



## SCHOOL ADVISORY COUNCIL (SAC)

### Liberty Elementary Meeting Minutes (Approved)

Date: December 10, 2025

Time: 6:00 p.m.

## Agenda

- I. Call to Order: The meeting was called to order at 6:00 p.m. by the SAC chair, Janice Harvey.
- II. Introduction: The SAC Chair welcomed the 8 SAC members in attendance and all guests.
- III. Attendance (Determine if a quorum is present): **8 out of 19 SAC members were present.**
- IV. Approval of the November Minutes: **The November minutes were not presented for approval since there was not a quorum present.**
- V. New Business
  - a. I-Zone Announcements:
    1. **There were no IZONE updates.**
  - b. SAF Announcements/Updates:
    1. **Notes – 11/20/25: Parents were concerned with the amount of testing. It was discussed that there are formal and informal assessments.**
    2. **Parents are concerned that the speed of learning or information introduction is too fast. Layers of testing include district mandates (umbrella), state testing — higher level data, topic testing, unit testing and micro assessments.**
- VI. Reports
  - a. Principal
    1. **We are in a district mid-year balanced budget talk. There will be no new hires until further notice. Classes will be dissolved in the event we lose a teacher. This is due to the hiring freeze.**
    2. **Students are currently taking the midyear progress monitoring test. This progress monitoring will be a good indicator for how students will perform on the PM3 test.**
    3. **Thursday 12/11/25 the district school board, Superintendent Hepburn and additional district personnel along with news media are scheduled to attend an AI Minecraft Showcase to understand how it is used for learning.**
  - b. SIP Monitoring and Stakeholder Feedback: **No feedback was shared.**

- c. Accountability Funds \$7,279.21
    - 1. 3<sup>rd</sup> grade ELO tutoring expenditure with \$2000 previously approved).
    - 2. Current balance: \$5,279.21

**The outside replacement benches and garbage bins were ordered. Round tables were also ordered for the playground area. We will discuss additional expenditure in January at the next SAC meeting.**
  - d. Florida Recognition Program Award (A+ Funds: \$53,380) vote outcome:
    - 1. **Tuesday December 2<sup>nd</sup>, the staff voted for the A+ funds. The vote was overseen by Venitra Williams, the BTU Representative, and Rachel Robuste, the community liaison.**
    - 2. **The staff reached a majority vote on proposal 2 100% of the funds are for a one-time bonus divided among all 2024-2025 Staff members.**
    - 3. **Staff must have worked at least 99 days of the 2024-2025 school year (per the 190-day school year calendar), based on their percentage of time employed.**
    - 4. **All leftover funds will be used for nonrecurring expenditures for educational supplies and materials.**
  - e. SESIR (School Environmental Safety Incident Reporting): **There are no updates for SESIR**
  - f. PTA: **There are no updates for PTA**
  - g. Title I: **There are no updates for Title I**
- VII. Old Business: No old business to address**
- VIII. Announcements: No additional announcements**
- a. Next Meeting Date: Wednesday, January 28th at 7:40 a.m.
- IX. Concerns/Questions: No Questions/ Concerns**
- X. Adjournment: A motion was made by Janice Harvey to adjourn the meeting at 6:21 p.m. The motion was seconded by Mr. Ronni Irving.**