



# Sunset Lakes SAF Meeting Agenda

February 25th, 2026

Immediately after the SAC Meeting  
Catalina Leon-Schmid (SAF Chair)  
Don Gilbert (SAF Co-Chair)

I. Call to Order

II. Approval of the Agenda & Review Last Meeting's Minutes

III. Information/Update from the South Area Advisory Council (SAAC)

a. Review South Area Advisory Meeting February 18th<sup>th</sup> 2025

- Showcase Presentation - Sunshine Care
- Broward County Public Schools Safety and Security Presentation
  - Director Jim LaRosa on behalf of Chief Gregory
  - Single Point of Entry
  - Raptor Visitor Management System
  - Staff allocation, SROs and Guardians
  - Intercom and PA Systems, Cameras and Vape Detection

IV. New Business

V. PTSA Update & Other Volunteer news

VI. Adjournment

\*\*Register to receive meeting notices

South Area Advisory web <http://southareaadvisory1.ch2v.com/>  
Broward District Advisory web: [www.browardadvisory.org](http://www.browardadvisory.org)

# Sunset Lakes SAF Meeting SIGN - IN

2/25/2026

Immediately after the SAC Meeting  
Catalina Leon-Schmid (SAF Chair)

	Print Name	Signature	Position	Phone	Email
1	Janice Crosby Goullete		Principal	754-323-7650	
2	Alicia Aguilar		Assistant Principal	754-323-7650	
3	Catalina Leon-Schmid		SAF Chair	954-289-7461	
4	Don Gilbert		SAF Co-Chair	786-247-6162	
5	Jennifer Alberti		SAC Co-Chair		
6	Kaitlyn Docekal		SAC Co-Chair		
7	JOVANNE R				
8	Brens Defene				
9	Peggy Rabele		Parent	954-829-6966	
10	Beverly G		Parent	206-331-2222	
11	Francine Melior				
12					
13					
14					
15					
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19					

Sunset Lakes Elementary School  
SAF Minutes - February 25, 2026

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**Attendance:**

Jennifer Alberti  
Kaitlyn Docekal  
Brenna DeFrance  
Don Gilbert  
Peggy Pacheco  
Janice Goulette  
Aixa Hurst  
Beverly Carter Remy  
Francine Friedman  
Jovanne Robis

**Call to Order:**

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on February 25, 2026. Co-Chair Don Gilbert called the meeting to order at 2:25 PM. Peggy Pacheco will record minutes for this meeting.

**Minutes:**

Approval of minutes from previous minutes:  
Motion to approve January SAF Meeting minutes were made by Kaitlyn Docekal and 2<sup>nd</sup> by Peggy Pacheco.

**Information/Updates from the South Advisory Council Meeting:**

**South Area Advisory Meeting February 18, 2025**

The meeting was held on February 18, for South Area.

**Showcase Presentation-Sunshine Care**

1. Presentation gave valuable insight into Sunshine Care.
2. Don Gilbert volunteered if anyone would like to participate, they can provide him with the flowers, and he will be more than happy to work on the program.

**Broward County Public Schools Safety and Security Presentation**

**Director Jim La Rosa on behalf of Chief Gregory**

1. Provided a presentation on safety and security in Broward County Public Schools.

**Single Point of Entry**

1. This is a safety protocol in place to ensure all staff and students at school are safe.
2. The new house bill states that exterior school doors that face the outside are not mandated to always remain locked.
3. Single points of entry ensure we know every person who is coming in/out of our school buildings.

**Raptor Visitor Management System**

1. They have a new red flag alert on the system.
2. This system was put in place to ensure all students are safe in school.
3. Anyone having a red flag alert must be always supervised on a school campus.

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## **Staff allocation, SROs, and Guardians**

1. Parents feel as if schools need more security and staff to ensure all spots are monitored.
2. BCPS is trying to ensure everyone is aware of certain staffing reports and area reports based on incidents that occur on campuses.

## **Intercom and PA Systems, Cameras, and Vape Detectors**

1. Maintenance is going through all schools to ensure that all intercoms are properly working.
2. BCPS is trying to move to 360 digital cameras.
3. Blind spots need to be addressed in schools to ensure that no points or areas in a school are without cameras.
4. Vape detection is very advanced. It monitors noises and moving objects to ensure there are not any suspicious activity occurring in areas such as bathrooms.

## **New Business**

1. There is no new business at this time.

## **PTSA Update & Other Volunteer News:**

1. STEM Night- 3/5/26

**Open Agenda** – None at this time

## **Next Meeting Date & Time:**

The next meeting will be held on March 25, 2026 in Room 132

## **Meeting Adjournment:**

Motion: Catalina Leon-Schmid motioned to adjourn the meeting at 2:49 PM. Motion carried unanimously.

Submitted by,

Peggy Pacheco, SAC/SAF Recording Secretary Approval Date: DRAFT

# Sunset Lakes Elementary School

SAF Minutes - January 28, 2026

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## **Attendance:**

Jennifer Alberti  
Kaitlyn Docekal  
Brenna DeFrance  
Don Gilbert  
Catalina Leon-Schmid  
Peggy Pacheco  
Janice Goulette  
Aixa Hurst  
Cristina Fernandez-Siman  
Carine Williams

## **Call to Order:**

A meeting of the Sunset Lakes Elementary School Advisory Forum was held in Room 132 on January 28, 2026. Co-Chair Catalina Leon Schmid called the meeting to order at 2:18 PM. Peggy Pacheco will record minutes for this meeting.

## **Minutes:**

Approval of minutes from previous minutes:

Motion to approve October SAF Meeting minutes was made by Don Gilbert and 2<sup>nd</sup> by Peggy Pacheco.

## **Information/Updates from the South Advisory Council Meeting:**

### **South Area Advisory Meeting December 17<sup>th</sup>, 2025**

The meeting was held on December 17, 2025, for South Area.

### **Broward County Academics Presentation**

1. A financial literacy presentation was presented.
2. In the presentation it shows how financial literacy is important for students to learn.
3. They encourage students and PTSA to inquire about the programs for financial literacy to expose students to these types of information.
4. They will also open accounts for students to teach them how to manage bank accounts.

### **School Choice Reminder- Nov 3-Jan 29**

1. The window for school choice is open.
2. Parents should investigate schools that fit your child's needs best.
3. For high schools parents should look at schools with dual enrollment tracks vs college academy. All these features of schools should play a role in school choice.
4. It is important for families to find a school that fits the needs across all grade levels.

### **Redefining Phase 2 Recap**

1. It has been decided that Sunset Lakes Elementary will not be impacted by the Redefining Schools.
2. All decisions have been made at this time.

### **South Area Advisory Meeting- January 17<sup>th</sup>, 2026**

The South Area Advisory Meeting was held on January 17, 2026

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**Food Services and Nutrition Services Presentation**

1. They have made sure they have developed a menu where students get choices but also follow USDA guidelines.
2. Surveys have been carried out to see what kind of food kids like to eat.
3. Cafeterias maintain a sanitary line to ensure that they are in code.
4. There are options for all students and menus are made to ensure cultural diversity is being maintained.

**New Business**

1. There is no new business at this time.

**PTSA Update & Other Volunteer News:**

1. Valentine's Day Dance- 2/5
2. Principal Meeting Lunch 2/12
3. Black History Month Assembly- 2/27
4. Read A Thon will begin soon and will be wrapped into AR.
5. Nominations for PTSA are open for next year.

**Open Agenda** – None at this time

**Next Meeting Date & Time:**

The next meeting will be held on February 25, 2026 in Room 132

**Meeting Adjournment:**

Motion: Catalina Leon-Schmid motioned to adjourn the meeting at 2:42 PM. Motion carried unanimously.

Submitted by,

Peggy Pacheco, SAC/SAF Recording Secretary Approval Date: 2/25/26