



SCHOOL ADVISORY COUNCIL (SAC)

Liberty Elementary

Meeting Minutes (Approved)

Date: March 25, 2026

Time: 7:40 A.M.

Agenda

- I. Call to Order: at 7:50am by Janice Harvey, SAC Chair
- II. Introduction- Welcome by Janice Harvey, SAC Chair
- III. Attendance (Determine if a quorum is present)
 - a. Quorum is present
- IV. Approval of the February Minutes:
 - a. Janice Harvey presented the February 2026 SAC committee minutes for review.
 - b. **Action Item:** Motion made by Erika Valbuena to approve the February 2026 Meeting minutes as presented. The motion was seconded by Angelica Dubanewicz.
- V. New Business- No new business to report
- VI. I-Zone Announcements: No recent I-Zone meeting; no information to report
 - a. SAF Announcements/Updates: No updates to report
- VII. Reports
 - a. Principal-Presented by Vicki Flournoy
 1. Annual PM3 Pep Rally will take place Friday, March 27, 2026, with the theme "Level Up." Students are encouraged to wear the shirt color that aligns with their scale score goal.
 1. Level 3-Passing- wear green shirt
 2. Level 4-Proficient wear a blue shirt
 3. Level 5- Mastery- wear a purple shirt
 2. Science Update: 5th grade students will take section two of the state assessment today.
 1. Collaborating with three 5th grade science teachers to address the gaps
 3. Liberty Elementary Justice Building was mentioned during the most recent school board meeting as available space.
 1. There is some consideration to possibly move some of the offices from KCWright Building will relocate throughout this district.
 2. This measure will allow the district to lease out floors of the KCWright Building.

3. Projected move will be in June 2026.
4. Currently working on student projections for 2026-2027 school budget.
 1. With the constant decline, the projection is 60-80 fewer students for the 2026-2027 school year.
- b. SIP Monitoring and Stakeholder Feedback:
- c. Accountability Funds \$7,279.21 Presented by Vicki Flournoy, Principal
 1. All approved funds have been utilized.
 1. All orders have been placed.
- d. SESIR (School Environmental Safety Incident Reporting) Reported by Donna Styles
 1. Month of March: 10 referrals
 1. 2-battery low level
 2. 2-disobedience
 3. 2-fights
 4. 1-use of profanity
 5. 1-cell phone violation
 6. 2-unruly disruptive behavior
- e. PTA- Reported by Angelica Dubanewicz
 1. We had a successful Valentines Day Dance.
 2. PTA Board meeting scheduled for March 25, 2026, at Liberty Elementary.
 1. Items to discuss: Reflex and PTA General Funding
 2. Unable to cover funds for the behavior bracelet
 3. New PTA board is needed
 3. The biggest financial downfall is the PTA store
 1. Based on the district's rule, the PTA is only permitted to sale healthy snacks.
 4. Upcoming Activities: Teacher Appreciation Week
 5. Limited regular snack sales to 5th grade students; prior approval is required.
 6. PTA sponsors Liberty Elementary School unified shirts for the Autism Flight field trip for 4th and 5th graders.
 7. PTA sponsors caps and gowns for VPK promotion ceremony
- f. April is Autism Awareness and Acceptance Month- Erika Valbuena, Autism Coach
 1. The autism coach will present a lesson to each grade level
 1. Kindergarten "What is autism all about"
 2. 1st Grade "How to be a friend with someone with autism"
 3. 2nd Grade "How to understand a classmate, friend, or family member with autism"
 4. 3rd Grade "How to walk in the shoes of someone with autism"
 5. 4th Grade "Autism Heros"
 6. 5th Grade "Social stories of autism"

2. Light it up Blue is scheduled for April 22, 2026.

1. Staff and students are encouraged to dress from head to toe in blue.

g. Title I Update presented by Donna Styles, Assistant Principal

1. Title I E-binder is almost complete

1. 10% of the documents are pending approval.

2. Such as the newly adopted parent compact and engagement plan discussed in the February 2026 SAC Meeting.

VIII. Old Business: No old business to report

IX. Announcements

a. Vicki Flournoy, Principal- reviewed the role of the SAC committee

1. Advised that we are a fully functional SAC committee

2. Complimented the entire SAC team for maintaining a clear focus on the SAC guidelines as outlined by the state of Florida.

3. Commended the SAC committee for all the collaboration efforts this school year.

b. Janice Harvey complimented Vicki Flournoy for the support provided to the SAC committee this school year.

c. Next Meeting Date: Wednesday, April 22, 2026, at 7:40 a.m.

X. Concerns/Questions: No concerns or questions.

XI. Adjournment: 8:16am

a. a. Janice Harvey made a motion to adjourn the meeting, and the motion was seconded by Vernitra Williams.