

Parkside Elementary School Advisory Council
Minutes **Meeting Date: August 19, 2025.**

Attendance: See sign-in sheet

Call to Order: A meeting of the Parkside Elementary School Advisory Council was held in the media center. We did have a physical quorum present for the meeting in the media center on August 19, 2025. The meeting was called to order at 7:37a.m. by our Assistant Principal, Jodianne Martin.

Roll Call to Establish a Quorum

- Ms. Martin completed the roll call. We did have a quorum.
- A quorum has been met. Motion to accept was made by Mrs. Ritchie. A second was made by Mrs. Jagarnouth. The motion passed.

Nomination and Election of Officers

- Positions for SAC have been determined:
SAC Chair: Kristina Bookman
Secretary: Marie Elena Ritchie
Community/
Business Rep: Mrs. Dobris
Parent Rep: Hope Lemonica
ESE Rep: Bianna King
Pre-K Rep: Melissa Kelly
SAF Rep: Monica Valdes
I-Zone Rep:
ESOL Rep:
Non-Instructional Rep: Laurel Clancy/Jocelyn King
BTU: Katherine McCullough
- All positions, except I-Zone and ESOL representative were filled. We will find a representative for these positions. We will make sure Mrs. Valdes still wants to be the SAF rep. A motion was made by Mrs. Kelly to approve all other positions as elected. A second was made by Mrs. King. The motion passed.

Approval of May Minutes:

- The agenda for today's meeting was reviewed By Ms. Martin and approved by all.
- Minutes for May were reviewed. A motion was made by Mrs. Kelly to approve the minutes. A second was made by Ms. Clancy. The motion passed.

School Improvement Plan Update:

- SAC meeting dates were selected for the 25-26 school year @ 7:30am.

9/9/25, 10/7/25, 11/4/25, 12/2/25, 1/13/26, 2/3/26, 3/3/26, 4/7/26, 5/5/26.

- The plan is in draft form currently. We will review it at our next meeting.

Accountability Funds:

- Current balance

Reports:

1. Principal's Report -Ms. Manville

- God morning. Looking forward to an amazing year. I am happy to be the new principal at Parkside.
- Currently working on our walk-to-read- schedule for 3rd-5th grade, lowest 25th percentile.
- I have put several new safety protocols in play. Wlaker dismissal area, etc..
- For all parents picking up children in the carpool, please have your paw signs with child and teacher's name hanging up. Be on time. Stay off your phones and keep moving.
- There is a school activity calendar for the year so parents can prepare for events. Almost all activities that have been a part of our history since opening are still here, ex. Thanksgiving family dinner, Polar Express Day, etc.

2. SESIR Report-

- There are no incidents to report.
- Centegix badges: All staff members have been given a badge, and they are trained on how to use them. This is for emergencies.

3. Title One Report - report given by Abby Polacek

- Parent compacts need to be filled out, completed and returned. We need 75% to be completed. Please encourage parents to fill them out.
- Breakfast is still free, lunch is not. Parents have 20 days to fill out the free and reduced lunch paperwork, please do so as soon as possible. If your application is approved, it does help us keep our Title 1 funds.
- There are monthly virtual trainings for parents, In January there is an annual convention where 1 parent can attend for free, it is a fabulous opportunity. More information to come. Date and time TBA.

4.ESE Report- Person was elected to the position. Brianna King will have a monthly report.

- New information. Law has been passed where cameras can be placed in ESE classrooms if ALL parents of the students give permission. More information to come.

5.PTA Report-

- General Meeting will be at Open House on 8/27/25 at 6:00 pm.

-More information to come with upcoming events.

SAF (School Advisory Forum)- No report currently. Ms. Martin will reach out to Mrs. Valdes to see if she is still interested in the position this year. If not, we will elect someone at the next meeting.

Concerns:

-our 11/4 SAC meeting is on election day. We will change the date.

The next meeting will be held on September 9, 2025. The meeting will be held in Parkside Elementary's media center @ 7:30am.

Meeting Adjournment:

Motion to adjourn the meeting was made by Mrs. Ritchie. Mrs. King approved the motion. Meeting adjourned 8:00 a.m.

Submitted by:

Marie Ritchie, SAC Secretary: _____

Kristina Bookman, SAC Chair: _____

Arlene Manville, Principal: _____

Approval Date: _____

