



Sunset Lakes SAF Meeting Agenda

March 25th, 2026

Immediately after the SAC Meeting
Catalina Leon-Schmid (SAF Chair)
Don Gilbert (SAF Co-Chair)

I. Call to Order

II. Approval of the Agenda & Review Last Meeting's Minutes

III. Information/Update from the South Area Advisory Council (SAAC)

a. Review South Area Advisory Meeting March 11thth 2025

- Regional office support presentation
 - Dr. Angela Fulton - Deputy Superintendent BCPS
 - Regional offices - North (66) South (75) STO (20)
 - Principal Supervisors - 4 in the South (18 schools per person)
 - Double A District - 70 C Schools down to 35
- Federal Program Department (Title I)

IV. New Business

V. PTSA Update & Other Volunteer news

VI. Adjournment












**Register to receive meeting notices

South Area Advisory web <http://southareaadvisory1.ch2v.com/>
Broward District Advisory web: www.browardadvisory.org

Sunset Lakes SAF Meeting SIGN - IN

3/25/2026

Immediately after the SAC Meeting
Catalina Leon-Schmid (SAF Chair)

	Print Name	Signature	Position	Phone	Email
1	Janice Crosby Goulette		Principal	754-323-7650	
2	Alicia Aguilar		Assistant Principal	754-323-7650	
3	Catalina Leon-Schmid		SAF Chair	954-289-7461	
4	Don Gilbert		SAF Co-Chair	786-247-6162	
5	Jennifer Alberti		SAC Co-Chair		
6	Kaitlyn Docekal		SAC Co-Chair		
7	Rebekah DeLeon		Parent	954-829-6566	
8	Francine Friedman		Teacher		
9	Axa Hurst		Office Manager		
10	Brenna Detrane		Teacher		
11	Alyssa Francois		Teacher		
12					
13					
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Sunset Lakes Elementary School

SAF Minutes - March 25, 2026

Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Peggy Pacheco
Janice Goulette
Aixa Hurst
Francine Friedman
Alyssa Francois
Catalinia Leon-
Schmid
Alicia Aguilar

Call to Order:

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on March 25, 2026. Co-Chair Cataline Leon- Schmid called the meeting to order at 2:28 PM. Peggy Pacheco will record minutes for this meeting.

Minutes:

Approval of minutes from previous minutes:

Motion to approve February SAF Meeting minutes were made by Peggy Pacheco and 2nd by Francine Friedman.

Information/Updates from the South Advisory Council Meeting:

South Area Advisory Meeting March 11, 2025

The meeting was held on March 11, for South Area.

Regional Office Support Presentation

1. Dr. Angela Fulton- Deputy Superintendent of BCPS, provided a presentation on how to better provide support to schools in the North, Central, and South Regions.
2. Currently, there are 66 North, 75 South, and 20 STO Regional offices.
3. Currently, there are 4 Principal Supervisors in the South Region since there are 18 schools per person.
4. The Principal Supervisors provide support for the school and region.
5. Dr. Fulton emphasized that parents should be educated on all the services that are available within BCPS.
6. BCPS became the First Cambridge district this school year.

Federal Program Department (Title 1)

1. Available for K-8 services such as tutoring, training, and support for staffing positions. Students and parents should be engaged within the SIP plans and ensure that funding is available for students within Title 1 schools.

New Business

1. There is no new business at this time.

PTSA Update & Other Volunteer News:

1. Read A Thon begins 4/1
2. Autism Awareness Month will be celebrated all of April.

Sunset Lakes Elementary School

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Open Agenda – None at this time

Next Meeting Date & Time:

The next meeting will be held on April 22, 2026, in Room 132

Meeting Adjournment:

Motion: Catalina Leon-Schmid motioned to adjourn the meeting at 2:40 PM. Motion carried unanimously.

Submitted by,

Peggy Pacheco, SAC/SAF Recording Secretary Approval Date: DRAFT

Sunset Lakes Elementary School
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Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Peggy Pacheco
Janice Goulette
Aixa Hurst
Beverly Carter Remy
Francine Friedman
Jovanne Robis

Call to Order:

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on February 25, 2026. Co-Chair Don Gilbert called the meeting to order at 2:25 PM. Peggy Pacheco will record minutes for this meeting.

Minutes:

Approval of minutes from previous minutes:

Motion to approve January SAF Meeting minutes were made by Kaitlyn Docekal and 2nd by Peggy Pacheco.

Information/Updates from the South Advisory Council Meeting:

South Area Advisory Meeting February 18, 2025

The meeting was held on February 18, for South Area.

Showcase Presentation-Sunshine Care

1. Presentation gave valuable insight into Sunshine Care.
2. Don Gilbert volunteered if anyone would like to participate, they can provide him with the flowers, and he will be more than happy to work on the program.

Broward County Public Schools Safety and Security Presentation

Director Jim La Rosa on behalf of Chief Gregory

1. Provided a presentation on safety and security in Broward County Public Schools.

Single Point of Entry

1. This is a safety protocol in place to ensure all staff and students at school are safe.
2. The new house bill states that exterior school doors that face the outside are not mandated to always remain locked.
3. Single points of entry ensure we know every person who is coming in/out of our school buildings.

Raptor Visitor Management System

1. They have a new red flag alert on the system.
2. This system was put in place to ensure all students are safe in school.
3. Anyone having a red flag alert must be always supervised on a school campus.

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Staff allocation, SROs, and Guardians

1. Parents feel as if schools need more security and staff to ensure all spots are monitored.
2. BCPS is trying to ensure everyone is aware of certain staffing reports and area reports based on incidents that occur on campuses.

Intercom and PA Systems, Cameras, and Vape Detectors

1. Maintenance is going through all schools to ensure that all intercoms are properly working.
2. BCPS is trying to move to 360 digital cameras.
3. Blind spots need to be addressed in schools to ensure that no points or areas in a school are without cameras.
4. Vape detection is very advanced. It monitors noises and moving objects to ensure there are not any suspicious activity occurring in areas such as bathrooms.

New Business

1. There is no new business at this time.

PTSA Update & Other Volunteer News:

1. STEM Night- 3/5/26

Open Agenda – None at this time

Next Meeting Date & Time:

The next meeting will be held on March 25, 2026 in Room 132

Meeting Adjournment:

Motion: Catalina Leon-Schmid motioned to adjourn the meeting at 2:49 PM. Motion carried unanimously.

Submitted by,

Peggy Pacheco, SAC/SAF Recording Secretary Approval Date: 3/25/2026