



**Park Trails Elementary School
School Advisory Council (SAC) and
School Advisory Forum (SAF) Meeting**



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General Meeting at Park Trails Elementary in the Media Center on
Tuesday, December 2, 2025 at 2:30pm

SAC/SAF Agenda

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| 1. Call to Order | Mrs. Harper |
| 2. Introductions | Mrs. Harper |
| 3. Attendance | Mrs. Harper |

Quorum met: 15/20 members.

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|-----------------|---------------------------|
| 4. New Business | Mr. Gerlach / Mrs. Harper |
|-----------------|---------------------------|
- CONGRATULATIONS**, your school is a recipient of the newly released FLDOE 2025-2026 Florida School Recognition Program (A+ Funds) Award!

Award Use

The staff and School Advisory Council (SAC) at each recognized school decide how to use the financial award. Florida Statute 1008.36 states, schools must use their awards for one or any combination of the following:

- nonrecurring faculty and staff bonuses;
- nonrecurring expenditures for **educational** equipment and materials; or
- temporary personnel to assist in maintaining student performance.

Voting Process Deadline

Per Florida Statute, if school staff and SAC cannot reach an agreement on the use of the **award by February 1**, the award must be equally distributed to all classroom teachers currently teaching in the school (1008.36, F.S).

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|--|-------------------------|
| 5. School Recognition Funds Process Presentation | Mr. Gerlach/Mrs. Harper |
| 6. Creation of the Ballot | Mrs. Harper |
- Shari Tromer: Would like to propose that they use a ballot similar to last year: 3 Options: 100% Split equally above the staff, 80% to Instructional, 20% to non-instructional, none of the above.

**Make a motion: Tromer
Option A:**

Total Award: \$ 83,169

8.87% Fringe Benefits \$ 6,776

Balance after Benefits \$ 76,393

One hundred percent of the funds will be used for a one-time bonus to be divided equally amongst all 2024-25 faculty and staff (including instructional, non-instructional, and administrators.)

Staff members will receive (estimated amount): \$839.48

Amount will be paid out to the faculty and staff of the 2024-2025 school year that worked one day more than half of their contract. Staff that worked a percentage of fulltime will be paid an amount proportionate to their contract percentage. Only Broward County employees are eligible for the bonus. Contractors are not eligible to receive a portion of the bonus.

Any leftover funds will be used for non-recurring expenditures for educational equipment and materials.

**Second Motion: Jean Dordo
Motion passed unanimously**

See voting chart below.

**Make a motion: Tromer
Option B:**

Total Award: \$ 83,169

8.87% Fringe Benefits \$ 6,776

Balance after Benefits \$ 76,393

Eighty percent of the funds will be used for a one-time bonus to be divided equally among the 2024-2025 faculty and staff (including instructional, non-instructional, and administration). The remaining twenty percent will be used for a one-time bonus to be divided evenly amongst all 2024-2025 instructional staff members.

Faculty and Staff members will receive (estimated amount): \$671.59

Instructional Staff members will receive (estimated amount): \$922.05

Any leftover funds will be used for nonrecurring expenditures for educational equipment and

Jean Dordo: Second Motion
Motion carried unanimously

See voting chart below.

Ballot will be created and there must be 3 business days before the vote.

SAC meeting proposed for 12/12/25 at 2:30 if another ballot needs to be created

| SAC Member | Vote for Option A | Vote for Option B |
|---------------------|--------------------------|--------------------------|
| Symone Budd | Yes | Yes |
| Michelle Buterbaugh | Yes | Yes |
| Jean Dorto | Yes | Yes |
| Jessica Feldman | Yes | Yes |
| Monica Florez | Yes | Yes |
| Drew Gerlach | Yes | Yes |
| Sharon Harper | Yes | Yes |
| Leatrice Henderson | Yes | Yes |
| Sara Krin | Yes | Yes |
| Dawn Meddaugh | Yes | Yes |
| Taylor Polanco | Yes | Yes |
| Lisa Reas | Yes | Yes |
| Karla Samaniego | Yes | Yes |
| Shari Tromer | Yes | Yes |
| Michelle Yaussy | Yes | Yes |

7. Adjourn

Jean Dordo: made motion to adjourn

Tromer: Seconded

Next Meeting:

December 16, 2025 2:30pm, Park Trails Elementary, Room 135 SAC/SAF

January 27, 2026 2:30pm, Park Trails Elementary, Room 135 SAC/SAF

February 24, 2026 2:30pm, Park Trails Elementary, Room 135 SAC/SAF

March 31, 2026 2:30pm, Park Trails Elementary, Room 135 SAC/SAF

April 28, 2026 2:30pm, Park Trails Elementary, Room 135 SAC/SAF
May 26, 2026 2:30pm, Park Trails Elementary, Room 135 SAC/SAF

North Region (Area) Advisory

<http://northareaadvisorycouncil.ch2v.com/>

Meeting Dates:

- Dec. 18, 2025
- Jan. 15, 2026
- Feb. 19, 2026
- Mar. 11, 2026 (WEDNESDAY)
- Apr. 16, 2026
- May 21, 2026

All meetings begin at 6:15 p.m. at Monarch High School in the Media Center unless otherwise noted.

District Advisory Council

<http://www.browarddistrictadvisory.ch2v.com/>

Meeting Dates:

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|-------------------|---|
| 12/10/2025 | General Meeting @ KCW 6:00 PM [Potluck] |
| 1/14/2026 | General Meeting @ KCW 6:15 PM |
| 2/11/2026 | General Meeting @ Plantation HS 6:15 PM |
| 3/4/2026 | General Meeting @ KCW 6:15 PM |
| 4/8/2026 | General Meeting @ TBD 6:15 PM |
| 5/13/2026 | General Meeting @ KCW 6:15 PM |
| | |