



Sunset Lakes SAF Meeting Agenda

November 19th, 2025

Immediately after the SAC Meeting
Catalina Leon-Schmid (SAF Chair)
(SAF Secretary)

I. Call to Order

II. Approval of the Agenda & Review Last Meeting's Minutes

III. Information/Update from the South Area Advisory Council (SAAC)

a. Review South Area Advisory Meeting November 12th 2025 (Don and Catalina)

- Broward County Academics Presentation - FAST PM1
- Progress Monitoring - Plan Criteria and MTSS Interventions
- School-Home Partnership - FOCUS
- Student-centered academic foundation - BCPS Curriculum scope and sequence
- School Choice from Nov 3rd through Dec 19th, 2025
- Redefining Phase 2 - Thursday Nov 13th

IV. New Business

V. PTSA Update & Other Volunteer news

VI. Adjournment

**Register to receive meeting notices and notes

South Area Advisory web <http://southareaadvisory1.ch2v.com/>
Broward District Advisory web: www.browardadvisory.org

Sunset Lakes SAF Meeting SIGN - IN

11/19/2025

Immediately after the SAC Meeting
Catalina Leon-Schmid (SAF Chair)

	Print Name	Signature	Position	Phone	Email
1	Janice Crosby Goulette		Principal	754-323-7650	
2	Alicia Aguilar		Assistant Principal	754-323-7650	
3	Catalina Leon-Schmid		SAF Chair	954-289-7461	
4	Don Gilbert		SAF Co-Chair	786-247-6162	
5	Jennifer Alberti		SAC Co-Chair		
6	Kaitlyn Docekal		SAC Co-Chair		
7	Beverly Carter Henry			206-331-2222	
8	Brenna DeFaria		ASO coord		
9	Rebecca DeLoe		Parent	954-829-6966	
10	Francine Friedman				
11	Axa Hurst		Office Manager	754-323-7650	
12					
13					
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Sunset Lakes Elementary School

SAF Minutes - November 19, 2025

Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Catalina Leon-Schmid
Peggy Pacheco
Alyssa Francois
Francine Friedman
Alicia Aguilar
Beverly Carter Remy
Janice Goulette
Aixa Hurst
Rachel Weaver

Call to Order:

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on November 19, 2025. Co-Chair Catalina Leon Schmid called the meeting to order at 2:34 PM. Peggy Pacheco will record minutes for this meeting.

Minutes:

Approval of minutes from previous minutes:

Motion to approve October SAF Meeting minutes was made by Jennifer Alberti and 2nd by Alyssa Francois.

Information/Updates from the South Advisory Council Meeting:

November 12, 2025 South Area Advisory Meeting:

1. The meeting was held on November 12, 2025, for South Area.

Broward County Academics Presentation- FAST PM1

1. More than half the schools in Broward County received an A rating.
2. There were no D or F rated schools in Broward County.
3. The number of C rated schools was cut by half.
4. Broward Schools is 1 of the 5 largest schools districts in Florida.

Progress Monitoring-Plan Criteria and MTSS Interventions

1. There is a plan in place where the team meets for students within this program to track data and provide support for the student.
2. There are monthly letters that are sent home to inform parents of their child's progress.

School-Home Partnership-FOCUS

1. This is designed to help parents with school and home relationships within the FOCUS platform.
2. Broward County is trying to support continued partnerships through this platform with parents at home.

Student Centered Academic Foundation-BCPS Curriculum Scope and Sequence

1. These documents will be posted online for parents and other individuals to see the pacing and what their child is learning each quarter of the school year.

Sunset Lakes Elementary School
SAF Minutes - November 19, 2025

School Choice from November 3- December 19 2025

1. This form can be completed through FOCUS.

Redefining Phase 2-Thursday November 13

1. New proposals have been given and voting will take place soon to see how to implement these changes.
2. There will be a BCPS Showcase on 12/9 from 5-8pm.

New Business

1. There is no new business at this time.

PTSA Update & Other Volunteer News:

1. Holiday Shop- 12/8

Open Agenda – None at this time

Next Meeting Date & Time:

The next meeting will be held on January 28, 2026 in Room 132

Meeting Adjournment:

Motion: Catalina Leon-Schmid motioned to adjourn the meeting at 2:53 PM. Motion carried unanimously.

Submitted by,

Peggy Pacheco, SAC/SAF Recording Secretary Approval Date: DRAFT

Sunset Lakes Elementary School
SAF Minutes - October 22, 2025

Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Catalina Leon-Schmid
Peggy Pacheco
Lauren Cotto Perez
Alyssa Francois
Francine Friedman
Carine Williams
Alicia Aguilar
Cristina Fernandez-
Siman
Giseli LeMay
Fabiola English

Call to Order:

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on October 22, 2025. Co-Chair Catalina Leon Schmid called the meeting to order at 2:31 PM. Peggy Pacheco will record minutes for this meeting.

Minutes:

Approval of minutes from previous minutes:

Motion to approve September SAF Meeting minutes was made by Don Gilbert and 2nd by Jennifer Alberti.

Information/Updates from the South Advisory Council Meeting:

October 15, 2025 South Area Advisory Meeting:

1. The meeting was held on October 15th, 2025, for South Area.

Students and Family Support Services

1. The district provides services for ESE Counseling and Family Support Services/Counseling.
2. This allows access to services for students and their families.
3. The district provides 12 free counseling sessions for these services.

Parent University-XELLO October 22nd at 6:30pm

1. This program encourages all schools to look into services.
2. This program emphasizes things such as providing transition services, grants, and scholarships to help set students up for college and career readiness.

School Board Meeting-Cellphone use High School only and Policy 8020-Facility Rentals

1. At the meeting, there was a change in policy for high school students being able to use their cell phones during their lunch period.
2. There is still a strict rule on students in grades K-8 not using cell phones throughout the day.
3. Policy 8020 is coming to the forefront of conversations since charter institutions can rent out public school facilities for their own interests.
4. Schools' administration must approve of the various meetings and school must plan for these meetings to be held.

Sunset Lakes Elementary School
SAF Minutes - October 22, 2025

Redefining Our Schools Update -Phase 2 November 13 (Final Meeting)

1. The meeting will take place at Miramar High School.
2. The information pertaining to our school is that we are in the talks to become a K-8 school.
3. All Everglades Zone elementary schools will become K-8 facilities.
4. The changes will be made at this meeting.

Free and Reduced Lunch Application

1. It is very important to sign up and still fill out an application.
2. This application has ties to Title 1 funds and other funds that are important for school demographics and other information regarding budget.

New Business

1. There is no new business at this time.

PTSA Update & Other Volunteer News:

1. Trunk or Treat is taking place this Friday 10/24/25. We are still collecting candy for the event and inviting parents, teachers, and staff to decorate trunks for the family night event!

Open Agenda – None at this time

Next Meeting Date & Time:

The next meeting will be held on November 19, 2025, in Room 132

Meeting Adjournment:

Motion: Catalina Leon-Schmid motioned to adjourn the meeting at 3:00 PM. Motion carried unanimously.

Submitted by,

Peggy Pacheco, SAC/SAF Recording Secretary Approval Date: 11/19/25