



Sunset Lakes SAF Meeting Agenda

October 22nd, 2025

Immediately after the SAC Meeting
Catalina Leon-Schmid (SAF Chair)
(SAF Secretary)

I. Call to Order

II. Approval of the Agenda & Review Last Meeting's Minutes

III. Information/Update from the South Area Advisory Council (SAAC)

a. Review South Area Advisory Meeting October 15th 2025 (Don Gilbert)

- Students and family support services
- Parent University - XELLO October 22nd at 6:30pm
- School Board Meeting - Cellphone use High school only and Policy 8020 - facility rentals
- Redefining our schools update - Phase 2. November 13th (final meeting)
- Free/reduced lunch applications question

IV. New Business

V. PTSA Update & Other Volunteer news

VI. Adjournment

**Register to receive meeting notices and notes

South Area Advisory web <http://southareaadvisory1.ch2v.com/>
Broward District Advisory web: www.browardadvisory.org

Sunset Lakes SAF Meeting SIGN - IN

10/22/2025

Immediately after the SAC Meeting
Catalina Leon-Schmid (SAF Chair)

	Print Name	Signature	Position	Phone	Email
1	Janice Crosby Goullete		Principal	754-323-7650	
2	Alicia Aguilar		Assistant Principal	754-323-7650	
3	Catalina Leon-Schmid	<i>Cat Leon</i>	SAF Chair	954-289-7461	catalleon@hotmail.com
4	Johanna Moas		Business Rep	786-3684139	JGMoas@gmail.com
5	Jennifer Alberti	<i>Jennifer Alberti</i>	SAC Co-Chair		
6	Kaitlyn Docekal	<i>Kaitlyn Docekal</i>	SAC Co-Chair		
7	S. Cassinghem	<i>S. Cassinghem</i>	YMCA-PP	954-995-7647	csiman@ymca-southflorida.org
8	Don Gilbert	<i>Don Gilbert</i>		786-247-6167	don.gilbert@gmail.com
9	F. Friedman	<i>F. Friedman</i>	teacher		
10	Carine Williams	<i>Carine Williams</i>		617-7564588	Carine1218@gmail.com
11	Fabiola English	<i>Fabiola English</i>	Media Specialist	954-483-1626	
12	Regina Pacheco	<i>Regina Pacheco</i>	Parent	954-829-6966	lourdesandpe66y2020@gmail.com
13	Bega Mann	<i>Bega Mann</i>	Parents	305-203-9589	
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Sunset Lakes Elementary School

SAF Minutes - October 22, 2025

Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Catalina Leon-Schmid
Peggy Pacheco
Lauren Cotto Perez
Alyssa Francois
Francine Friedman
Carine Williams
Alicia Aguilar
Cristina Fernandez-
Siman
Giseli LeMay
Fabiola English

Call to Order:

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on October 22, 2025. Co-Chair Catalina Leon Schmid called the meeting to order at 2:31 PM. Peggy Pacheco will record minutes for this meeting.

Minutes:

Approval of minutes from previous minutes:

Motion to approve September SAF Meeting minutes was made by Don Gilbert and 2nd by Jennifer Alberti.

Information/Updates from the South Advisory Council Meeting:

October 15, 2025 South Area Advisory Meeting:

1. The meeting was held on October 15th, 2025, for South Area.

Students and Family Support Services

1. The district provides services for ESE Counseling and Family Support Services/Counseling.
2. This allows access to services for students and their families.
3. The district provides 12 free counseling sessions for these services.

Parent University-XELLO October 22nd at 6:30pm

1. This program encourages all schools to look into services.
2. This program emphasizes things such as providing transition services, grants, and scholarships to help set students up for college and career readiness.

School Board Meeting-Cellphone use High School only and Policy 8020-Facility Rentals

1. At the meeting, there was a change in policy for high school students being able to use their cell phones during their lunch period.
2. There is still a strict rule on students in grades K-8 not using cell phones throughout the day.
3. Policy 8020 is coming to the forefront of conversations since charter institutions can rent out public school facilities for their own interests.
4. Schools' administration must approve of the various meetings and school must plan for these meetings to be held.

Sunset Lakes Elementary School

SAF Minutes - October 22, 2025

Redefining Our Schools Update -Phase 2 November 13 (Final Meeting)

1. The meeting will take place at Miramar High School.
2. The information pertaining to our school is that we are in the talks to become a K-8 school.
3. All Everglades Zone elementary schools will become K-8 facilities.
4. The changes will be made at this meeting.

Free and Reduced Lunch Application

1. It is very important to sign up and still fill out an application.
2. This application has ties to Title 1 funds and other funds that are important for school demographics and other information regarding budget.

New Business

1. There is no new business at this time.

PTSA Update & Other Volunteer News:

1. Trunk or Treat is taking place this Friday 10/24/25. We are still collecting candy for the event and inviting parents, teachers, and staff to decorate trunks for the family night event!

Open Agenda – None at this time

Next Meeting Date & Time:

The next meeting will be held on November 19, 2025, in Room 132

Meeting Adjournment:

Motion: Catalina Leon-Schmid motioned to adjourn the meeting at 3:00 PM. Motion carried unanimously.

Submitted by,

Peggy Pacheco, SAC/SAF Recording Secretary Approval Date: DRAFT

Sunset Lakes Elementary School

SAF Minutes - September 24, 2025.

Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Catalina Leon-Schmid
Peggy Pacheco
Janice Goulette
Beverly Carter Remy
Lauren Cotto Perez
Alyssa Francois
Francine Friedman
Aixa Hurst
Jovanne Robis
Rachel Weaver
Carine Williams

Call to Order:

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on September 24, 2025. Chair Catalina Leon Schmid called the meeting to order at 2:32 PM. Peggy Pacheco will record minutes for this meeting.

Minutes:

Approval of minutes from previous minutes:

Motion to approve May SAC/SAF Joint Meeting minutes was made by Peggy Pacheco and 2nd by Brenna DeFrance.

Information/Updates from the South Advisory Council Meeting:

September 17th South Area Advisory Meeting:

1. The meeting was held on September 17th, 2025, for South Area.

District/School Website Information

1. Schools have a new freshly designed website. The redesigned websites are easier to navigate.
2. After reviewing data, it has been shown that there has been higher traffic on school's websites due to the newly designed websites.

BCPS Cares

1. This is a new process that Broward Schools has come up with to better manage parent concerns.
2. This program does not eliminate parents who are still going to their child's school when they have concerns and are still able to speak with their child's school administrator if they have concerns.

Free and Reduced Meal Applications

1. It is important to apply for Free and Reduced Meal Applications since now students must pay for lunch. It has been encouraged for all students to fill out an application.

Sunset Lakes Elementary School

SAF Minutes - September 24, 2025.

Policy 4900

1. This is a new ESE policy that allows audio and visual recordings to occur in self-contained rooms. There will be installation of cameras in the classroom for parents only if the entire classroom parents/guardians sign off and approve it.

Redefining our Schools

1. The meeting will be taking place on 9/29/25 for our school. It is important for everyone to participate and be involved, so we as a community can have say in what is going to be done on our school campus.
2. It was brought up that the surrounding communities will let their HOA know of the meeting, so if any community members from the neighborhood would like to attend, they are able to do so.

SAF By-Laws

1. SAF By-Laws were reviewed. Everyone agrees to keep the By-Laws the same as last year. No new changes were made to the Sunset Lakes Elementary School SAF By-Laws for the 25-26 school year.

New Business- SAF Co-Chair

1. Don Giblert will be taking on the role of SAF Co-Chair for the 25-26 school year.

PTSA Update & Other Volunteer News:

1. We will be having our Color Rush event this Friday.
2. The Marquee was successful after years of PTSA's hard work and dedication we were finally able to complete it!
3. There are lots of upcoming events such as the Trunk or Treat! The monsters for candy will start coming out soon and candy donations will start taking place.

Open Agenda – None at this time

Next Meeting Date & Time:

The next meeting will be held on October 22, 2025 in Room 132

Meeting Adjournment:

Motion: Catalina Leon-Schmid motioned to adjourn the meeting at 2:40 PM. Motion carried unanimously.

Submitted by,

Peggy Pacheco,

SAC/SAF Recording Secretary

Approval Date: 10/22/25