



SCHOOL ADVISORY COUNCIL (SAC)

Liberty Elementary

Meeting Agenda (ratified)

September 24, 2025, at 7:40 a.m.

1. CALL TO ORDER & WELCOME

- a. Meeting was called to order at 7:53 am by Janice Harvey-SAC Chair
 - i. Motion to call the meeting to order was made by Vernitra Williams and seconded by Tia Godskind
 - ii. All participants voted in favor of beginning the meeting
 - iii. Quorum present

2. Motion to approve SAC Meeting Minutes for May 2025 and August 2025

- a. **Action Item:** Vania Humphrey presented May 2025 and August 2025 minutes for review
 - i. Vernitra Williams made a motion to accept the SAC Meeting Minutes for May 2025 and August 2025 and seconded by Tia Godskind

3. Review of SAC Bylaws and Procedures

- a. The SAC By-Laws of Articles were reviewed by Janice Harvey-SAC Chair
 - i. Article I. Name
 - ii. Article II. Purpose
 - iii. Article III. Membership
 - iv. Article IV. Officers
 - v. Article V. Duties of the Officers
 - vi. Article VI. Meetings
 - vii. Article VII. Committees
 - viii. Article VIII. Utilization of School Improvement Funds
 - ix. Article IX. SAC Training and Activities
 - x. Article X. Amendments
 - xi. Article XI. Parliamentary Authority



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- b. Vernitra Williams made a motion to ratify the SAC by-laws, and it was seconded by Tia Godskind
- c. Motion passed unanimously with all in favor and no objection

4. School Overview and Current Status

- a. Reported by Vicki Flourney-Principal
 - i. School year is off to a great start with the beginning of the year diagnostic assessments
 - ii. A slight slide of the testing data from May 2025
 - iii. A recent instructional review was conducted by the district from several learning departments
 - 1. Classroom visits to ensure the educational standards are implemented up to rigor
 - 2. The instructional review team provided positive feedback regarding the visit
 - 3. Liberty is considered a premier school for the ASD program
 - iv. 3rd grade is the most fragile group, performing about 8 points below expectations
 - 1. Liberty would like to offer Extended Learning Opportunities for 3rd grade beginning in October 2025
 - a. Title I funding has not been released yet
 - b. Requesting \$2,000 from SAC to absorb the cost
- b. Staffing Overview
 - i. 5 vacancies have been filled



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5. Title I Updates

a. Presented by Donna Styles

- i. Waiting on Title I funds to be released
 1. Funding for ELO tutoring; Math night & ELA night
- ii. Title I documentation is required with supporting artifacts for compliance.
The items entered electronically into an e-binder.
 1. Monthly compliance items must be uploaded
 - a. We are currently up to date with the compliance items
 - i. Examples: Open House and Meet & Greet sign-in sheets
- iii. School Safety and Climate (SESIR and behavior Incidents presented by Donna Styles
 1. **Grades K-2** Referrals: disobedience-8; profanity-1; use of insulting language-2; battery low level -4; mistreatment of peers-1; bus violations-2
 2. **Grades 3-5** Referrals: battery low level -3; mistreatment of peers-1; minor altercations-2; bus level violations-7
 3. Low level threat-1
 4. 3rd grade has the most referrals
 - a. Will receive support from the PBIS team
- iv. Parent and Community Engagement
 1. Liberty has a FACE board at the entrance of the school.
Community information and parent events are posted.

6. BUDGET OVERVIEW & SCHOOL ACCOUNTABILITY FUNDS



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- i. Presented by Vicki Flournoy-School Improvement Budget available funds: balance of \$18,963.92
- ii. Recommended \$2,000 for extended learning opportunities for 3rd grade students
- iii. Quotes for the beautification project recommendation
 1. 6 dark blue benches at the parent drop-off loop \$6,392.70; matching garbage can \$714.00; 3 moveable benches for adults that are moveable \$3100.00; Overall quote \$11,560.99
- iv. **Action Item:** Vernitra Williams made a motion to allocate \$2,000 for ELO 3rd grade beginning in October and seconded by Tia Godskind
 1. Motion passed unanimously with all in favor and no objection
- v. **Magnet funding** is available to replace the green fence covering between the field and Banks Road.
 1. Recommendations from the floor:
 - a. Janice Harvey- repainting the columns at the front of the school
- vi. **Action Item:** Vernitra Williams made a motion accept the recommendation for the green fence covering on the field and the repainting of the columns and seconded by Tia Godskind
 1. Motion passed unanimously with all in favor and no objection
- vii. Question from the floor- Angelicia Dubanewicz: Is \$2,000 sufficient for the 3rd grade ELO tutoring or should we add more money to ELO instead of the beautification recommendation. Response provided by Vicki Flournoy: \$2,000 is sufficient for the time being. There is a budget of \$10,000 for ELO, but that will commence in January 2026.
- viii. PTA offered assistance with the beautification project recommendation.

7. **SAF Updates** Presented by A. Clarke



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- a. North Area Advisory Council meeting was held on September 18, 2025.
Discussed: student health and safety; encourage parents to active their parent portal; school lunch payment systems using “Myschoolbucks”; and presentation from exceptional student education advisory team

8. New Business: Parent Training Academy Orientation

- a. Julna Noel attended **Title One meeting** on September 18, 2025. Toured the Mobile Bus: has different learning stations for language arts, reading, math and science; Guest Speaker: Mickey Smith Jr.-Grammy Music Educator Award Winner

9. ADJOURNMENT

- a. **Action Item:** Angelica Dubanewicz made a motion to adjourn the meeting and it was seconded by Vernitra Williams.

Meeting adjourned at 8:22am

Next Meeting Wednesday, October 22 , 2025, at 7:40am