

# **Manatee Bay Elementary**

**School Advisory Forum (SAF)**

**Meeting Minutes**

**Date: Tuesday, February 24, 2026**

**Time: 3:02–3:28 PM**

**Location: Media Center**

**Chair: Mr. Guerra**

## **1. Call to Order**

**SAF Chair Mr. Guerra called the meeting to order at 3:02 PM.**

## **2. District SAAC/SAF Update**

**Mr. Guerra provided an update from the district SAAC/SAF meeting.**

**Topics included:**

- **District financial realignment**
- **A reported \$80+ million deficit**
- **Reduction of approximately 1,000 district positions**

**Mr. Guerra inquired how these district-level changes may impact Manatee Bay Elementary.**

- **Principal Machin reported that no budget information has been provided to the school at this time.**
- **The school is currently over projection for the year.**






## **3. Other Business**

**No additional business was brought forward.**

## **4. Meeting Adjournment**

**The meeting was adjourned at 3:28 PM.**

☆ SAC Sign in Sheet for Manatee Bay ES (3841)

Date: <u>2   24   2024</u>		Time: <u>2:30 pm</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Andrus, Wendolyn	Parent	No	Yes	
2	Daniel, Patricia	Non-Instructional Support Employees , SAC Secretary	Yes	Yes	
3	Gaskill, Christina	SAC Chair	Yes	No	
4	Guerra, Jorge	SAF Chair (or designee) Parent of a student at the school , ESOL Parent of a student at the school	No	Yes	
5	Haggitt, Melissa	Community / Business Representatives	No	No	
6	Jefferson, Meryl	BTU Steward (or designee) , Teacher	Yes	No	
7	Machin, Vanessa	Principal , Parent	Yes	Yes	
8	Roy, Machin	ESE Parent of a student at the school , Pre-K (if applicable - parent or certified teacher)	No	Yes	
9	Snell, Adelina	I-Zone Representative (must be a parent) , Community School Representative (if applicable)	No	Yes	

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#	Date: <u>2/24/2024</u>		Time: <u>2:30pm</u>	
	Full Name	SBBC Employee	Parent of Student	Community/Business
1	Monica Said	Yes	No	Sched Counselor
2	Giselle Norrito	yes		AP
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Monica Said  
 Sign Here