

Parkside Elementary School Advisory Council  
Minutes **Meeting Date: January 13, 2026.**

**Attendance: See sign-in sheet**

**Call to Order: A meeting of the Parkside Elementary School Advisory Council was held in the media center. We did have a physical quorum present for the meeting in the media center on January 13, 2026. The meeting was called to order at 7:35 a.m. by Kristine Bookman.**

**Roll Call to Establish a Quorum**

- Mrs. Bookman completed the roll call. We did have a quorum.
- A quorum was met. Motion to accept was made by Mrs. Bookman. A second was made by Mrs. Ritchie. The motion passed.

**Approval of December Minutes:**

- The agenda for today's meeting was reviewed By Mrs. Bookman and approved by all.
- Minutes for December were reviewed. A motion was made by Mrs. Manville to approve. A second was made by Mrs. Ritchie. The motion passed.

**School Improvement Plan Update:**

- The school improvement plan is in place.
- A discussion was held on ESE support and the lowest 25%.
- Spire works amazingly in closing gaps.
- Academic camps for the lowest 25<sup>th</sup> percentile will start in February
- School staff and administration met with ESE District staff to set goals to achieve
- The science department will be coming out again to assist staff as needed. 3<sup>rd</sup> and 5<sup>th</sup> grade are a little above where we expected. 4th grade needs to get where they need to be.
- In looking at our data, we are not at grade level A yet- but on track towards meeting our goal. We are above where we were last year at this time.

**Reports:**

**1. Principal's Report** -Ms. Manville

- gave all information regarding the SIP plan in SIP update.
- Hope everyone enjoyed their break. Students are well rested and ready for the new year.

**2. SESIR Report-**

- There are no incidents to report.

**3. Title One Report - Abby Polacek**

- Mrs. Polacek reviewed the parent/teacher school compact and gave copies to all present at the meeting. Mr. Rutsky motioned to approve. Mrs. Ritchie second the motion. The motion passed. This compact will be used next year.
- The parent survey went out in our Panther Press and on teacher apps. Currently we have 40% of families who have completed it. We need 60%, please remind parents and families.
- Family/Parent Engagement Plan will be reviewed at our next meeting. This year we have already held our Open House, Meet & Greet, and Science Night. They were all wonderful events with a lot of participation from families and students.
- School Improvement Plan will be reviewed at our next meeting to see if we will use it for next year.
- Parent Involvement Allocation Fund- this money is used to pay for materials for science night and other family events, as well as materials we may need. There is not a lot of money in this account. Approximately \$3000.00. Suggestions were made: Maybe we can use it for Parent University in the beginning of the school year where we can teach parents/families how to access Clever, grades, iReady, sign up for free/reduced lunch, etc.) If parents and families know more, maybe they will be more involved.
- Title 1 Annual Parent Seminar is Saturday 1-31-26 from 8am-2pm at the Heron Bay Marriott in Coral Springs. Parents can attend different workshops on various topics. The district will pay for 1 parent from our school to attend for free. If you are interested, please let Abby Polacek know and she will get you registered. It is a fabulous event according to parents who have gone in the past.

**4. ESE Report-** There are no updates at this time.

**5. PTA Report-** PTA will be sponsoring the Robotics Competition here at Parkside Elementary on Thursday 1-15-26 from 4pm-7pm. Please come out to support our team, There will be a concession stand.

-Family Movie Night outside on the court, Friday 1-30-26. Come join for a fun filled night watching Minecraft. Bring blankets, chairs and pillows. There will be pizza, popcorn and drinks for purchase.

**6. I-Zone Report-** no report given

**SAF (School Advisory Forum)-** No report currently.

**Concerns:**

-No concerns at this time

**The next meeting will be held on February 3, 2026. The meeting will be held in Parkside Elementary's media center @ 7:30 am.**

**Meeting Adjournment:**

Motion to adjourn the meeting was made by Mrs. Ritchie. Ms. King second the motion. Meeting adjourned 8:00a.m.

Submitted by:

Marie Ritchie, SAC Secretary: \_\_\_\_\_

Kristina Bookman, SAC Chair: \_\_\_\_\_

Arlene Manville, Principal: \_\_\_\_\_

Approval Date: \_\_\_\_\_

