

Sunset Lakes SAF Meeting Agenda

September 23rd, 2026

Immediately after the SAC Meeting

Catalina Leon-Schmid (SAF Chair)

Don Gilbert (SAF Co-Chair)

I. Call to Order

II. Approval of the Agenda, Review Last Meeting's Minutes, and Approve SAF By-Laws 26-27

III. Information/Update from the South Area Advisory Council (SAAC)

a. Review South Area Advisory Meeting August 11thth 2026

- Regional office support presentation
 - Broward Powered by AI
 - Redefining our schools - August 25th Board Meeting
 - Meal Price Increase for 2026-2027

b. Review South Area Advisory Meeting September 16thth 2026

- TED Miramar
- Update on Referendum

IV. New Business - SAF Chair/Co-Chair proposal for voting

V. PTSA Update & Other Volunteer news

VI. Adjournment

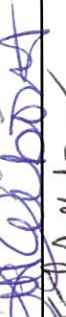
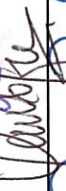
**Register to receive meeting notices at Advisory web <http://southareadvisory1.ch2v.com/>
Broward District Advisory web: www.browardadvisory.org

Sunset Lakes SAF Meeting SIGN - IN

9/23/2026

Immediately after the SAC Meeting

Catalina Leon-Schmid (SAF Chair)

Print Name	Signature	Position	Phone	Email
1 Janice Crosby Goullete		Principal	754-323-7650	
2 Alicia Aguilar		Assistant Principal	754-323-7650	
3 Catalina Leon-Schmid		SAF Chair	954-289-7461	
4 Don Gilbert		SAF Co-Chair	786-247-6162	
5 Jennifer Alberti		SAC Co-Chair		
6 Kaitlyn Isenberg		SAC Co-Chair		
7 Brenna DeFence		ASD Coach	N/A	
8 Francine Fiedler		Teacher		
9 Jennifer Thornton		parent		
10 Genny Desbergund		Teacher		
11 Dante Gallegos		Parent	954 257-9669	Dant4230@hotmail.com
12 Peggy Pacheco			954 829 6966	Louidesandpeggy2020@gmail.com
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Sunset Lakes Elementary School
SAF Minutes - September 24, 2026.

Jennifer Alberti
Kaitlyn Isenberg
Brenna DeFrance
Don Gilbert
Peggy Pacheco
Janice Goulette
Francine Friedman
Brenna DeFrance
Dante Gallegos
Jennifer Thornton
Genny Desvergunat

Call to Order:

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on September 23, 2026. Co-chair Don Gilbert called the meeting to order at 2:37 PM. Brenna DeFrance will record minutes for this meeting.

Minutes/SAF By-Laws:

Approval of minutes from previous minutes: Motion to approve previous SAF Meeting minutes was made by Jennifer Alberti and 2nd by Janice Goulette.

Motion to approve SAF By-Laws was made by Jennifer Alberti and 2nd by Janice Goulette.

Information/Updates from the South Advisory Council Meeting:

August 11th South Area Advisory Meeting:

1. Discussed new leadership changes.
2. Powered by AI: implements tool for 6-12th grade teachers to assist with lesson planning. Purchased software to comply with standards.
3. Redefining our schools:
4. Meal Price increase: School lunches have had an increase in price for the 26-27 school year.
5. School/classroom concerns: class-size concerns due to enrollment imbalance; follow-up expected around October; back-to-school concerns regarding shared custody and emergency contacts—specifically, families who share custody may not be able to have two emergency contacts listed.

September 16th South Area Advisory Meeting:

1. TED Miramar: technology, entertainment and design event coming, Sign-up coming October 3rd to support event
2. Referendum update: support event was discussed; Need to educate and inform families about the referendum; Discussion indicated that the renewal would not involve changes already in place.

New Business- SAF Co-Chair

1. Don Gilbert will be taking on the role of SAF Chair for the 26-26 school year. Motion to approve by Janice Goulette and seconded by Jennifer Alberti

Sunset Lakes Elementary School
SAF Minutes - September 24, 2026.

PTSA Update & Other Volunteer News:

1. Our Color Rush fundraiser has begun
2. There are lots of upcoming events such as the Trunk or Treat! The monsters for candy will start coming out soon and candy donations will start taking place.

Open Agenda – None at this time

Next Meeting Date & Time:

The next meeting will be held on October 28, 2026 in Room 132

Meeting Adjournment:

Motion: Don Gilbert motioned to adjourn the meeting at 3:00 PM. Motion carried unanimously.

Submitted by,

Brenna DeFrance, SAC/SAF Recording Secretary Approval Date: DRAFT

Sunset Lakes Elementary School
SAC/SAF Joint Meeting Minutes - April 22, 2026

Attendance:

Kaitlyn Docekal
Jennifer Alberti
Alyssa Francois
Don Gilbert
Catalina Leon-
Schmid
Peggy Pacheco
Beverly Carter-Remy
Brenna DeFrance
Alicia Aguilar

Call to Order:

A meeting of the ___ Sunset Lakes Elementary School Advisory Council was held in Room 132 on April 22, 2026. Co-Chair Kaitlyn Docekal called the meeting to order at 2:18 PM. Peggy Pacheco will record minutes for this meeting.

Minutes (SAC):

The SAC March minutes were not approved since we did not meet quorum this meeting.

Minutes (SAF):

The SAF March minutes were approved by Peggy Pacheco and seconded by Brenna DeFrance.

Principal's Report- Alicia Aguilar

1. Muffins for Moms was a great success. Both events we had this year for moms and dads were very successful. We are brainstorming ideas for next year on how to improve these events.
2. Heart Challenge was great this year. The students had a great time with this fundraiser event.
3. Teacher Appreciation Week is next week. We look forward to celebrating with all the teachers.
4. Volunteer Breakfast is tomorrow. We appreciate all the volunteers that help support SLE.
5. Academic camps are ending. The students enjoyed attending camps and we hope to see some great gains in PM3 from these camps.
6. We have been utilizing the prize carts. This has been a great incentive for students to remain motivated.

SESIR Report – <https://www.browardschools.com/Page/38107> -Kaitlyn Docekal

1. SESIR Reports are available at the website above and is public record.
2. The report keeps record of incidents in the school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.
3. Currently there has been one incident for our school SESIR Report for the 2025-2026 school year.

Info/Update from South Area Advisory Council- Catalina Schmid-Leon

1. Xello is an application that is used on Clever to help students develop their career paths.
2. Xello is a great way for career planning for all students. The application exposes them to various career tracks and jobs they may find interesting.
3. Meta glasses are not permitted during testing.
4. Redefining our schools is having another phase on May 12. The district is projecting a 10,000-student deficit for next school year across the district.

Sunset Lakes Elementary School
SAC/SAF Joint Meeting Minutes - April 22, 2026

School Improvement Plan Monitoring and Stakeholder Feedback– Kaitlyn Docekal

1. Our academic camps are starting to wrap up. Students enjoyed going to their camps.
2. Students have been participating in crunch time remediation plans to meet students' needs.
3. Small groups are targeted for student needs and learning gaps.
4. Overall, we are hoping for successful PM3 test administration for all students.
5. The feedback from one of the SAC Composition members was if our preliminary data has shown increases in all the supports, we have put into place. We stated that as we have tracked data, we have seen improvements from the support that have been put into place.

PTSA Update & Other Volunteer News- Catalina Schmid-Leon

1. Volunteer Breakfast is tomorrow. We hope to see all the amazing volunteers come out and enjoy breakfast.

Accountability Funds – Jennifer Alberti

1. Accountability Funds total \$1,851.94
 - a. SAC voted unanimously at the January SAC meeting for accountability funds to be able to fund our afterschool camps.

Next Meeting Date & Time:

The next meeting will be held on May 27, 2026 at 2:15 PM in the Room 132

Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:48PM. Motion carried unanimously.
Submitted by, Peggy Pacheco Approval Date: 9/23/2026

Sunset Lakes Elementary School

SAC/SAF Joint Meeting Minutes - May 20, 2026

Attendance:

Kaitlyn Docekal
Alyssa Francois
Don Gilbert
Catalina Leon-Schmid
Peggy Pacheco
Beverly Carter-Remy
Brenna DeFrance
Janice Goulette

Call to Order:

A meeting of the ____ Sunset Lakes Elementary School Advisory Council was held in Room 132 on May 20, 2026. Co-Chair Kaitlyn Docekal called the meeting to order at 2:17 PM. Peggy Pacheco will record minutes for this meeting.

Minutes (SAC):

The SAC March minutes were not approved since we did not meet quorum this meeting.
The SAC/SAF Joint minutes for April were not approved since we did not meet quorum this meeting.

Minutes (SAF):

The SAC/SAF Joint minutes for April were not approved since we did not meet quorum this meeting.

26-27 Budget Review – Janice Goulette

1. The budget for the 26-27 school year is based on 511 projected students.
2. In this presentation we are referring to positions not people.
3. Special Programs will receive a change in PreK. PreKB-1 and PreKC-1 will decrease from two to one class in the 26-27 school year.
4. Due to the change with the PreK classes that decreased a paraprofessional position and a behavioral technician.
5. The budget always can adjust and change as needed and we have to keep in mind that these are just projections of the budget.

SESIR Report – <https://www.browardschools.com/Page/38107> -Kaitlyn Docekal

1. SESIR Reports are available at the website above and is public record.
2. The report keeps record of incidents in the school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.
3. Currently there has been one incident for our school SESIR Report for the 2025-2026 school year.

Info/Update from South Area Advisory Council- Catalina Schmid-Leon

1. Child's Services Council of Broward County provides services for families.
2. These programs often provide and put an emphasis on the swim program for the summer. It is all funded by the taxes that are paid by the community members in Broward County to be able to fund various services.
3. \$20 million was invested in afterschool care programs for all grade levels.
4. The water safety lessons provided are valuable due to the fact that families can use these services for their families.
5. In July, they organize an event for families in need to be able to get school supplies.

Sunset Lakes Elementary School
SAC/SAF Joint Meeting Minutes - May 20, 2026

School Improvement Plan Monitoring and Stakeholder Feedback– Kaitlyn Docekal

1. We had a successful 25-26 PM3 Test Administration.
2. As of now, it looks like we are keeping our A.
3. The proficiency data for Grades 3-5: Reading: 69%, Math: 68%, and Science: 57%.
4. The proficiency data for Grades K-2: Reading: 68% and Math: 72%.
5. The stakeholders shared that they felt their children grew a lot this year and the hard work of the teachers really shined through.

PTSA Update & Other Volunteer News- Catalina Schmid-Leon

1. 5th Grade EOY Activities are starting soon!
2. We are very excited to have all the EOY activities right around the corner.

Principal's Report- Janice Goulette

1. There were some struggles this year in 3rd Grade academically.
2. The changes in 5th grade this year also caused some hardships with testing scores.
3. These two grade levels did play a huge role in our data this school year for various reasons.
4. We have the Spring Concert coming up on Thursday night which brings lots of families out.
5. 5th Grade is going to start their EOY activities, and we are so excited for them!

Accountability Funds – Kaitlyn Docekal

1. Accountability Funds total \$931.94
 - a. SAC voted unanimously at the January SAC meeting for accountability funds to be able to fund our afterschool camps.

Next Meeting Date & Time:

The next meeting will be held during the 26-27 school year.

Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:46PM. Motion carried unanimously.
Submitted by, Peggy Pacheco Approval Date: 9/23/2026