

SCHOOL ADVISORY COUNCIL (SAC)

Liberty Elementary Meeting Agenda

Date: November 19, 2025

Time: 7:40 a.m.

Agenda

- I. Call to Order
- II. Introductions
- III. Attendance (Determine if a quorum is present)
- IV. Approval of the October Minutes
- V. New Business
 - a. I-Zone Announcements
 - b. SAF Announcements
 - c. Media Collection Plan (Ms. Zinderman)
- VI. Reports
 - a. Principal
 - b. SIP Monitoring and Stakeholder Feedback
 - c. Accountability Funds \$16,963.92 (prior to Beautification Project expenditure with \$11,560.99 previously approved)
 - d. Florida Recognition Program Award (A+-Funds): Create Ballot Proposals for award distribution
 - e. SESIR (School Environmental Safety Incident Reporting)
 - f. PTA
 - g. Title 1
- VII. Old Business
- VIII. Announcements
 - a. Next Meeting Date: Wednesday, December 10, 2025 at 6:00 p.m.
- IX. Concerns/Questions
- X. Adjournment



CALENDAR



CODE OF CONDUCT



FOCUS



ONLINE PAYMENTS / ESTORE



REPORT AN ABSENCE



SCHOOL INFO

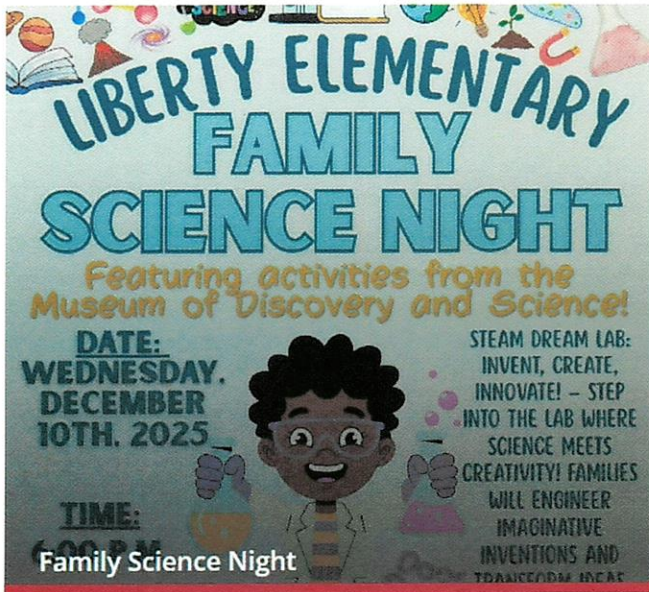


SEE SOMETHING, SAY SOMETHING



VOLUNTEER

School News & Events



STEM Fest

[Read More](#)



SAC November 2025 Meeting Notice

[Read More](#)



Eagle News: Winter Edition

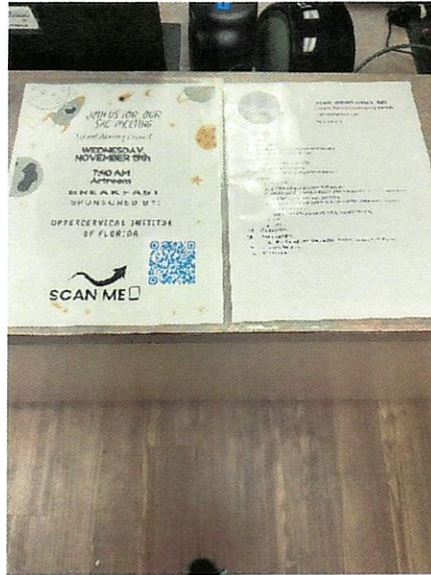
[Read More](#)



Liberty Elementary SAC - Florida Recognition Program (A+ Funds) Proposal Creation Meeting Notices



Front Door



Front Office Counter



Visitor's Center Board

Florida School Recognition Program Award

From Vicki B. Flourney <vicki.flourney@browardschools.com>
Date Mon 11/10/2025 11:00 AM
To LBE_ALT_STAFF_GG <LBE_ALT_STAFF_GG@browardschools.com>

Dear Staff,

I am happy to report that by the end of this week, the Florida School Recognition Program Award will be distributed to our school district. Liberty Elementary is currently eligible to receive \$53,380.00 for bonus payments. This is a wonderful reflection of your hard work and commitment to excellence!

Looking ahead, the School Advisory Council will make proposals regarding the use of these funds at its meeting on November 19, 2025. Following this, all staff members will have the opportunity to vote on the proposals. If the School Advisory Council and staff reach an agreement on how to allocate the award, payments can possibly be made by the December Holiday.

If an agreement is not reached by February 1, 2026, we are required to award the funds based on state requirements.

Congratulations to everyone on a job well done! Your dedication truly makes a difference for our students and school community.

Sincerely,



Under Florida Law, e-mail addresses and all forms of communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a

public records request, do not send electronic mail to this entity. Instead, contact this office by phone.

The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.



SAC and A+ recognition finds

From Janice A. Jones-Harvey <janice.jones-harvey@browardschools.com>

Date Thu 11/13/2025 12:15 PM

To LBE_ALL_STAFF <LBE_ALL_STAFF@browardschools.com>; Vicki B. Flournoy <vicki.flournoy@browardschools.com>; Donna M. Styles <donna.styles@browardschools.com>

 1 attachment (323 KB)

Scanned_from_a_Lexmark_Multifunction_Product11-13-2025-120546.pdf;

Good afternoon,
Please see attached flyer and agenda for next week's SAC meeting.

Get [Outlook for iOS](#)

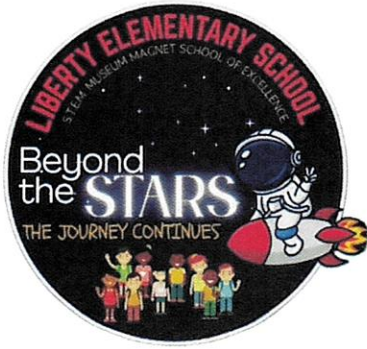
From: janice.jones-harvey@browardschools.com <janice.jones-harvey@browardschools.com>

Sent: Thursday, November 13, 2025 12:05:46 PM

To: Janice A. Jones-Harvey <janice.jones-harvey@browardschools.com>

Subject: Lexmark Scan

See attachment.



SCHOOL ADVISORY COUNCIL (SAC)

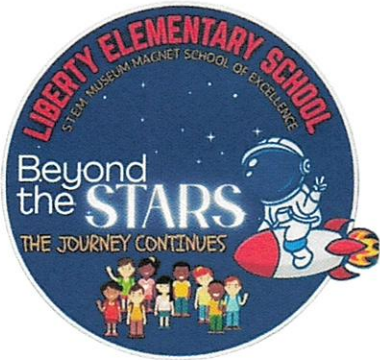
Liberty Elementary Meeting Agenda

Date: November 19, 2025

Time: 7:40 a.m.

Agenda

- I. Call to Order
- II. Introductions
- III. Attendance (Determine if a quorum is present)
- IV. Approval of the October Minutes
- V. New Business
 - a. I-Zone Announcements
 - b. SAF Announcements
 - c. Media Collection Plan (Ms. Zinderman)
- VI. Reports
 - a. Principal
 - b. SIP Monitoring and Stakeholder Feedback
 - c. Accountability Funds \$16,963.92 (prior to Beautification Project expenditure with \$11,560.99 previously approved)
 - d. Florida Recognition Program Award (A+-Funds): Create Ballot Proposals for award distribution
 - e. SESIR (School Environmental Safety Incident Reporting)
 - f. PTA
 - g. Title 1
- VII. Old Business
- VIII. Announcements
 - a. Next Meeting Date: Wednesday, December 10, 2025 at 6:00 p.m.
- IX. Concerns/Questions
- X. Adjournment



SCHOOL ADVISORY COUNCIL (SAC)

Liberty Elementary Meeting Minutes

(DRAFT)

Date: November 19, 2025

Time: 7:40 a.m.

School Advisory Council (SAC) Meeting Minutes

Date: November 19, 2025

Time: 7:53 a.m.

I. Call to Order

- The meeting was called to order at 7:53 a.m. by SAC Chair Janice Harvey.
- A motion to accept the agenda and begin the meeting was made by Venitra Williams and seconded by Angelica Dubanewicz.
- All 12 participants voted in favor.
- Attendance confirmed: There were 12 members out of 18 present, so there was a quorum.

II. Review of October 22, 2025 SAC Meeting Minutes

- Ms. Harvey reviewed the October 22nd meeting minutes in detail.

III. Motion to Approve October 22, 2025 Minutes

- Action Item: A motion to approve October 22nd minutes was made by Venitra Williams and seconded by Angelica Dubanewicz.
- Motion passed unanimously (All 12 participants voted in favor of approving the minutes.)

IV. New Business

a. I-Zone Announcements: SAC member Sanita Denis attended the Wednesday, October 20th parent zone meeting at Margate Elementary. She reported meeting details to Janice Harvey, the SAC chair. Janice Harvey shared information about comfy corners. Teachers are encouraged to create a space in their classroom for students to step away and practice mindfulness if they feel overwhelmed. The space should include comfortable seating and be visible but clutter-free.

b. SAF Announcements : There were no SAF updates.

c. Media Collection Plan – Presented by Ms. Zinderman

- Ms. Zinderman provided an overview of books currently available to students. She shared the priorities for weeding and purchasing for each school year and included the actions, updates and outcomes. This is subject to change due to funding and time constraints. Year 1,2 and 3 have strategic focus. We are currently in year 2 of this process.

V. Principal's Report & School Improvement Plan (SIP) Review

Presented by Principal Vicky Flournoy

a. School Updates

1. An ASD position is currently open following staff member departure.
2. The school is currently a STEM museum magnet school, but due to transportation limitations, it will not continue as a STEM magnet next year and moving forward.
 - The school will continue to highlight innovative science and technology opportunities.
 - Parents may still choose a school, but transportation may not be provided.
3. Extracurricular programs will continue to be promoted, including:
 - Chorus and Drama
 - Sunset Strings Academy provides violin and guitar lessons to students at a fee.

b. SIP Monitoring & Stakeholder Feedback – ELA Targets

1. Second grade fell below 50% proficiency last year; therefore, the school is subject to additional state monitoring.
2. Kindergarten ELA Target: 72%
 - Unit 1: 60%
 - Unit 2: 70%
 - Unit 3: 65%
 - Current overall proficiency: 67%
3. 1st Grade Target: 62%
 - Current proficiency: 65%
 - 2nd Grade Target: 45%
 - Current proficiency: 46%
4. 3rd Grade Target: 60%
 - Current proficiency: low 40% range
5. 4th Grade Target: 64%
 - Current proficiency: 56%
6. 5th Grade Target: 54%
 - Progress monitoring indicates they are trending toward meeting the goal.
7. Math performance is similar to last year across all grades except 3rd grade.

c. Accountability Funds – \$7,279.21 (Updated from previous months.)

1. Third-grade ELO tutoring expenditure of \$2,000 was previously approved.
2. Current balance: \$5,279.21
 - The previous balance shared had combined two budgets (School Improvement and accountability). They should have been shared separately

as the School Improvement budget does not require SAC approval, but the accountability budget does.

- Funds will be discussed further at the next meeting.

d. Florida Recognition Program (A+ Funds: \$53,380) Creation of Ballot Proposals for Award Distribution

1. Janice Harvey shared a sample proposal ballot as a reference and explained SAC would need to approve at least 2 proposals. The first option included a percentage allocated to students and a percentage allocated to 2024-2025 faculty and staff. The second option was entire amount distributed to 2024-2025 faculty and staff.
2. Janice Harvey asked SAC members and guests for recommendations. There were no recommendations, so she started by proposing an allocation of 2% (approx. \$1,000) for non-recurring expenditures for student incentives; 98% of the funds are for a one-time bonus divided among all 2024-2025 Staff Members
3. Ms. Flournoy asked SAC to decide whether that would be distributed to the 2024–25 staff who worked ≥ 99 days of the 2024-2025 school year (per the 190 day school year calendar), based on percentage of time employed or distributed equally. Those present decided that the 2024-2025 staff who worked ≥ 99 days should receive the funds, based on percentage of time employed and all leftovers will be used for unrecurring expenditures for educational supplies and materials. Janice Harvey asked for a motion to be made. The motion was made by Venitra Williams that proposal number 1 be 2% of funds to the school for non-recurring expenditures for student incentives; 98% of funds are for a one-time bonus divided among all 2024-2025 Staff Members who worked at least 99 days of the 2024-2025 school year (per 190-day school year calendar), based on their percentage of time employed and all leftovers will be used for unrecurring expenditures for educational supplies and materials. It was seconded by Angelica Dubaniwitz and then SAC members voted unanimously (all 12 members present) to approve proposal 1.
4. Angelica Dubanewicz then proposed that 100% of funds be distributed to 2024-2025 employees as the second option. Ms. Flournoy asked SAC to decide whether that would be distributed to the 2024–25 staff who worked ≥ 99 days, based on percentage of time employed or distributed equally. SAC attendees again decided the 2024-2025 staff who worked ≥ 99 days should receive the funds, based on percentage of time employed and all leftovers will be used for unrecurring expenditures for educational supplies and materials.
5. Janice Harvey made a motion for option 2 be 100% of funds are for a one-time bonus divided among all 2024-2025 Staff Members who worked at least 99 days of the 2024-2025 school year (per 190-day school year calendar), based on their percentage of time employed and all leftovers will be used for unrecurring expenditures for educational supplies and materials. The motion was seconded by Angelica Dubanewicz. All 12 voting members approved unanimously.
6. Janice Harvey explained the final school decision for fund distribution must be made by February 1, 2026. After that date, funds will be distributed according to state requirement.

e. SESIR (School Environmental Safety Incident Reporting) Reported by Assistant Principal Donna Styles

1. Title I: E-binder is up to date.
 - o 70% of parent compacts have been returned.
2. Discipline: 20 referrals were received over the past month:
 - o 2 – mistreatment of peers
 - o 4 – unruly behavior
 - o 4 – disobedience
 - o 3 – out of assigned area
 - o 1 – simple battery
 - o 2 – bus referrals
 - o 4 – low-level threats (including 2 cases identified as “rage baiting”)

f. PTA Report – Angelica Dubanewicz

1. The Book Fair is underway; Friday, November 21, 2025 will be the final day. PTA members expressed that the one-week duration feels short.
2. PTA continues to grow its funds and is seeking sponsors who would be permitted to hang banners. Two sponsor banners are currently displayed.
3. Spaghetti Night will take place this week.

VI. Old Business

- None presented.

VII. Announcements

- Next Meeting: Wednesday, December 10, 2025, at 6:00 p.m.

VIII. Concerns/Questions

- None reported.





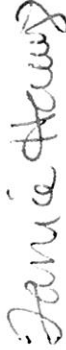



IX. Adjournment

- Janice Harvey -SAC Chair made a motion to adjourn the meeting at 8:27 am.




☆ SAC Sign in Sheet for Liberty ES (3821)

Date: 11/19/25

Time: 7:40 AM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Clarke, Adriane	SAF Chair (or designee) Parent of a student at the school	No	Yes	
2	Dennis, Sanita	I-Zone Representative (must be a parent)	No	Yes	
3	Dubanewicz, Angelica	Community / Business Representatives	No	No	
4	Flournoy, Vicki	Principal	<input checked="" type="checkbox"/> Yes	No	
5	Humphrey, Vania	SAC Secretary	Yes	Yes	
6	Irving, Kristin	Parent	No	<input checked="" type="checkbox"/> Yes	
7	Irving, Ronni	Gifted Parent of a student at the school	No	<input checked="" type="checkbox"/> Yes	
8	Jones-Harvey, Janice	SAC Co-Chair	<input checked="" type="checkbox"/> Yes	No	
9	Jordan, Joanna	ESE Parent of a student at the school	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	
10	Noel, Julna	Parent	No	<input checked="" type="checkbox"/> Yes	
11	Pierre, Roodyne	Parent	No	Yes	
12	Plost, Michelle	SAC Co-Chair	Yes	No	

Date: _____
Time: _____

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
13	Predelus, Lesly	ESOL Parent of a student at the school	No	Yes	
14	Richards, Elizabeth	Parent	No	Yes	
15	Scott, Michelle	Pre-K (if applicable - parent or certified teacher)	No	<input checked="" type="radio"/> Yes	
16	Wade, Jadine	Teacher	Yes	Yes	
17	White, Ariel	Non-Instructional Support Employees	Yes	No	
18	Williams, Vernitra	BTU Steward (or designee)	<input checked="" type="radio"/> Yes	No	

★ SAC Sign in Sheet for Liberty ES (3821)

Date: 4/19/25

Time: 7⁴⁰ AM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Rachel Robuste	yes	NO	Community hair	Rachel Robuste
2	Katie Roberson	yes	NO	Teacher	Khalim
3	Kylee Stewart	yes	NO	Teacher	
4	Ariel White	yes	NO	PARA	Ariel White
5	Michelle Prost	yes	NO	teacher	
6	Cyndi Zinderman	X	N	teacher	Cyndi Zinderman
7	Jessica Tullis	X10	yes	Parent	Jessica Tullis
8	Mark Miller		no	teacher	Mark Miller
9	Fred IORIO		No	teacher	Fred IORIO
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					