

SAC (School Advisory Committee) Agenda

DATE: Tuesday, February 24, 2026

TIME: 2:30-3:15pm

LOCATION: Manatee Bay Elementary, Media Center

1. Call to Order
2. Review of Aftercare Survey- Discussion and Input
3. SIP review- Annual School Counseling and Support Plan
4. Reports
 - a. Treasurer's Report- \$1,000 (school accountability funds)
 - b. Principal's report
 - c. SESIR (School Environmental Safety / Incident Reports)
 - d. PTA Report
5. Comments, Announcements, and Other Business
 - 2/27- VEX Parent's Night Out
 - 3/2-3/6- Social Work Week
 - 3/5 - Science MOY
 - 3/6- Special Olympics District Event
 - 3/9-3/12- Reproductive Health 4th-5th
 - 3/10- 2nd Grade Field Trip- Old Davie School House
 - 3/11- Spanish Spelling Bee 6pm
 - 3/12- Early Release
 - 3/13- Teacher Planning
 - 3/16-3/20- Spring Break
 - 3/23-4/3- APEX Fundraiser
 - 3/25- VPK Field Trip- Flamingo Nursery
6. Next Meeting Date
 - a. Wednesday, 3/25 at 2:30pm
7. Meeting Adjournment

Manatee Bay Elementary

School Advisory Council (SAC)

Meeting Minutes

Date: Tuesday, February 24, 2026

Time: 2:30–3:15 PM

Location: Media Center

Acting Chair: Principal Machin

1. Call to Order

With Chair Gaskill absent, **Principal Machin** served as Acting Chair and called the meeting to order.

2. Quorum Status

A quorum **was not present**.

- No motions could be voted on.
- No minutes required approval.

3. Aftercare Survey – Review and Input

Acting Chair Machin presented the **Aftercare Survey** results for informational purposes.

- No committee input was provided.
- No action was taken due to lack of quorum.

4. SIP Review – Annual School Counseling and Support Plan

School Counselor **Ms. Said** presented the **SIP Life Skills and Wellness Plan**.

- Presentation was informational only.
- No discussion requiring action occurred.

5. Reports

Due to lack of quorum, all reports were informational only.

a. Treasurer's Report

- Current balance: **\$1,000** in School Accountability Funds.

b. Principal's Report

- General school updates were shared.

c. SESIR Report

- No SESIR incidents reported.

d. PTA Report

- No PTA updates provided.

6. Comments, Announcements, and Other Business

Upcoming Events

2/27: VEX Parent's Night Out

3/2–3/6: Social Work Week

3/5: Science MOY

3/6: Special Olympics District Event

3/9–3/12: Reproductive Health (4th–5th Grade)

3/10: 2nd Grade Field Trip – Old Davie School House

3/11: Spanish Spelling Bee – 6 PM

3/12: Early Release

3/13: Teacher Planning Day

3/16–3/20: Spring Break

3/23–4/3: **APEX Fundraiser**

3/25: **VPK Field Trip – Flamingo Nursery**

No additional business was raised.

7. Next Meeting Date

The next SAC meeting is scheduled for Wednesday, March 25, 2026 at 2:30 PM.

8. Meeting Adjournment






The meeting was adjourned at 3:01 PM.

The floor was then yielded to SAF Chair Mr. Guerra to begin the SAF meeting.

☆ SAC Sign in Sheet for Manatee Bay ES (3841)

Date: 2 | 24 | 2026

Time: 8:30 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Andrus, Wendolyn	Parent	No	Yes	
2	Daniel, Patricia	Non-Instructional Support Employees, SAC Secretary	Yes	Yes	
3	Gaskill, Christina	SAC Chair	Yes	No	
4	Guerra, Jorge	SAF Chair (or designee) Parent of a student at the school, ESOL Parent of a student at the school	No	Yes	
5	Haggitt, Melissa	Community / Business Representatives	No	No	
6	Jefferson, Meryl	BTU Steward (or designee), Teacher	Yes	No	
7	Machin, Vanessa	Principal, Parent	Yes	Yes	
8	Roy, Machin	ESE Parent of a student at the school, Pre-K (if applicable - parent or certified teacher)	No	Yes	
9	Snell, Adelina	I-Zone Representative (must be a parent), Community School Representative (if applicable)	No	Yes	

★ SAC Sign in Sheet for Manatee Bay ES (3841)

Date: 2/24/2020

Time: 2:30pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Monica Saicid	Yes	No	School Counselor	Monica Saicid
2	Giselle Mantto	yes		AP	
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