

August Joint School Advisory Council and School Advisory Forum Meeting Minutes:

Call to Order: A meeting of the Park Lakes Elementary Joint School Advisory Council and School Advisory Forum was held on 08/27/2025. Mrs. Austin (SAC Chair) called the meeting to order at 5:10 pm. Mrs. Gunter (Co-SAC Chair) recorded minutes for this meeting.

Minutes:

- I. Mrs. Austin welcomed the parents to the meeting and introduced Mrs. Simone Gunter (SAC Co-Chair) and Mrs. Glasford (Intern Principal).
- II. May 2025 minutes were reviewed, and a motion was made to approve the minutes with no corrections needed. Motion carried unanimously.
- III. **SAC Committee Voting-** Mrs. Austin thanked the 2024-2025 SAC committee for their dedication and input. She announced that voting for the 2025-2026 SAC committee will take place in September.
- IV. **Principal Updates-** Mrs. Glasford thanked the parents and students for coming out to support the SAC meeting and the Open House event that was happening right after the meeting. The next month's meeting date was shared with the parents.
- V. **Accountability Funds & School Recognition Funds:** - The school will be advised of the approved Accountability Budget amount and the School Recognition amount for the 2025-2026 school year. These funds are allocated by the district office.
- VI. **School Environment Safety Incident Report** - There was no incident reported for the month of August.
- VII. **School Improvement Plan Updates-** Mrs. Austin shared that the 25-26 School Improvement Plan is presently being drafted and will become available to the public for review soon.
- VIII. **Title One & PTA Updates-**
 - i. Mrs. Spinner introduced herself as the Title One Liaison personnel and noted that Park Lakes is a Title One School. Parents were encouraged to complete and return the compact forms if they have not done so to date.
 - ii. The PTA was introduced, and registration forms were issued to parents to join. Parents were advised to get involved with the PTA and to keep on coming to the monthly meetings to learn more about what the school is doing to help make our students successful.
- IX. **Discussion & Questions:** The floor was open for further questions and discussions. No one had any additional questions or concerns. Mrs. Austin shared that if any questions or concerns arise beyond the meeting, parents, staff, and community members can reach out to the school.

Next Meeting Date & Time: The next meeting will be held on September 25, 2025.

Meeting Adjournment:

Motion: Mrs. Austin motioned to adjourn the meeting at 6:00pm. Motion carried unanimously.

Submitted by,

Simone Gunter

SAC Co-Chair

Approval Date: Pending (September meeting)