

Sunset Lakes Elementary School Advisory Council (SAC) Meeting

Date	Location	Time
March 25, 2026	Room 132	2:15 PM

Meeting Called By: Kaitlyn Docekal
 Type of Meeting: Regular Monthly Meeting
 Facilitators: Kaitlyn Docekal & Jennifer Alberti

Agenda Topics

Welcome & Introductions	Ms. Docekal
Approval of Minutes SAC (February)	Ms. Alberti
Accountability Funds- \$2,177.94	Ms. Alberti
SESIR- https://www.browardschools.com/Page/38107	Ms. Docekal
School Improvement Plan Monitoring and Stakeholder Feedback	Ms. Docekal
Principal's Report	Mrs. Goulette
Adjournment	Ms. Docekal

SAC Meeting is the first half hour and SAF is held immediately following SAC.









April 22, 2026
 May 27, 2026



★ SAC Sign in Sheet for Sunset Lakes ES (3661)

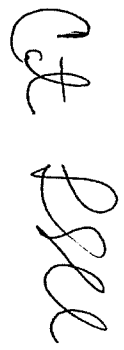

Date: 3/25/26

Time: 2:15 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Alberti, Jennifer	SAC Co-Chair	Yes	No	
2	Carter Remy, Beverly	ESE Parent of a student at the school	No	Yes	
3	Cotto-Perez, Lauren	Parent	No	Yes	
4	DeFrance, Brenna	BTU Steward (or designee)	Yes	No	
5	Docekal, Kaitlyn	SAC Co-Chair	Yes	No	
6	Fernandez-Siman, Cristina	Community / Business Representatives	No	No	
7	Francois, Alyssa	Teacher	Yes	Yes	
8	Friedman, Francine	Pre-K (if applicable - parent or certified teacher)	Yes	No	
9	Gilbert, Don	I-Zone Representative (must be a parent)	No	<input checked="" type="checkbox"/> Yes	
10	Goulette, Janice	Principal	Yes	Yes	
11	Hurst, Aixa	Non-Instructional Support Employees	Yes	No	
12	LeMay, Gisell	Parent	No	Yes	

Date: 3/25/20


Time: 2:15pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
13	Leon-Schmid, Catalina	SAF Chair (or designee) Parent of a student at the school	No	Yes	
14	Pacheco, Peggy	ESOL Parent of a student at the school, SAC Secretary	No	Yes	
15	Robis, Jovanne	Parent	No	Yes	
16	Utsman, Kristin	Gifted Parent of a student at the school	No	Yes	
17	Weaver, Rachel	Parent	No	Yes	
18	Williams, Carine	Parent	No	Yes	

★ SAC Sign in Sheet for Sunset Lakes ES (3661)

Date: 3/25/26

Time: 2:15pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Alicia Aguilar	yes			
2					
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16					

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Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Peggy Pacheco
Janice Goulette
Aixa Hurst
Francine Friedman
Alyssa Francois
Catalina Leon-Schmid
Alicia Aguilar

Call to Order: Kaitlyn Docekal

A meeting of the Sunset Lakes Elementary School Advisory Council was held in Room 132 on March 25, 2026.
Co- Chair Jennifer Alberti called the meeting to order at 2:20pm. Peggy Pacheco will record minutes for this meeting.

Minutes: Jennifer Alberti

Approving of February SAC Meeting minutes: Motion to approve by Peggy Pacheco. Second by Don Gilbert.

New Business:

Accountability Funds – Jennifer Alberti

1. Accountability Funds total \$2,177.94
 - a. \$2,177.94 reflects the current amount of accountability funds for this school year.
 - b. Academic camps were voted on during the January SAC Meeting to use these funds to be able to provide the academic camps this school year.

SESIR Report – <https://www.browardschools.com/Page/38107> -Kaitlyn Docekal

1. SESIR Reports are available at the website above and are public recorded.
2. The report keeps record of incidents in school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.
3. Currently there has been one incident for our school SESIR Report for the 2025-26 school year.

School Improvement Plan Monitoring and Stakeholder Feedback- Kaitlyn Docekal

1. Academic Camps have been going strong. Students are enjoying attending
2. Administration and support staff have continued to work alongside teachers to provide support with remediation and small group instruction within the classroom to make a big push before PM3.
3. Currently, we are in the Cognia Survey Window. This survey provides valuable feedback from stakeholders on SLE.
4. We encourage all stakeholders to complete the survey.
5. Stakeholders brainstormed ideas on how to get more parents to participate in the parent survey since that percentage is always the most challenging one to get.

Principal's Report- Janice Goulette

1. MOY Science Scores for Part 2 have been released. We are currently at 41% proficiency when last year at this time we were at 49%. We have been providing remediation support in place to ensure our science scores remain strong.
2. We have been monitoring students' progress and have been rewarding them with prizes which have had a positive outcome.
3. Projection for next school year is currently at 511 compared to last year at 517. Currently, there is not a significant decrease in enrollment.

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4. We have had an increase in school tours and most of the tours have registered, which is positive news.
5. This week teachers and staff engaged in CoPilot and AI training to get them more comfortable with the new technology.

Next Meeting Date & Time:

The next meeting will be held on April 22, 2026, in Room 132.

Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:27 PM. Motion carried unanimously.

Submitted by, Peggy Pacheco Approval Date: DRAFT

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Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Peggy Pacheco
Janice Goulette
Aixa Hurst
Beverly Carter Remy
Francine Friedman
Jovanne Robis

Call to Order: Kaitlyn Docekal

A meeting of the Sunset Lakes Elementary School Advisory Council was held in Room 132 on February 25, 2026. Co-Chair Jennifer Alberti called the meeting to order at 2:19pm. Peggy Pacheco will record minutes for this meeting.

Minutes: Jennifer Alberti

Approving of January SAC Meeting minutes: Motion to approve by Janice Goulette. Second by Don Gilbert.

New Business:

Accountability Funds – Jennifer Alberti

1. Accountability Funds total \$2,177.94
 - a. \$2,177.94 reflects the current amount of accountability funds for this school year.
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School Improvement Plan Monitoring and Stakeholder Feedback- Kaitlyn Docekal

1. Academic Camps begin on March 2, 2026.
2. Students have been invited to the camp.
3. Support staff and administration have identified the students needed for each camp.
4. We hope to see camps increase our PM3 scores to reach our SIP goals for the 25-26 school year.
5. Crunch time plans have started. Remediation based on student data and standards has been completed in small groups within the classrooms.
6. Stakeholders agreed that these plans can ensure the students can make the gains needed to reach their goals along with the Area of Focus goals for the SIP.

Principal's Report- Janice Goulette

1. STEM Night will be on March 5, 2026.
2. We are looking forward to a great turnout for the event.
3. Teachers and students are looking forward to the academic camps that will begin soon.

Next Meeting Date & Time:

The next meeting will be held on March 25, 2026, in Room 132.

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Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:23PM. Motion carried unanimously.

Submitted by, Peggy Pacheco Approval Date: 3/25/2026