



SCHOOL ADVISORY COUNCIL (SAC)

Liberty Elementary

Meeting Minutes (Approved)

October 22, 2025, at 7:40 a.m.

1. CALL TO ORDER & WELCOME

- a. Meeting was called to order at 7:52 am by Janice Harvey-SAC Chair
 - i. Motion to call the meeting to order was made by Vernitra Williams and seconded by Angelica Dubanewicz
 - ii. All participants voted in favor to begin the meeting
 - iii. Quorum present

2. SAC Composition Member Introductions

- a. SAC member introductions

3. Review of September 24, 2025, SAC Meeting Minutes

- a. Minutes reviewed in detail by Janice Harvey.

4. Motion to approve September 24, 2025, SAC Meeting Minutes

- a. **Action Item:** Vernitra Williams made a motion to accept the September 24, 2025, SAC Meeting Minutes and seconded by Angelica Dubanewicz.

5. Review of School Improvement Plan (SIP)

- a. Reported by Vicki Flournoy-Principal and Donna Styles, Assistant Principal
 - i. Positive Behavior Plan-reported by Donna Styles, Assistant Principal
 - 1. With 645 students at Liberty Elementary, 98% of the students are in line with discipline expectations.
 - 2. 2% of students are not in line with discipline expectations
 - a. 11 students with 2-5 referrals
 - b. 2 students with greater than 5 referrals
 - c. Members of the PBIS team will provide further assistance
 - 3. Top 5 incidents
 - a. Disobedience/Insubordination



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- b. Unruly disruptive behavior
- c. Level II bus violation
- d. Battery
- e. Use of profanity

ii. Referrals

- 1. August 2025: 15 referrals
- 2. September 2025: 46 referrals
- 3. October 2025: 25 referrals

iii. Referrals in common areas

- 1. Hallway
- 2. Bus
- 3. Cafeteria

iv. Referrals by grade level

- 1. Kindergarten: 1
- 2. 1st Grade: 7
- 3. 2nd Grade: 0
- 4. 3rd Grade: 29
- 5. 4th Grade: 11
- 6. 5th Grade: 20

v. One (1) BTA was completed on a kindergarten student

b. Academic Performance-Presented by Vicky Flournoy, Principal

- i. Slight shifts among the grade levels; 3rd grade data is low, and the 3rd grade ELO morning camp started today.
- ii. Math data: 1st grade data was low



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- iii. Overall data for 4th and 5th grade are trending a few points ahead of where we were last year
- iv. For School Grade:
 - 1. Proficiency needed in ELA, Math, and Science
 - 2. Learning gains
 - 3. Lower quartile learning gains
- v. Parent and Community Engagement
 - 1. Liberty Elementary will continue to partner with PTA to host an event at least once a month: Fall Festival, Spaghetti Night, and STEM Family Night
 - 2. Looking to combine the STEM night for the Magnet Showcase
 - 3. Working with Kiwanis Club as they support 17 families with food once a week; also provided \$500 gifts for the purchase of socks and uniforms
 - 4. Sunset Music Organization: guitar and violin lessons at a small cost
 - 5. Alpha Kappa Alpha, Sorority: planted herbs and vegetables for the school garden
 - 6. New Community Partners: **Winn Dixie** provided \$500 in gift cards (50% must be used for Principal's Honor Roll Breakfast and 50% must be used for teachers such as the holiday luncheon or teacher appreciation) & **Smile Design Dental**
 - 7. New banners will be placed at the fence entrance gate to recognize Winn Dixie and Kiwanis



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c. Budget Overview & School Accountability Funds

Reported by Vicki Flourney-Principal

- i. Current balance \$16,963.92 and funds should be released at the end of the month or the beginning of November
 1. Will move forward with payment for 3rd grade teachers for ELO tutoring, purchase the benches, and paint for the beautification project
- ii. Enrollment: 648 students (20 are enrolled in VPK & does not count in our funding) Liberty Elementary is 11 students shy of the projected enrollment
 1. Liberty Elementary lost one (1) teacher resource position
- iii. Staffing: all positions have been filled

d. Title 1 Updates

Presented by Julna Noel

- i. Encouraged parents to participate in STEMfest

e. Janice Harvey, SAC Chair

- i. No I-Zone updates because the meeting is scheduled for October 29, 2025.

6. SAF Updates Presented by Adrian Clarke

- a. New website: BCPS Cares-to a file complaint/concern or to give a compliment for a school or district office
 - i. www.browardschools.com/parentsstudentsstaff/bcpscares
- b. Vape detectors are being considered for middle and high schools
- c. The district will be enforcing use it or lose it regarding the SIP funds



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- d. Vicki Flournoy, Principal shared that she has an open-door policy if parents have any concerns or compliments
- e. Report Cards: Report cards for the first quarter were printed. Since report cards are 4-5 pages, this requires a great deal of ink. As a result, teachers were advised to alert parents that this will be the only instance in which report cards will be printed. Parents are encouraged to view report cards on the BrowardFocus platform.

7. Adjournment

- i. 1st Quarter SAC Raffle
 - 1. Backpack of goodies: winner-Michelle Clarke
 - 2. Gift Basket: winner-Kristin Irving
- ii. Janice Harvey-SAC Chair made a motion to adjourn the meeting at 8:18am

Next Meeting Wednesday, November 19 , 2025, at 7:40am