

Sunset Lakes Elementary School Advisory Council (SAC) Meeting

Date	Location	Time
February 25, 2026	Room 132	2:15 PM

Meeting Called By: Kaitlyn Docekal
 Type of Meeting: Regular Monthly Meeting
 Facilitators: Kaitlyn Docekal & Jennifer Alberti

Agenda Topics

Welcome & Introductions	Ms. Docekal
Approval of Minutes SAC (January)	Ms. Alberti
Accountability Funds- \$2,177.94	Ms. Alberti
SESIR- https://www.browardschools.com/Page/38107	Ms. Docekal
School Improvement Plan Monitoring and Stakeholder Feedback	Ms. Docekal
Principal's Report	Mrs. Goulette
Adjournment	Ms. Docekal

SAC Meeting is the first half hour and SAF is held immediately following SAC.



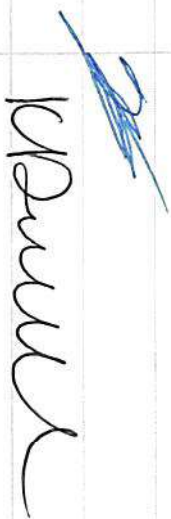



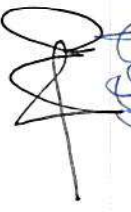
March 25, 2026
 April 22, 2026
 May 27, 2026



★ SAC Sign in Sheet for Sunset Lakes ES (3661)

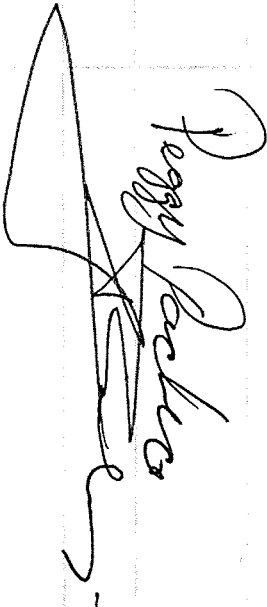
Date: 2/25/26

Time: 2:15pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Alberti, Jennifer	SAC Co-Chair	Yes	No	
2	Carter Remy, Beverly	ESE Parent of a student at the school	No	Yes	
3	Cotto-Perez, Lauren	Parent	No	Yes	
4	DeFrance, Brenna	BTU Steward (or designee)	Yes	No	
5	Docekal, Kaitlyn	SAC Co-Chair	Yes	No	
6	Fernandez-Siman, Cristina	Community / Business Representatives	No	No	
7	Francois, Alyssa	Teacher	Yes	Yes	
8	Friedman, Francine	Pre-K (if applicable - parent or certified teacher)	Yes	No	
9	Gilbert, Don	I-Zone Representative (must be a parent)	No	Yes	
10	Goulette, Janice	Principal	Yes	Yes	
11	Hurst, Aixa	Non-Instructional Support Employees	Yes	No	
12	LetMay, Gisell	Parent	No	Yes	

Date: 2/25/26


Time: _____

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
13	Leon-Schmid , Catalina	SAF Chair (or designee) Parent of a student at the school	No	Yes	
14	Pacheco , Peggy	ESOL Parent of a student at the school , SAC Secretary	No	Yes	
15	Robis, Jovanne	Parent	No	Yes	
16	Utsman, Kristin	Gifted Parent of a student at the school	No	Yes	
17	Weaver, Rachel	Parent	No	Yes	
18	Williams, Carine	Parent	No	Yes	

★ SAC Sign in Sheet for Sunset Lakes ES (3661)

Date: 2/25/26

Time: 2:15pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Layle Lloss			YMCA	
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Sunset Lakes Elementary School
SAC Minutes - February 25, 2026.

Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Peggy Pacheco
Janice Goulette
Aixa Hurst
Beverly Carter Remy
Francine Friedman
Jovanne Robis

Call to Order: Kaitlyn Docekal

A meeting of the Sunset Lakes Elementary School Advisory Council was held in Room 132 on February 25, 2026. Co- Chair Jennifer Alberti called the meeting to order at 2:19pm. Peggy Pacheco will record minutes for this meeting.

Minutes: Jennifer Alberti

Approving of January SAC Meeting minutes: Motion to approve by Janice Goulette. Second by Don Gilbert.

New Business:

Accountability Funds – Jennifer Alberti

1. Accountability Funds total \$2,177.94
 - a. \$2,177.94 reflects the current amount of accountability funds for this school year.
 - b. Academic camps were voted on during the January SAC Meeting to use these funds to be able to provide the academic camps this school year.

SESIR Report – <https://www.browardschools.com/Page/38107> -Kaitlyn Docekal

1. SESIR Reports are available at the website above and is public record.
2. The report keeps record of incidents in the school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.
3. Currently there have been one incident for our school SESIR Report for the 2025-26 school year.

School Improvement Plan Monitoring and Stakeholder Feedback- Kaitlyn Docekal

1. Academic Camps begin on March 2, 2026.
2. Students have been invited to the camp.
3. Support staff and administration have identified the students needed for each camp.
4. We hope to see camps increase our PM3 scores to reach our SIP goals for the 25-26 school year.
5. Crunch time plans have started. Remediation based on student data and standards has been completed in small groups within the classrooms.
6. Stakeholders agreed that these plans can ensure the students can make the gains needed to reach their goals along with the Area of Focus goals for the SIP.

Principal's Report- Janice Goulette

1. STEM Night will be on March 5, 2026.
2. We are looking forward to a great turnout for the event.
3. Teachers and students are looking forward to the academic camps that will begin soon.

Next Meeting Date & Time:

The next meeting will be held on March 25, 2026, in Room 132.

Sunset Lakes Elementary School

SAC Minutes - February 25, 2026.

Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:23PM. Motion carried unanimously.

Submitted by, Peggy Pacheco Approval Date: DRAFT

Sunset Lakes Elementary School
SAC Minutes - January 28, 2026.

Attendance:

Jennifer Alberti
Kaitlyn Docekal
Brenna DeFrance
Don Gilbert
Catalina Leon-Schmid
Peggy Pacheco
Janice Goulette
Aixa Hurst
Crisitina Fernandez-
Siman
Carine Williams

Call to Order: Kaitlyn Docekal

A meeting of the Sunset Lakes Elementary School Advisory Council was held in Room 132 on January 28, 2026.

Co- Chair Jennifer Alberti called the meeting to order at 2:42pm. Peggy Pacheco will record minutes for this meeting.

Minutes: Jennifer Alberti

Approving of October SAC Meeting minutes: Motion to approve by Peggy Pacheco. Second by Catalina Leon-Schmid.

New Business:

Accountability Funds – Jennifer Alberti

1. Accountability Funds total \$2,177.94
 - a. \$2,177.94 reflects the current amount of accountability funds for this school year.
 - b. Academic camps were talked about on how to use these funds effectively.

Academic Camps– Aileen Soto

1. These camps will benefit our students achievement for PM3.
2. The camps are grade specific and data driven.
3. The following will be the camps: 4th & 5th Math, 3rd & 5th Reading, and 5th Science.
4. Based on PM2 data, student needs, and teacher input we came to an agreement that these are the subject areas and grade levels with current needs.
5. The camp will run from 3/2-4/29.
6. It will be 8 weeks long with a total of 46 sessions and students will be selected to these camps.

Vote on Accountability Funds – Jennifer Alberti

1. After the presentation, the SAC Committee voted on the accountability funds to be used for academic camps.
2. A motion was made to approve by Kaitlyn Docekal and seconded by Don Gilbert.
3. 10-0 unanimous vote to use funds for academic camps.

SESIR Report – <https://www.browardschools.com/Page/38107> -Kaitlyn Docekal

1. SESIR Reports are available at the website above and is public record.
2. The report keeps record of incidents in the school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.
3. Currently there have been zero incidents for our school SESIR Report for the 2025-26 school year.

Sunset Lakes Elementary School
SAC Minutes - January 28, 2026.

School Improvement Plan Monitoring and Stakeholder Feedback- Kaitlyn Docekal

1. PM2 Data was presented as follows:
2. 3rd Grade ELA: PM1: 29% & PM2: 52 Goal: 84/ 3rd Grade Math: PM1: 19% & PM2: 41% Goal: 88%
3. 4th Grade ELA: PM1: 51% & PM2: 67 Goal: 72/ 4th Grade Math: PM1: 28% & PM2: 43% Goal: 71%
4. 5th Grade ELA: PM1: 42% & PM2: 53% Goal: 75/ 5th Grade Math: PM1: 27% & PM2: 36% Goal: 89%
5. Support staff and admin has reviewed the data across all grade levels to ensure the proper support and interventions are in place.
6. We have made a huge effort to ensure that high quality instruction is being completed throughout the small groups that are occurring school wide.
7. Stakeholders were in agreement that these plans can ensure the students can make the gains needed to reach their goals along with the Area of Focus goals for the SIP.

Principal's Report- Janice Goulette

1. Kindergarten Round Up was successful. We had lots of families come during the day and night event.
2. It was great that we combined a Family Night Event with Kindergarten Round Up to show our school has lots of events that take place outside of school.
3. We have received requests for school tours almost every day.
4. The Kids Heart Challenge kicked off today and we are excited to participate again this year.

Next Meeting Date & Time:

The next meeting will be held on February 25, 2026, in Room 132.

Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:51 PM. Motion carried unanimously.

Submitted by, Peggy Pacheco Approval Date: 2/25/2026