

★ SAC Sign in Sheet for Dolphin Bay ES (3751)

Date: 8/31/26

Time: 2:30 / 2:45

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Khadour, Volet	I-Zone Representative (must be a parent) , SAF Chair (or designee) Parent of a student at the school	No	Yes	
2	McNish-Walker, Tonisha	SAC Co-Chair	Yes	No	
3	Nelson, Sandra	Principal	Yes	No	
4	Nieto, Katherine	ESOL Parent of a student at the school	No	Yes	
5	Perez, Chassah	Gifted Parent of a student at the school	No	Yes	
6	Scott, Jeremy	Community / Business Representatives	No	No	
7	Spaeder, Dawn	BTU Steward (or designee)	Yes	No	
8	Wingfield, Kaylyn	SAC Co-Chair	Yes	No	

★ SAC Sign in Sheet for Dolphin Bay ES (3751)

Date: _____

Time: _____

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Annika P. Arche				Annika P. Arche
2	Kisselle Perez				Kisselle J. Perez
3					
4					
5					
6					
7					
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10					
11					
12					
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15					

Date: _____

Time: _____

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
16					
17					
18					
19					
20					

Dolphin Bay Elementary School
School Advisory Council Meeting (SAC)
Monday August 31, 2026
2:15pm



Call meeting to order: _____

- Welcome (sign-in & email verification)
- Approval or correction of May's minutes
- SESIR Data Update
- Accountability Funds
 - *Total Balance - \$6470.21*
- School Improvement Plan- Review & Update
- New Business
- Next Meeting:
 - SAC Available Positions
 - ESE Parent- Never heard back from Melissa Ubieta
 - Non-Instructional
 - Pre-K Parent or Teacher
 - Secretary
- Adjourn

Meeting Adjourned: _____

September 14, 2026

October 19, 2026

November 9, 2026

December 7, 2026

January 11, 2027

February 8, 2027

March 8, 2027

April 12, 2027

May 10, 2027

Dolphin Bay Elementary School
School Forum Council Meeting (SAF)
Monday August 31, 2026
Following SAC Meeting



Call meeting to order: _____

- Welcome
- Approval or correction of May's minutes
- New Business
- Next Meeting:

Meeting Adjourned: _____

September 14, 2026

October 19, 2026

November 9, 2026

December 7, 2026

January 11, 2027

February 8, 2027

March 8, 2027

April 12, 2027

May 10, 2027

**Dolphin Bay Elementary School
School Advisory Council Meeting (SAC)**

Monday May 11, 2:18 pm

Call meeting to order: 2:18 pm

Attendance:

Sandra Nelson (Principal), **Kaylynn Wingfield** (SAC Chairperson), **Tonisha McNish-Walker** (SAC Co-Chair), **Yoleth Khadour** (SAF Chair) Parent of a student, **Dawn Spaeder** (BTU Steward or designee), **Katherine Nieto** (ESOL parent of a student at the school), **Melissa Ubieta** (ESE parent of a student at the school), **Mayra Sanchez** (Non-Instructional) , **Lisett Perez** (Pre-K), **Chassah Perez** (Gifted Parent), **Leidy Soriano** (Parent)

Call to order: The School Advisory Council (SAC) meeting was called to order at 2:18 PM by SAF Chair, Mrs. Yoleth Khadour. A quorum was established.

Welcome (sign-in & email verification)

A motion to approve the previous SAC meeting minutes was made by Mrs. Dawn Spaeder and seconded by Ms. Melissa Ubieta. The motion carried unanimously.

School Improvement Plan (SIP)

The School Improvement Plan (SIP) was reviewed. Current academic goals and schoolwide initiatives aligned to student achievement, instructional support, and school climate were discussed. No revisions or recommendations were proposed at this time.

SESIR Data:

As of March 31, 2026, the school reported one SESIR incident for the 2025–2026 school year.

Updates

Accountability Funds

Current Accountability Funds balance discussed during the meeting: \$6,470.21.

School Budget 2026-2027 Presentation

Principal Nelson presented the 2027 Budget Staffing Allocation and Operating Funds report for Dolphin Bay Elementary School, Cost Center 3543137510. Members were reminded that the figures presented are projected allocations and are used for planning purposes. Final allocations may change based on enrollment, staffing formulas, class size requirements, district adjustments, and state funding.

The council reviewed the projected unweighted FTE by program area. The report reflected a projected Total Basic FTE of 238.94, which included 121.73 for Grades K through 3 Basic and 85.63 for Grades 4 through 5 Basic, along with 31.58 for ESOL. The council also reviewed projected Exceptional Student Education FTE totaling 160.58. This included 43.26 for ESE Level 251, 30.48 for ESE Level 252, 80.13 for ESE Level 253, 4.71 for ESE Level 254, and 2.00 for ESE Level 255. Gifted Level 261 was projected at 28.86. The total projected K through 12 program FTE was 428.38.

Members then reviewed the Teacher Allocation Breakdown. The General Fund teacher allocation was listed as \$719,337, representing 11.84 positions. The Class Size Reduction allocation was listed as \$252,983, representing 4.16 positions. Together, the total teacher allocation breakdown was \$972,320, representing 16.00 instructional positions. Principal Nelson explained that these staffing projections help the school plan for instructional needs while remaining aligned with Florida class size requirements and Broward County Public Schools staffing procedures.

The council also reviewed the schoolwide funding totals. The School General Fund Budget was listed as \$3,248,451. This amount included the Teacher Allocation of \$719,337, Support Allocation of \$633,996, and Categorical Allocation of \$1,895,118. Special Revenue Funding was listed as \$173,548, bringing the School Budget Grand Total to \$3,421,999.

For informational purposes, the budget document also listed estimated fringe benefits of \$1,378,005 and estimated fixed costs of \$1,017,892. When combined with the School General Fund Budget, the Grand Total General Fund Budget was listed as \$5,644,348. Members were informed that estimated fringe benefits and fixed costs are allocated and expended on behalf of the school in district accounts.

Categorical allocations were also reviewed. These included funding connected to class size reduction, custodial allocation, ESE autism spectrum disorder support, ESE inclusion support, ESE PreK specialized support, ESE speech and language support, substitute allocations, teacher allocation for elementary specials, gifted program support, materials and supplies, and other school based support categories. Members also reviewed additional required budgeting amounts, including \$4,712 for custodial supplies and \$65,457 for gifted.

Special Revenue Funding was reviewed separately. The budget document listed \$88,950 for IDEA, Part B Unique Aides and \$84,598 for IDEA, Part B Autism, for a total Special Revenue Funding amount of \$173,548. Principal Nelson explained that these funds are tied to specific program needs and must be used in accordance with grant and district guidelines.

SAC members acknowledged the budget presentation and the importance of using projected funding to support student achievement, required services, instructional staffing, school operations, ESE supports, ESOL needs, and compliance with state and district requirements.

New Business:

May 12th: 4th and 5th Grade PM3 ELA Testing

May 13th: 4th and 5th Grade PM3 Math Testing

May 14th: 3rd Grade PM3 Math Testing

May 15th: 3rd Grade PM3 ELA Testing

May 19th: 5th Grade Science Test

May 20th: PTA / SAC / SAF Elections

May 20th: Museum Night

May 21st: Kindergarten End of Year Ceremony

May 21st: Pre K End of Year Ceremony

May 22nd: Early Release Day, Dismissal at Noon

May 25th: Schools and Administrative Offices Closed

May 27th: 5th Grade Show

May 28th: Grade 12 Report Cards Issued

May 28th: 3rd Grade Honor Roll Ceremony

May 29th: Dolphin Bay Alumni Graduating Seniors Walk the Halls

June 3rd: Last Day of School

June 3rd: Early Release Day

June 4th: Employee Planning Day, *No School for Students*

Next Meeting: 26-27 School Year- Please watch your email for invitation to meeting.

Meeting Adjournment: A motion to adjourn the SAC meeting was made by Mrs. Khadour and seconded by Mrs. Spaeder. The motion carried unanimously. The SAC meeting adjourned at 2:48 PM.