

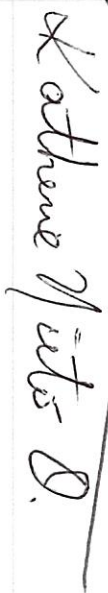









★ SAC Sign in Sheet for Dolphin Bay ES (3751)

Date: Jan 12, 2024

Time: 2:15 / 2:30

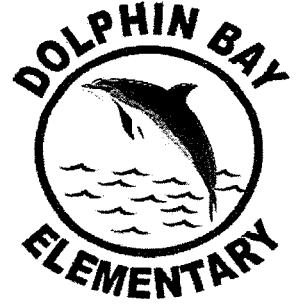
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Khadour, Yoletth	SAF Chair (or designee) Parent of a student at the school , I-Zone Representative (must be a parent)	No	Yes	
2	McNish-Walker, Tonisha	SAC Co-Chair	Yes	No	
3	Nelson, Sandra	Principal	Yes	No	
4	Nieto, Katherine	ESOL Parent of a student at the school	No	Yes	<u>Katherine Nieto B.</u>
5	Perez, Chassah	Gifted Parent of a student at the school	No	Yes	
6	Perez, Lissett	Pre-K (if applicable - parent or certified teacher) , Teacher	Yes	No	
7	Scott, Jeremy	Community / Business Representatives	No	No	
8	Serrania, Elizabeth	Gifted Parent of a student at the school	No	Yes	
9	Soriano, Leidy	Parent	No	Yes	
10	Spaeder, Dawn	BTU Steward (or designee)	Yes	No	
11	Ubieta, Melissa	ESE Parent of a student at the school	No	Yes	

Date: Jan 13, 2024

Time: 2:15 / 2:30

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	Vollmer, Stefania	ESOL Parent of a student at the school , Non-Instructional Support Employees , SAC Secretary	Yes	Yes	
13	Wingfield, Kaylynn	SAC Co-Chair	Yes	Yes	<i>Kaylynn Wee Good</i>

Dolphin Bay Elementary School
School Advisory Council Meeting (SAC)
Monday January 12, 2026
2:15pm



Call meeting to order: _____

- Welcome (sign-in & email verification)
- Approval or correction of December's minutes
- SESIR Data
- Accountability Funds
 - *Total Balance - \$*
- School Improvement Plan- Review & Update
- New Business
- Next Meeting: February 2, @ 2:15pm
- Adjourn

Meeting Adjourned: _____

Dolphin Bay Elementary School
School Advisory Council Meeting (SAC)

Monday December 1, 2025

Call meeting to order: 2:16 pm

Minutes

Monday, December 1, 2025 – 2:16 PM

Call to Order

Meeting was called to order at 2:16 PM. Ms. Tonisha McNish-Walker recorded the minutes.

Attendance

Sandra Nelson (Principal), Tonisha McNish-Walker (SAC Co-Chair), Kaylynn Wingfield (SAC Co-Chair), Yolet Khadour (SAF Chair/Parent), Dawn Spaeder (BTU Steward or designee), Stefania Vollmer (Non-Instructional Support Employees/SAC Secretary)
Katherine Nieto (ESOL Parent), Lisset Perez (Pre-K Teacher), Melissa Ubieta (ESE Parent)

Approval of Prior Minutes

Members reviewed November minutes. Motion to approve by Ms. Spaeder. Second by Ms. Khadour. Motion passed unanimously.

Accountability Funds: Funding Proposal – After-School Camp Surplus

Proposal to use up to \$10,000 for Afterschool Academic Camps. Motion by Ms. Spaeder. Second by Ms. Perez. Motion passed.

School Improvement Plan

No new feedback was presented.

SESIR Data

No new reportable incidents as of 11/30/2025.

New Business

A+ School Recognition Funds Overview

Principal Nelson reviewed statutory procedures, as posted on BCPS platforms. Total received: \$45,637; Less fringe: \$3,718; Remaining balance: \$41,919. Allowable uses and district notices were reviewed.

BCPS Compliance & Alignment

The procedures outlined in these minutes comply with the Florida A+ School Recognition Program statutory guidelines and BCPS expectations. Staff eligibility, pro-rating, voting procedures, ballot structure, leftover fund handling, and SAC approval protocols are all aligned with standard district practice and documented requirements. Balloting will occur during school hours, ballots will be counted in open session with SAC quorum, and a contingency revote meeting is scheduled should the ballot not pass. All steps follow the BCPS School Advisory Council Bylaws and State Statute provisions governing A+ distribution.

Ballot Development & Required Procedures

SAC discussed possible usage of funds: Staff bonuses, academic camps, and supplies.

Motion by Ms. Spaeder for 100% of the money to be utilized for staff bonuses. Second by Ms. Perez. Open floor for discussion. No input.

Roll call vote: Sandra Nelson (Principal) YES, Tonisha McNish-Walker (SAC Co-Chair) YES, Kaylynn Wingfield (SAC Co-Chair) YES, Yolet Khadour (SAF Chair/Parent) YES, Dawn Spaeder (BTU Steward or designee) YES, Stefania Vollmer (Non-Instructional Support Employees/SAC Secretary) YES, Katherine Nieto (ESOL Parent) YES, Lisset Perez (Pre-K Teacher) YES, Melissa Ubieta (ESE Parent) YES. **Motion passed.**

Motion by Ms. Nieto for 100% of the money to be utilized for 2024-2025 staff bonuses. Second by Ms. Khadour. Open floor for discussion.

Roll call vote: Sandra Nelson (Principal) YES, Tonisha McNish-Walker (SAC Co-Chair) YES, Kaylynn Wingfield (SAC Co-Chair) YES, Yolet Khadour (SAF Chair/Parent) YES, Dawn Spaeder (BTU Steward or designee) YES, Stefania Vollmer (Non-Instructional Support Employees/SAC Secretary) YES, Katherine Nieto (ESOL Parent) YES, Lisset Perez (Pre-K Teacher) YES, Melissa Ubieta (ESE Parent) YES. **Motion passed.**

The SAC finalized A+ ballot language for the staff vote. A leftover funds clause was approved requiring any unallocated funds to roll over to Accountability Funds. Use of prior ballot format was approved. Bonuses will be prorated for partial year employees. The distribution method, 100% equal distribution among eligible staff was approved.

Roll call vote: Sandra Nelson (Principal) YES, Tonisha McNish-Walker (SAC Co-Chair) YES, Kaylynn Wingfield (SAC Co-Chair) YES, Yolet Khadour (SAF Chair/Parent) YES, Dawn Spaeder (BTU Steward or designee) YES, Stefania Vollmer (Non-Instructional Support Employees/SAC Secretary) YES, Katherine Nieto (ESOL Parent) YES, Lisset Perez (Pre-K Teacher) YES, Melissa Ubieta (ESE Parent) YES. **Motion passed.**

Definition of Eligible Staff

“All staff members employed during the 2024-2025 school year, pro-rated, including the school psychologist, school social worker, family counselor, interim substitutes, campus monitor, food service staff, OT, PT, and internal accounts bookkeeper.”

Final Ballot Options

Option A: 100% bonus distribution for staff.

Option B: None of the above.

Required clause: Any leftover funds will roll over to Accountability Funds.

Voting Window

The preview window for staff will be December 03- December 05, 2025. Voting will take place Monday, December 08, from 7:30am-2:30pm during contracted school hours with a neutral ballot collection location.

Upcoming Meetings

Ballot Counting: SAC will meet Monday, December 08, 2025, at 2:30pm to count ballots.

If ballot does not pass, an additional SAC meeting will be scheduled for December 16, 2025, at 2:15pm.

Adjournment

Motion to adjourn was made by Ms. Nieto. Second by Ms. Spaeder. Meeting adjourned at 2:38 PM.

Dolphin Bay Elementary School

A+ School Recognition Ballot (2025-2026 A+ Funds)

Voting Window:

Voting will take place next week during contracted school hours.

If you are unable to vote during this period, you must see Ms. Nelson (Principal) or Ms. Wingfield (SAC Co-Chair) prior to the voting window.

Definition of Staff

All staff members employed during the 2022-2023 school year, pro-rated, including the school psychologist, school social worker, interim substitutes, pool substitute, campus monitor, food service staff, OT, PT, and internal accounts bookkeeper.

Select One Option

- Option A: I approve 100% of A+ School Recognition funds to be distributed as equal bonuses to eligible staff as defined above.
- Option B: None of the above.

Required Clause – Remaining Funds

If any A+ funds remain after approved distribution, all unallocated balances will roll over to Accountability Funds.