Challenger Elementary
Is a Title I School
School Advisory Council (SAC) Meeting Minutes
Location of Meeting: Challenger Elementary School Media Center
Friday, November 21, 2025 8:00 AM

Attendance: Quorum was Met
Tiffany Haynes
Jennifer Cacciola
Tara Zdanowicz
Claudine Dunbar-Creary
Sarah Divine
Joe Gardiner
Jessica Gonzalez
Marlon Holness
Raquel Lopez
Reynali Nieves
Marsha Stephenson
PetaGaye Powell
Chelsea Delancy
Jamal Davenport
Fredrick Lovell
Lissette de La Torre
Jennifer Fowler
Kelly Barbera
Tia Holness

Call to Order:
A meeting of the Challenger Elementary School, School Advisory Council was held in the media center on November 21, 2025. Tiffany Haynes called the meeting to order at 8:05 AM. Jennifer Cacciola will record minutes for this meeting.

Minutes:
Tiffany Haynes motions to approve the minutes of October 24, 2025, Joe Gardiner second the motion.

Old Business:

- October minutes copies provided

New Business:

- The purpose of SAC: Tiffany Haynes (Chair)
- Tiffany Haynes explains there is a component in SAC meetings called Train the Council, where she'll go over different things that governs the meeting. For this meeting it will be Roberts Rules of Order. Everyone has the right to participate in the discussion, a motion can be discussed at a time. Handouts are provided with more details. In order for a motion to be considered, it has to be second. Each motion must be disposed. So that means either going to pass it, defeat it, table it for next time, refer to a specific committee for that, or postpone it indefinitely.
- Input can be given now in the meeting or at any time because the SIP and Title I Addendum are living documents that can be modified. Attendees were told that we are always here to receive input. No further input given at this time from parents, teachers, committee members or community for the SIP. No further input given at this time from parents, teachers, committee members or community for the Title I Addendum.
- Our accountability funds, $1,808.00.
- We received A+ funds from the state in the amount of $69,645 with $63, 971 after fringe. Ms. Dunbar explained the process of dispersing the funds. SAC will need to come up with 2 proposals with a 3rd being none of the above. SAC members asked what was decided for previous A+ funding. The Committee selected December 4th to have a meeting specifically to come up with proposals.

Reports:

1. Collection Development Plan (Lissette De La Torre)
    - The purpose of the collection Development of school Library Collection development plan serves as a road map to guide library material selection, acquisition and maintenance. It ensures the collection aligns with Florida statues the districts. Plan goals and guardrails the school's curriculum and student needs by providing framework for choosing resources that best support students learning across different subjects and interests, while also addressing diversity and appropriate current levels. The goal of collection development is to ensure the collection has information sources inadequate quantity to support students academic and personal. Davenport asks about specific lists and Ms. De La Torre responds that there are Florida laws that we must stay in compliance, which we are. The main focus this year is nonfiction and easy books and to remove older books. Next year's focus will be fiction and graphic novels. The plan will be made public mid-December.
2. Principal Report (Tara Zdanowicz):
    - Parent and Family Engagement Night was successful.
    - We had a visit from the district science department, everything was good and we received helpful tips. Teachers received a professional development that included online resources for science lessons.
3. Assistant Principal Report (Claudine Dunbar-Creary) (Safety/School Wide Behavior Update/SESIR Report):
    - No SESIR to report.
4. Title I Report (Kelly Barbera)
    - Parent Engagement Night was successful.

- Literacy Night is January 29th

5. Testing & Data (Tia Holness)
    - PM2 FAST starts Tuesday December 2nd. We have a small window to get PM2 done before winter break.

Open Agenda:

Next Meeting Date & Time:
A+ meeting December 4th at 8am. The next regular meeting will be held on December 19, 2025 at 8:00am in the Challenger Elementary School Media Center.

Meeting Adjournment:
Motion: Jennifer Cacciola motioned to adjourn the meeting at 9:08am. Motion carried unanimously.

Submitted by,
Jennifer Cacciola
Position: Secretary
Approval Date: 12/19/2025