COCONUT PALM ELEMENTARY
SCHOOL ADVISORY FORUM (SAF)

DRAFT MEETING MINUTES | September 24, 2026

Location: Coconut Palm Elementary, Miramar, Florida • Adjournment: Approximately 8:20 p.m.
Meeting start time, presiding officer, and recording secretary: Not established in the transcript.

Attendance

Nine attendees were recorded on the September 24, 2026 sign-in sheet. Handwritten spellings should be verified before final approval.

#	Attendee
1	Nizaliz Coley
2	Adam Gruber
3	Taliya Allende
4	Jeremy Scott
5	Anisa Mushtaq
6	Olga Peña
7	Tiffany Paschal
8	Margarita Bedal
9	Michelle Badal

1. Review of Documents

Members discussed standard documents requiring corrections. The documents were circulated for review; final approval was deferred until a subsequent meeting. No formal approval motion or vote was established in the recording.

2. Administrative Reports and Upcoming Events

Apex PTA fundraiser: September 28–October 9, with the culminating event on October 9. Expected proceeds were discussed as approximately $30,000–$40,000 or more. Proposed uses included playground turf improvements, a calming/Zen room adjacent to the game room, end-of-year student awards, and—if funds permit—a cafeteria refresh and technology or sound improvements.

Fall Festival: October 29, approximately 6:15–8:15 p.m., hosted by Sunshine Aftercare with PTA support.

Candy Wars: Grade-level candy collection competition scheduled to begin October 1.

3. Parent Concern: Recess and Discipline

A parent concern was raised regarding reports of recess being withheld for incomplete work or student behavior, including instances where an entire class may be affected by one student's conduct. Participants discussed the weekly recess and physical education minutes referenced during the meeting. Administration stated that recess is scheduled, with indoor alternatives during extreme heat or rain. Administration indicated that withholding recess should not be routine punishment, whole-class consequences for one student are inappropriate, and temporary

restrictions may be used for individual safety concerns. Specific incidents will require further investigation; school leadership indicated it would address substantiated concerns privately and reinforce expectations.

4. Parent Communication and Resources

Parents were invited to share questions and concerns and request guidance on school resources. PTA representatives offered to collect questions and prepare information or presentations for future meetings, including help with Clever, Focus, and school board participation.

5. Technology Access and Parent Support

Parents requested clearer information on which applications are accessible through Clever, including time-limited, discontinued, and subscription-based services. A future Technology Night was discussed as an opportunity to review educational applications and Focus features such as grades, attendance, and document uploads. PTA representatives will coordinate with administration and staff on topics needing additional guidance.

6. New Business

Members were encouraged to submit further questions or resource needs before the next meeting. No additional formal motions or votes were established in the recording.

7. Adjournment

The meeting adjourned at approximately 8:20 p.m.

Action Items

Action	Responsible	Timing
Review documents and submit corrections	Members	Before next meeting
Coordinate fundraiser priorities and event support	PTA	As scheduled
Investigate documented recess concerns and reinforce expectations	School administration	As concerns arise
Gather parent questions about Clever, Focus, and other resources	PTA / school staff	Before future parent sessions