Chair
- Innovation Zone Representative

Indicate membership by circling all that apply

- New Member
- Returning member

Meeting 9/1/2026

Attendance: Dr. Kaplan, Danielle Tortorella, Donald DiCarlo, Alyssa Rose, Amrita Mathura, Genna Moss, Gianna Siletta, Ayden Aronofsky, Sharon Daniels, Angelina Esteves, Janet Chung, Vienna Wong, Ty Barnes, Angie Burbano, Elijah Vargas, Carrie Forsyth, Meghan Forsyth, David Tran, Blen Ayalew, Cristian Gutierrez, Gloria Diaz Crossman, Danielle Bradley, Sianna Diaz, Karla Figueroa, Nathanel Blanco, Charlotte Gebbia, Beth Ackerman, Carol Brown, Monica Ocampo, MarBeth Gebbia, Daniel Ramirez, Tanisha Scott, Charlotte Haggerty, Gessika Moss, Nicole Morst, Tamara Schoen, Roxanne Brissett

Call to Order and establish quorum:

3:00 pm start no quorum

Next meeting will have voting

Review of Agenda

Approval of Minutes

-May 2026- review and make changes to it:

Meghan Forsyth, and PTSO report Elita Robinson, and Cristian Gutierrez

Table voting until next meeting (may and September)

Principals report

2750 students, met projections

SVE and business filling positions at this time

Tardy sweep-worked; prepare for more (random)

Sports great

SGA-homecoming in September

Voting on the additional funds for auditorium-electricity, air conditioning chiller, space larger for auditorium for ADA compliant, drainage which will have to be elevated by 3 inches.

Inflation has skyrocketed the cost of building schools

The money has been allocated for this project and there is money there.

April will be ground breaking if all goes according to plan

18 months to complete

Luffred and Dr. Kaplan are in the final planning phases such as color and concessions stands and what is necessary for the final project

850 seats and black box theater and the auditorium; Coral Glades High School performing center

Attendance and tardies are correlated (too much commonality)

How much money are we spending on the auditorium-

36,000,000 original budget, 45,000,000 new proposed budget

PTSO report

Ms. Forsyth 9/22/26 next meeting, pizza sales start next week again (2 times per month all year)

SAF report

SIP monitoring

Accountability funds

We don't know what it is yet- waiting for district information

SESIR

They only have it up for last school year- tobacco possession or use was the biggest incidence

Old business

New business

SIP

Time line- all dates are provided

Bylaws and voting- bring the bylaws to the next meeting – has the composition of the members , looking for Pre-k parent participation. Circle any rolls you can take on as a member

Composition report and bylaws-voted upon at our next meeting; all students should vote and have a place to vote- going to have this accessible through Canvas

A+ process - 12/7/26 discuss the ballot for the school to vote upon, Monday 12/14 will be the faculty and staff vote, 2/1 SAC will review the voting results and all documents must be turned into the district

*****Review dates page from presentation page of priorities and due dates**

Adjournment of the meeting

Charlotte Gebbia motioned to end meeting at 3:28

MarybBeth Gebbia seconded the motion

SAF meeting-

They have not had elections-

Monarch HS at 6:15 North area advisory- they need a member to do this

Danielle Tortorella , Marybeth Gebbia seconded the notion for a Nomination for SAF chair – Karla Figuera is the winner

Adjourn meeting at 3:35

Beth Ackerman took the notes for both meetings

☆ SAC Bylaws

Coral Glades HS (3861) SCHOOL ADVISORY COUNCIL BY-LAWS

ARTICLE I. NAME

The name of this Council shall be the School Advisory Council.

ARTICLE II. PURPOSE

The primary objectives of the School Advisory Council (SAC) shall be to help identify needs and recommend programs of action. Through a community-wide commitment, the team will foster a positive learning environment, which sets high expectations and meets the diverse needs of the student body.

The School Advisory Council shall be a link between the school and the local community and will serve as a means for participatory management through which the various stakeholders in the school community may assist the school and the school may assist the community. The stakeholders are parents, business people, students, other community representatives, professional educators, and other school staff. The School Advisory Council shall be a resource to the school and school principal. School Advisory Council functions shall include:

- A. To facilitate the development of the School Improvement Plan (SIP)
- B. To monitor implementation of the SIP
- C. To evaluate the effectiveness of the SIP
- D. To provide assistance in the preparation of the school's annual budget
- E. To make recommendations as to the alignment of instructional staffing and instructional materials to support the SIP

The responsibilities and duties of the School Advisory Council will be in accordance with Florida State Statutes 1001.452 and Broward County School Board Policy 1403.

ARTICLE III. MEMBERSHIP

The School Advisory Council shall be representative of the ethnic diversity of the school's student population. In order to satisfy this requirement, the minimum standards for representation shall be as follows:

- Principal
- Teachers
- BTU Steward (or designee)
- Parents
- I-Zone Representative (must be a parent)
- SAF Chair (or designee) Parent of a student at the school
- ESOL Parent of a student at the school
- ESE Parent of a student at the school
- Gifted Parent of a student at the school
- Pre-K (if applicable – parent or certified teacher)
- Non-Instructional Support Employees
- Community / Business Representatives
- Students (required on high school & adult/technical centers—optional at the middle school)
- Community School Representative (if applicable)

A majority (more than half) of SAC members must not be employed by the Broward County School District. Required members include the school Principal, BTU Steward, School Advisory Forum (SAF) Chair (Co-Chair) or designee, Community School Representative, ESE, ESOL, and Gifted parent representatives, and students (if applicable). The ESE, ESOL, and Gifted representative must be a parent of a student at the school. One SAC parent member will be elected as an Innovation Zone (IZ) representative.

SAC members will be elected by their respective peer groups (parents elected by parents, teachers by teachers, etc.) Vacancies will be filled by special elections as needed in the same general manner. Changes in the SAC Composition during the school year must be approved by the School Transformation Office and noted in SAC meeting minutes.

If the elected team is not representative of the school community, as determined by the Principal and/or the Regional Superintendent, the district school board shall appoint additional members to achieve proper representation.

All stakeholders are invited to attend SAC meetings as non-voting participants without regard to membership on the SAC.

- Section 1. Voting: In accordance with the Sunshine Law, a vote of the membership will be taken. All votes must be conducted orally. All members of the Council shall have one vote each. A voting member must be present in person to vote. (See Section Article VI, Section 9.)
- Section 2. Term of Membership: Members of the SAC should attend SAC meetings on a regular basis. A SAC member will be removed from membership after two (2) unexcused consecutive absences from properly noticed SAC meetings. Vacancies will be filled as described above.
- Section 3. Length of Term: Members of the School Advisory Council shall be elected for One year term(s).
- Section 4. Announcement of an election must be made to the various peer groups at least one week in advance. Announcements will be distributed in a manner that ensures the widest dissemination possible within the peer group.
- Section 5. Election of the faculty representatives will take place at a scheduled general faculty meeting.
- Section 6. Election of the parent representatives will take place at a scheduled general meeting of parents.

ARTICLE IV. OFFICERS

- Section 1. Officers of this committee will consist of a Chairperson and secretary.
- Section 2. The officers shall be elected annually at the August meeting.
- Section 3: Installation of new officers will be held at the First meeting of the school year.
- Section 4: If for any reason, an officer is unable to complete the term of office, a new election will be held at the next meeting.
- Section 5. Nominations of SAC Officers:
  - A. There shall be a nominating committee composed of three members who shall be elected by the School Advisory Council at a regular meeting. The committee shall consist of at least one, but not more than two, of current elected officers and the remainder from the general membership.
  - B. The nominating committee will present a slate of candidates for each office at which time nominations from the floor will be taken.
  - C. Nominations for officers will be made from the floor at a School Advisory Council meeting.

ARTICLE V: DUTIES OF THE OFFICERS

- A. The shall preside at all meetings of the Council and will be an ex-officio member(s) of all committees except the nominating committee. The will prepare an agenda at least 7 days in advance for all meetings. A copy of the agenda shall be provided to anyone who requests it. The or designee shall represent SAC at Area Advisory meetings and as a voting member of the school's School Advisory Forum (SAF). The will represent the SAC at District meetings and/or workshops and may choose a designee to attend as necessary. The SAC will sign the school's annual budget (per District Budget Guidelines) as an indication of SAC participation in both processes.

- B. The Secretary shall be responsible for all correspondence and notices of meetings. The Secretary shall keep the minutes of all meetings and assure that copies of the minutes are distributed in a timely manner to Council members. Minutes will be made available to any stakeholder who requests them. The Secretary will keep an accurate record of attendance at all meetings as well as a current roster of all stakeholders.

ARTICLE VI. MEETINGS

The School Advisory Council shall meet regularly and the schedule of meetings for the year will be determined and published in September for the current school year. The SAC and School Advisory Forum (SAF) will schedule a joint meeting semi-annually. Notification of all regular meeting places will be included in the minutes.

- Section 1. Guests: All meetings are open to the public under the Florida Sunshine Law; however, nonmembers / guests may not vote on School Advisory Council issues.
- Section 2. Attendance of SAC members will be kept for all meetings. The Secretary or a designee will take attendance. Attendance records will be sent to the Regional Superintendent.
- Section 3. Minutes of all meetings will be recorded by the Secretary or a designee. Minutes will be sent to the Regional Superintendent, kept on file at the school and posted for public view. Minutes of the previous meeting will be approved at the next meeting, with any additions or corrections noted.

  Minutes will reflect all motions (including: maker of the motion, person seconding and the results of the vote) and any decisions made.
- Section 4. Special meetings may be called by the or by notice of any three (3) members in writing to the .
- Section 5. All scheduled meetings, meeting times, and places will be announced at least three days in advance. Any matter that is scheduled to come before the council for a vote requires at least 3 days advance written notice to all SAC members. Members must be advised of a change in the established date, time or location. All special meetings will require notification.
- Section 6. SAC meetings will be scheduled at times and locations convenient for all stakeholders (parents, students, teachers, business persons, and members of the community).
- Section 7. A quorum is the minimum number of members who must be present at a meeting for business to be conducted and for voting to take place. To establish a quorum, a majority of the membership of the council (more than half the members) must be present at the meeting.
- Section 8. SAC meetings will follow the approved agenda. Each item on the agenda will be discussed to the satisfaction of the members present. SAC meeting discussions will be restricted to those topics on the agenda. Other matters will be deferred to another SAC meeting, to the School Advisory Forum, the PTA/PTO, or the principal.
- Section 9. Voting will be conducted orally by asking all in favor to say "Yea" and those opposed to say "Nay". If there is any doubt as to whether or not there is a majority for or against the vote, a roll call must be taken. Voting on high-stakes issues such as Recognition Funds and Waivers shall be conducted by a roll call. All votes will become part of the minutes. Alternates and proxy votes are not permitted (per Florida's Sunshine Law). All votes will be scheduled early in the beginning of the agenda.

ARTICLE VII. COMMITTEES

- A. The shall create such committees as may be required to promote the objectives of the School Advisory Council.
- B. Committees may include other stakeholders not belonging to the SAC.
- C. The SAC an ex-officio member(s) of all committees except the nominating committee.
- D. All committees shall bring recommendations to the School Advisory Council at the monthly Council meeting.

ARTICLE VIII. UTILIZATION OF SCHOOL IMPROVEMENT FUNDS

- A. A portion of the Education Enhancement Trust Fund (lottery money) is distributed to the school (through the District) for the SAC to use for programs and projects to enhance school performance through the implementation of the SIP.
- B. Per the General Appropriations Act, Accountability Funds may not be used for capital improvements or for projects or programs with a duration of more than one-year. A principal may not override the selection of the use of the money.
- C. School-based decisions concerning the distribution of School Recognition Funds will be the responsibility of the SAC in accordance with procedures established by the District.

ARTICLE IX. SAC TRAINING AND ACTIVITIES

- A. SAC members will have opportunities to engage in training activities and workshops to build the team, orient new members, develop skills, assist in the annual budget process, and gain a better understanding as to their roles in the school improvement process.
- B. School-based accountability funds may be used to support appropriate training.
- C. Members of the SAC will take an active role in the development, implementation and evaluation of the School Improvement Plan. Members will participate in monitoring the progress of the SIP and will assist in completing a needs assessment each year to determine how best to revise the current SIP.
- D. The SAC will have access to the necessary data to successfully complete the SIP, including budgets, staffing levels, instructional materials, and test data. School personnel, as directed by the principal, may assist the SAC in gathering and interpreting data.
- E. The SAC and its officers will follow all District policies, state rules, and state statutes in conducting its business.

ARTICLE X. AMENDMENTS

- A. Bylaws must conform to the State of Florida statutes and the policies of the School Board of Broward County, Florida.
- B. Amendments to the bylaws will be approved by a majority of the SAC members. Bylaws will be reviewed and approved annually.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern () School Advisory Council.

Annual Ratification mm/dd/yyyy

Amended mm/dd/yyyy