

# Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

**Instructions:** To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented in the checklist below.

**Additional resources:**

- 2025-2026 Florida School Recognition Awards Process Timeline
- Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

Actions (Must happen in the order presented)	Required Documents	1st Meeting	2nd Meeting (If applicable)	3rd Meeting (If applicable)
<b>School Advisory Council (SAC) Meeting</b>		Date:	Date:	Date:
<p>SAC meets during a scheduled meeting to discuss and create a ballot with written proposals aligned to the approved use of the school recognition awards in Florida Statute 1008.36.</p> <p>1. Advertise SAC meeting with the agenda to all stakeholders at least three (3) full business/work days prior to the meeting. Include the agenda.</p> <p style="margin-left: 20px;">a. Voting will take place. Ensure a quorum is present (50% plus 1 of the total number of required SAC members).</p> <p>2. Agenda must include "Florida School Recognition Program (A+ Funds) Proposals" as a topic.</p> <p>3. SAC discusses the proposals and conducts a vote (SAC members only) to approve a written ballot which includes the proposals and "None of the Above" for the allocation of the funds.</p> <p style="margin-left: 20px;">a. Leftover funds must be addressed on the ballot.</p> <p>4. Record the A+ Funds discussion and results of the SAC vote in the minutes.</p> <p>5. SAC should discuss the timeline for the upcoming staff vote.</p>	<p><b>Email at least two (2) SAC Meeting Advertisements</b> (flyer, school website, newsletter, email, Parent Link, etc.) that include the meeting agenda (Sent to all stakeholders - staff, parents, community, etc., and includes the agenda, date, time and location of the meeting)</p> <ul style="list-style-type: none"> <li>• Advertisements must show they were sent/posted at least three (3) full business/work days prior to the meeting the agenda and the recipients (all stakeholders).</li> </ul>	12/1/25 12/2/25 12/3/25 12/5		
	<p><b>Email SAC Meeting Agenda</b></p> <ul style="list-style-type: none"> <li>• Florida School Recognition Program (A+ Funds) Proposals" is shown as a topic.</li> </ul>	12/8/25		
	<p><b>Email SAC Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>• Must reflect A+ Funds discussion, proposals, leftover funds, SAC vote for approved ballot proposals and the outcome of the vote, ballot creation for staff vote and discussion of the timeline for the upcoming staff vote.</li> </ul>	12/8/25		
	<p><b>Email SAC Meeting Sign-In Sheets</b></p> <ul style="list-style-type: none"> <li>• For SAC members and guests</li> </ul>	12/8/25		
	<b>General Staff Vote</b>		1st Vote Date:	2nd Vote (If applicable) Date:
<p>Staff votes by secret ballot on A+ Fund proposals.</p> <p>1. Advertise general vote along with the official A+ Funds ballot in written form to all eligible staff members at least three (3) full business/work days prior to voting.</p>	<p><b>Email Written Advertisement to Staff</b> (email, posted notice, etc.)</p> <ul style="list-style-type: none"> <li>• Advertisement must:                             <ul style="list-style-type: none"> <li>○ Go out at least three (3) business/work days prior to the vote and include the purpose of vote (e.g., voting on Florida</li> </ul> </li> </ul>	12/12/25	1/23/26	N/A

Reminder 12/17/25 Vote 12/18

# Florida School Recognition Program (A+ Funds) Checklist

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**Instructions:** To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented in the checklist below.

**Additional resources:**

- 2025-2026 Florida School Recognition Awards Process Timeline
- Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

2. Staff will vote on the advertised date and time by secret ballot. 3. Absent staff members can vote if they return to work no later than one (1) workday after the-vote. 4. The proposal with the majority of votes will be implemented. 5. If none of the proposals or 'None of the above' gets a majority of the votes, SAC reconvenes to restart the process.	School Recognition Program (A+ Funds) distribution, a copy of the SAC approved 2025-2026 Florida School Recognition Program (A+ Funds) Ballot, date, time and location of the vote.	12/12 12/17 Nov 12/18	1/23/26	
	Email 2025-2026 Staff Roster of Eligible Voters • All staff members that vote must sign next to their names on the roster.	✓	1/29/26	
	Email Approved Ballot A copy of the 2025-2026 approved Florida School Recognition Program (A+ Funds) ballot.	✓	1/29/26	
	Email Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet 2025-2026 • Each section of the form must be completed and must have all the required signatures.	✓	1/29/26	

Sent on 12/1/25

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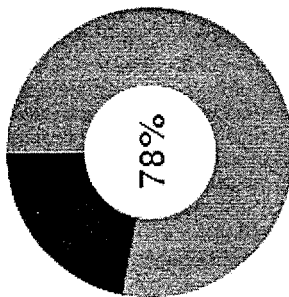
December SAC Meeting

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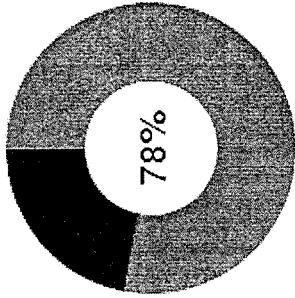
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# Email



Delivered: 849  
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Attempted over time: 

SAC Meeting December


Languages

English (89%)

## Email

Greetings Parkside families and stakeholders! We will be having a School Advisory Council meeting on Monday, December 8th at 2:15pm in the Media Center. During this meeting we will be discussing the Florida School Recognition Program (A+ Funds) Proposals. Your attendance is important and encouraged. Please contact our SAC Chair, Mrs. Kristina Bookman, if you have any questions. Thank you!



<b>Message</b>	December SAC Meeting
<b>Category</b>	Miscellaneous
<b>Status</b>	Complete
<b>Sender</b>	JODIANNE MARTIN (PARKSIDE ELEMENTARY)
<b>Recipients</b>	Teacher at PARKSIDE ELEMENTARY Staff at PARKSIDE ELEMENTARY Parent at PARKSIDE ELEMENTARY
<b>Created</b>	Dec 01, 2025 07:59 AM EST
<b>Start time</b>	Dec 01, 2025 03:00 PM EST
<b>Blackouts</b>	System blackout times will be followed. No messages will be sent between 09:00 PM - 07:59 AM.
<b>Deliver via</b>	
<b>Address options</b>	Finalsite will attempt delivery to delivery addresses enabled for this category of message for each recipient.

Batch ID: 11930729

Item #	Item Name	Quantity	Unit	Start Date	End Date	Category
223	Project 223	1	Pay All	10/04/2025	10/04/2025	All Day
224	Project 224	1	Pay All	10/04/2025	10/04/2025	All Day
225	Project 225	1	Pay All	10/04/2025	10/04/2025	All Day
226	Project 226	1	Pay All	10/04/2025	10/04/2025	All Day
227	Project 227	1	Pay All	10/04/2025	10/04/2025	All Day
228	Project 228	1	Pay All	10/04/2025	10/04/2025	All Day
229	Project 229	1	Pay All	10/04/2025	10/04/2025	All Day
230	Project 230	1	Pay All	10/04/2025	10/04/2025	All Day
231	Project 231	1	Pay All	10/04/2025	10/04/2025	All Day
232	Project 232	1	Pay All	10/04/2025	10/04/2025	All Day
233	Project 233	1	Pay All	10/04/2025	10/04/2025	All Day
234	Project 234	1	Pay All	10/04/2025	10/04/2025	All Day
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250	Project 250	1	Pay All	10/04/2025	10/04/2025	All Day
251	Project 251	1	Pay All	10/04/2025	10/04/2025	All Day
252	Project 252	1	Pay All	10/04/2025	10/04/2025	All Day
253	Project 253	1	Pay All	10/04/2025	10/04/2025	All Day
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255	Project 255	1	Pay All	10/04/2025	10/04/2025	All Day
256	Project 256	1	Pay All	10/04/2025	10/04/2025	All Day
257	Project 257	1	Pay All	10/04/2025	10/04/2025	All Day
258	Project 258	1	Pay All	10/04/2025	10/04/2025	All Day

**Media Preview**

SAC Meeting  
Monday, December 8th  
2:15pm

Run from 12/3-12/8 Marquee

Reminder on 12/5/25

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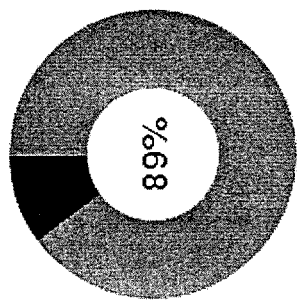
Message Tracking

SAC Meeting December 2025

Normal

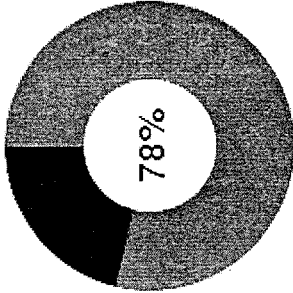
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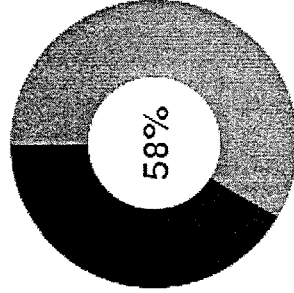
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Delivered - Text Message Received	637	59%
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Message passed to SMS provider	15	1%
Invalid SMS number	14	1%

 SAC Meeting December

 Languages

 **English (89%)**



## Email

Greetings Parkside families and stakeholders! We will be having a School Advisory Council meeting on Monday, December 8th at 2:15pm in the Media Center. During this meeting we will be discussing the Florida School Recognition Program (A+ Funds) Proposals. Your attendance is important and encouraged. Please contact our SAC Chair, Mrs. Kristina Bookman, if you have any questions. Thank you!



**Message** SAC Meeting December 2025

**Category** Miscellaneous

**Status** Complete

**Sender** JODIANNE MARTIN (PARKSIDE ELEMENTARY)

**Recipients**  
Principal at PARKSIDE ELEMENTARY  
Teacher at PARKSIDE ELEMENTARY  
Staff at PARKSIDE ELEMENTARY  
Parent at PARKSIDE ELEMENTARY

**Created** Dec 05, 2025 10:08 AM EST

**Start time** Dec 05, 2025 10:30 AM EST

**Blackouts** System blackout times will be followed.  
No messages will be sent between 09:00 PM - 07:59 AM.

**Deliver via**  

**Address options** Finalsite will attempt delivery to delivery addresses enabled for this category of message for each recipient.

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# **Parkside Elementary School School Advisory Council Meeting December 8, 2025 – 2:15 PM**

## **AGENDA**

- I. Roll Call to Establish Quorum
- II. School Improvement Plan
- III. Title I Updates
- IV. Florida School Recognition Program (A+ Funds) Proposals
- V. School Advisory Forum
- VI. ESE Report
- VII. Approval of November Minutes
- VIII. Principal Updates
- IX. PTA Updates
- X. Concerns / Open Floor

## **Remaining Meeting Dates:**

- January 13, 2026
- February 3, 2026
- March 3, 2026
- April 7, 2026
- May 5, 2026

Parkside Elementary School Advisory Council  
Minutes **Meeting Date: December 8, 2025.**

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**Attendance: See sign-in sheet**

**Call to Order: An A+ meeting of the Parkside Elementary School Advisory Council was held in the media center. We did have a physical quorum present for the meeting in the media center on December 8, 2025. The meeting was called to order at 2:25 p.m. by Kristina Bookman.**

**Roll Call to Establish a Quorum**

- Mrs. Bookman completed the roll call. We did have a quorum.
- A quorum was met. Motion to accept was made by Mrs. Bookman. A second was made by Mrs. Ritchie. The motion passed.

**Approval of Agenda:**

-The agenda for today's meeting was reviewed By Mrs. Bookman and approved by all. We are meeting today to discuss Florida School Recognition (A+ Funds) proposals

**Reports:**

**1. Florida School Recognition (A+ Funds) Proposals-**

A discussion was held. Our A+ money = approximately \$54, 993.00. Only voting members can vote on what will be placed on the ballot. Anyone can attend the meeting to give their input. Mrs. Manville, our school principal, will abstain from the voting process.

When considering percentages of the total A+ funds, we must look at how many employees were full/part-time. We also must look at how much of the year each person worked.

Any money left over from the total, after determining percentages, goes back to SAC and they will determine where the money goes by vote.

We can place 2 options on the ballot with none or the above as the 3<sup>rd</sup> or 1 option with none of the above as a 2<sup>nd</sup>. None of the Above must be placed as an option on the ballot.

51% of the vote is needed to pass. If the vote does not pass, then all A+ funds get distributed to instructional staff.

SAC Member's Full Name	Position	SBBC   Parent	Vote- None of the Above	Vote:70-20-10	Vote- 70-30	Vote-80-20	Vote: choice1/2
Bookman, Kristina	SAC Chair	X	Yes	Yes	Yes	Yes	Yes
Dalberiste, Natacha	Business Rep	X	Yes	No	No	No	Yes
Delgado, Chantelle	Parent	X	Yes	No	No	No	Yes
Joseph, Melissa	Non-Instructional Ref	X	Yes	Yes	No	No	Yes
King, Brianna	Parent	X	Yes	No	No	No	Yes
Manville, Arlene	Principal	X	No vote	No Vote	No Vote	No Vote	No vote
McCullough	BTU Steward	X	Yes	Yes	Yes	Yes	Yes
Paralta, Melissa	ESOL Parent	X	Yes	No	No	No	Yes
Ragoonan, Natassia	Izone Rep	X	Yes	No	No	No	Yes
Ritchie, Marie	SAC Secretary	X	Yes	No	No	No	Yes
Rutsky, Jarrett	Parent	X	Yes	No	No	No	Yes
			Passed	Did not Pass	Did not Pass	Did not Pass	Approved Ballot

A motion was made by Ms. McCullough for 80% instructional and 20% non-instructional to be placed on the ballot. A second motion was not made. This motion did not pass.

A 3<sup>rd</sup> option for the ballot could not be determined. A motion to place 2 options on the ballot was made by Mrs. Ritchie. A second motion was made by Mrs. Jagarnoff. Roll call was taken for the vote- Ms. Manville did not vote all other members voted to have the two options on the ballot. The 2 options on the ballot will be: None of the Above and 70% to Instructional staff, 20% to paraprofessionals, 10% to all other non-instructional staff.

Mrs. Bookman will type up the ballot and have it out to staff by 12/12/25, Staff will vote on the ballot on 12/17/25. Results of the ballot will be shared with staff by 12/18/25.

**The next meeting will be held on January 13, 2026. The meeting will be held in Parkside Elementary's media center @ 7:30am.**

**Meeting Adjournment:**

Motion to adjourn the meeting was made by Mrs. Polacek. Mrs. Bookman approved the motion. Meeting adjourned 3:10 p.m.

Submitted by:

Marie Ritchie, SAC Secretary: \_\_\_\_\_

Kristina Bookman, SAC Chair: \_\_\_\_\_

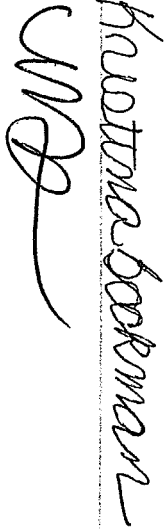




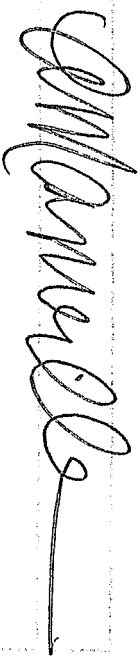

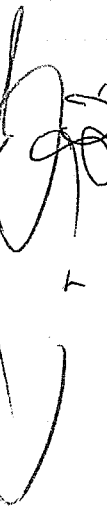

Arlene Manville, Principal: \_\_\_\_\_

Approval Date: \_\_\_\_\_

★ SAC Sign in Sheet for Parkside ES (3631)

Date: 12-8-2025

Time: 2:15

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Bookman, Kristina	SAC Chair	<input checked="" type="radio"/> Yes	No	
2	Dalberiste, Natacha	Community / Business Representatives	No	<input checked="" type="radio"/> Yes	
3	Delgado, Chantelle	Parent	No	<input checked="" type="radio"/> Yes	
4	Joseph, Melissa	Non-Instructional Support Employees	<input checked="" type="radio"/> Yes	No	
5	Kelly, Melissa	ESE Parent of a student at the school	Yes	Yes	
6	King, Brianna	Parent	No	<input checked="" type="radio"/> Yes	
7	Lemonica, Hope	Parent	No	Yes	
8	Manville, Arlene	Principal	Yes	Yes	
9	McCullough, Kathryn	BTU Steward (or designee)	<input checked="" type="radio"/> Yes	No	
10	Paralka, Melissa	ESOL Parent of a student at the school	No	<input checked="" type="radio"/> Yes	
11	Ragoonan, Nastassia	I-Zone Representative (must be a parent)	<input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes	
12	Ritchie, Marie	SAC Secretary	<input checked="" type="radio"/> Yes	Yes	
13	Rutsky, Jarrett	Parent	No	<input checked="" type="radio"/> Yes	

Date: 12-08-2025

Time: 2:15

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
14	Sritharan, Thilaka	Teacher	Yes	No	
15	Valdes, Monica	SAF Chair (or designee) Parent of a student at the school	No	No	
16	Vendrell, Irma	Pre-K (if applicable - parent or certified teacher)	Yes	No	
17	Villanueva, Allema	Gifted Parent of a student at the school	No	Yes	

★ SAC Sign in Sheet for Parkside ES (3631)

Date: 12/8/25

Time: \_\_\_\_\_

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Myrle's Worrell	Y	W	—	<i>Myrle's Worrell</i>
2	Ann Jagannathan		✓		<i>Ann Jagannathan</i>
3	Maechen Dalberish		✓		<i>Maechen Dalberish</i>
4	Jamie Teitel	Y			<i>Jamie Teitel</i>
5	Vickery Osorio		✓		<i>Vickery Osorio</i>
6	Hope Cohen	Y			<i>Hope Cohen</i>
7	Tara O'Brien	Y			<i>Tara O'Brien</i>
8	Autumn Gagnere	Y			<i>Autumn Gagnere</i>
9	Jackie Stethoven	Y			<i>Jackie Stethoven</i>
10	Chelsea Danner	Y			<i>Chelsea Danner</i>
11	Cay Lehrhapp	Y			<i>Cay Lehrhapp</i>
12	Dana Ant	Y			<i>Dana Ant</i>
13	Christian Soto	Y			<i>Christian Soto</i>
14	Noelle Russow	Y	Y		<i>Noelle Russow</i>
15	Michelle Schenk	Y			<i>Michelle Schenk</i>
16	Shari Smalley				<i>Shari Smalley</i>

Date: \_\_\_\_\_

Time: \_\_\_\_\_

	<b>#</b>	<b>Full Name</b>	<b>SBBC Employee</b>	<b>Parent of Student</b>	<b>Community/Business</b>	<b>Sign Here</b>
	17					
	18					
	19					
	20					

*Email to staff about vote.*

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**Re: A+ Ballot and Voting Information**

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From Kristina A. Bookman <kristina.bookman@browardschools.com>

Date Fri 12/12/2025 7:49 AM

To PKS\_ALL\_STAFF <PKS\_ALL\_STAFF@browardschools.com>

**Correction!!!! Voting December 17**

Good Afternoon Parkside Staff,

I am attaching the A+ ballot to this email. Below is the breakdown of the award distribution:

---

**Total Amount: \$54,993.00**

**Group 1: Classroom Teachers, Principal, Assistant Principal, Guidance Counselors, ESE Specialist & ESE Support, Coaches, Special Area Teachers, and Speech Pathologists**

**70% of funds: \$38,495.10**

**Divided among 55 staff members: \$699.90 per person**

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**Group 2: Teacher Assistants, Instructional Assistants, and Interim Substitutes**

**20% of funds: \$10,998.60**

**Divided among 19 staff members: \$578.87 per person**

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**Group 3: Clerical Staff, Facilities Staff, Cafeteria Staff, Campus Monitors, and Behavior Technician**

**10% of funds: \$5,499.30**

**Divided among 18 staff members: \$305.52 per person**

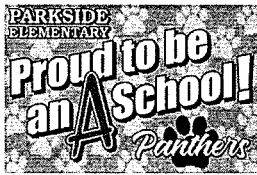
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**Voting Information**

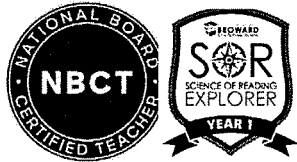
Voting will take place on **Wednesday, December 17th** in **Mrs. Stachura's office**. Please make sure to **sign the staff roster** when you pick up your ballot.

We are conducting the vote **on Wednesday only** so that we can count the ballots promptly and finalize decisions **before winter break begins**.

Kristina Bookman  
5th Grade Teacher/NBCT  
Parkside Elementary  
10257 NW 29th St,  
Coral Springs, FL 33065  
(754) 322-7850



"Be who you are and say what you feel, because those who mind don't matter and those who matter don't mind." - Dr. Seuss



The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.

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**From:** Kristina A. Bookman <kristina.bookman@browardschools.com>  
**Sent:** Thursday, December 11, 2025 3:56 PM  
**To:** PKS\_ALL\_STAFF <PKS\_ALL\_STAFF@browardschools.com>  
**Subject:** A+ Ballot and Voting Information

Good Afternoon Parkside Staff,

I am attaching the A+ ballot to this email. Below is the breakdown of the award distribution:

---

*Reminder sent to staff about vote.*

---

**REMINDER: A+ Ballot Voting – Tomorrow**

---

**From** Kristina A. Bookman <kristina.bookman@browardschools.com>

**Date** Tue 12/16/2025 1:43 PM

**To** PKS\_ALL\_STAFF <PKS\_ALL\_STAFF@browardschools.com>

 1 attachment (13 KB)

A+ Ballot 2025.docx;

 **IMPORTANT REMINDER**

**Voting for the A+ money is TOMORROW in Mrs. Stachura's office.**  
Please be sure to **sign the staff roster** when you pick up your ballot.

**All CURRENT staff members are required to vote, even if you were not employed at Parkside last year.**

Voting will take place **tomorrow only** so ballots can be counted and decisions finalized **before winter break begins.**

Below is the breakdown of the award distribution for your reference:

---

**Total Amount: \$54,993.00**

**Group 1: Classroom Teachers, Principal, Assistant Principal, Guidance Counselors, ESE Specialist & ESE Support, Coaches, Special Area Teachers, and Speech Pathologists**

**70% of funds: \$38,495.10**

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**Group 2: Teacher Assistants, Instructional Assistants, and Interim Substitutes**

**20% of funds: \$10,998.60**

**Divided among 19 staff members: \$578.87 per person**

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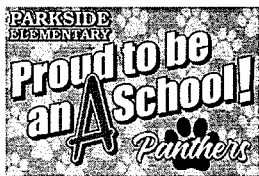
**Group 3: Clerical Staff, Facilities Staff, Cafeteria Staff, Campus Monitors, and Behavior Technician**

**10% of funds: \$5,499.30**

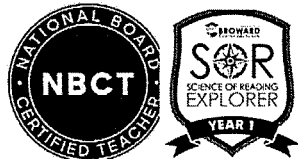
**Divided among 18 staff members: \$305.52 per person**

If you have any questions, please let me know.

Kristina Bookman  
5th Grade Teacher/NBCT  
Parkside Elementary  
10257 NW 29th St,  
Coral Springs, FL 33065  
(754) 322-7850



"Be who you are and say what you feel, because those who mind don't matter and those who matter don't mind." - Dr. Seuss



The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.

# Please Sign for your Ballot

Parkside Elementary Staff Roster  
2025-2026

*Invaluable*

KINDERGARTEN	
Colleen Higgins	<i>CH</i>
Melissa Medina	
Jaclyn Stertzbach *	<i>JS</i>

GRADE 1	
Chelsea Danner *	<i>CD</i>
Kirsten Kelleher	
Janice Lewis	<i>JL</i>
Susan Rizzo	<i>SR</i>

GRADE 2	
Christina Cruz	<i>CC</i>
Shawn Feller	
Cynthia Grier *	<i>CG</i>
Chelsie Gutzmer	
Sheena Klaush (Long-Term Sub)	<i>SK</i>
Kathryn McCullough	<i>KMC</i>

GRADE 3	
Alison Bromberg	<i>AB</i>
Jethina Ovesen *	<i>JO</i>
Michelle Schlenk	<i>MS</i>
Jamie Teitel	<i>JT</i>

GRADE 4	
Colleen Boyle	
Tamara Lamarre	
Melissa Mason *	<i>MM</i>
Abby Polacek	<i>AP</i>
Myles Worrell	<i>MW</i>

GRADE 5	
Kristina Bookman	<i>KB</i>
Gabriela Burby	<i>GB</i>
Tara O'Brien	<i>TO</i>
Noelle Rusow *	<i>NR</i>
Thilaka Sritharan	<i>TS</i>

SPECIAL AREA TEACHERS	
Craig Lehrhaupt, STEM	<i>CL</i>
Levan Mena, Music	<i>LM</i>
Micheal Oliver, PE	<i>MO</i>

ADMINISTRATION	
Principal	Arlene Manville
Assistant Principal	Jodianne Martin <i>JM</i>

CLERICAL	
Office Manager	Sandra Stachura
IMT/Registrar	Latasha Lawrence <i>LL</i>
General Clerk II	Helene Fuller <i>HF</i>
General Clerk II	Ada Herrera <i>AH</i>
Library Media Clerk	Donna Garrido <i>DG</i>
Micro Tech	Miles King <i>MK</i>

ESE / AUTISM & PRE-K	
Samantha Simmons, Pre-K Specialized	<i>SS</i>
Irma Torres Vendrell, Pre-K Intensive	<i>IT</i>
Hope Cohen, ASD Teacher	
Sejour (LT Sub)/Jennifer Epps, ASD Teacher	<i>ES</i>
Shelby Franco, ASD Teacher	<i>SF</i>
Autumn Giangreco, ASD Teacher	<i>AG</i>
Alejandra Gil-Enriquez, ASD Teacher	<i>AGE</i>
Christopher Lamarre, ASD Teacher	<i>CL</i>
Destiny Muniz, ASD Teacher	<i>DM</i>
Kara Sorbi, ASD Teacher	<i>KS</i>
Mykia Williams, ASD Teacher	<i>MW</i>

ESE SUPPORT	
Marie Ritchie, Autism Coach	<i>MR</i>
Dionne Edouard, ESE Support Facilitator	<i>DE</i>
Halli Romain, ESE Support Facilitator	
Diane Seigel, ESE Support Facilitator	<i>DS</i>

ESPs	
Cintia Balthazar	<i>CB</i>
Laurel Clancy	<i>LC</i>
Megañ Davis	<i>MD</i>
Iman Fairweather	<i>IF</i>
Mariacamila Giraldo	<i>MG</i>
Danielle Hernandez	<i>DH</i>
Melissa Joseph	<i>MJ</i>
Martha Lopez Bules	<i>MLB</i>
Katherine Montes	<i>KM</i>
Mayerly Montes	<i>MM</i>
Kimberly Natal	<i>KN</i>
Shari Nunnally	<i>SN</i>
Yrama Ramos	<i>YR</i>
Amy Samaro	<i>AS</i>
Patricia Sanchez	<i>PS</i>
Monica Sapienza	<i>MS</i>
David Serchay	<i>DS</i>
Mary Sheppard	<i>MS</i>
Aisha Styles	<i>AS</i>
Joanna Suvero	
Elizabeth Weisberg	<i>EW</i>

ACADEMIC SUPPORT	
Cathy Sullivan, Math Coach	<i>CS</i>
Dana Conti, Reading Coach	<i>DC</i>
Erin Audette, ESE Support Facilitator	<i>EA</i>

SPEECH	
Jennifer Hernandez	<i>JH</i>
Judy Lowell	
Lauren Sheetz	
Christian Soto	<i>CS</i>

SUPPORT STAFF	
Sharon D'Arcy, ESE Specialist	<i>SD</i>
Matthew Laud, Behavioral Tech	<i>ML</i>
Gregory Frederick, Guidance Counselor	
Jessica Rothman, School Psychologist	
Freda Anderson, Social Worker	

FACILITIES	
Kevin Brown, Head Facilities	
Asst. Head Facilities - Pio Aguilar	<i>PA</i>
Ruth Hernandez	<i>RH</i>
Maria Jimenez	<i>MJ</i>
Robert Oliver	<i>RO</i>

CAFETERIA	
Theresa Battie, Cafeteria Manager	<i>TB</i>
Terry Davis	<i>TD</i>
Tonya Johnson	<i>TJ</i>
Lilly Zheng - Kusunoki, Doughnut	<i>LZ</i>

BUDGET SUPPORT	
Rhonda Tribbey, Internal	
Amy Ashour, Business Support Center	

SRO	
Officer Jason Mulvey	

CAMPUS MONITORS	
Karla Avila	
Gene Cross	

*Should not have voted.*

Updated 12.15.2025

*(79)*

*Kathryn McCullough  
never arrived*

*Kristina Bookman*



Outlook

Email results of vote to staff,

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## Results of the A+ Funds Voting

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From Kristina A. Bookman <kristina.bookman@browardschools.com>

Date Wed 12/17/2025 4:16 PM

To PKS\_ALL\_STAFF <PKS\_ALL\_STAFF@browardschools.com>

Good Afternoon Parkside Staff and SAC Committee,

Today, we conducted the vote and counted the ballots for the A+ Funds. The ballots were counted by **Ms. Manville (Principal)**, **Ms. McCullough (BTU Representative)**, **Ms. Donna (Non-Instructional Representative)**, and myself, **Kristina Bookman (SAC Chair)**.

### Voting Results

- **Total staff votes cast: 79**
- **Option 1: 61 votes (77%)**
- **Option 2: 15 votes (22%)**
- **Invalid ballots: 3 (.04%)**
  - One ballot had two options selected
  - Two ballots were left blank

Based on the results, **Option 1 was approved.**

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### Approved A+ Funds Distribution

**Total Amount: \$54,993.00**

**Group 1: Classroom Teachers, Principal, Assistant Principal, Guidance Counselors, ESE Specialist & ESE Support, Coaches, Special Area Teachers, and Speech Pathologists**

- **70% of funds: \$38,495.10**
- **Divided among 55 staff members: \$699.90 per person**

**Group 2: Teacher Assistants, Instructional Assistants, and Interim Substitutes**

- **20% of funds: \$10,998.60**
- **Divided among 19 staff members: \$578.87 per person**

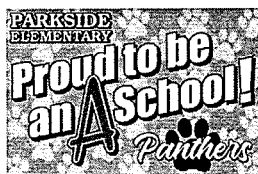
**Group 3: Clerical Staff, Facilities Staff, Cafeteria Staff, Campus Monitors, and Behavior Technician**

- **10% of funds: \$5,499.30**
  - **Divided among 18 staff members: \$305.52 per person**
- 

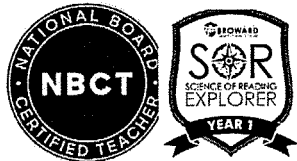
Thank you to everyone who participated in the voting process. If you have any questions, please feel free to reach out.

Sincerely,  
**Kristina Bookman**  
SAC Chair

Kristina Bookman  
5th Grade Teacher/NBCT  
Parkside Elementary  
10257 NW 29th St,  
Coral Springs, FL 33065  
(754) 322-7850



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## Florida School Recognition Program (A+ Funds)

### 2025 Ballot



Option # 1- 70/20/10

Both options will include all instructional and Contracted staff that physically worked during the 2024/2025 School year. The 70% will be for the following staff: All classroom teachers, The Principal, Assistant Principal, Guidance Counselors, ESE Specialist and ESE Support, Coaches, Special Area Teachers, Speech Pathologists. Part time staff will receive a percentage of the funds based on their work percentage.

20% includes Teacher Assistants, Instructional Assistant, and Interim Substitutes

10% includes Clerical Staff, Facilities Staff, Cafeteria Staff, Campus Monitors, and Behavior Technician

Any left-over funds are to be used at the discretion of the SAC committee.

\_\_\_\_\_ Option # 2 NONE OF THE ABOVE

*Invalid*

2025-2026 Florida School Recognition Program (A+ Funds)  
Ballot Count Summary Sheet

SCHOOL INFORMATION

School:	Parkside Elem.	Date of Staff Vote:	12/17/2025
Principal:	Arlene Manville	BTU Steward (or Designee):	Kathryn McCullough
SAC Chair/Co-Chairs:	Kristina Bookman	Other (if applicable):	Donna Garrido

Provide the information below.

RECORD SAC APPROVED PROPOSALS BELOW

1.	Option #1 70/20/10 See attached ballot
2.	Not on Ballot
3.	None of the Above Option #2 None of Above

STAFF VOTE

The proposal that receives a majority of the votes shall be considered the winning proposal.

Proposal 1	Proposal 2	Proposal 3
(a) Total number of eligible staff members that voted for this proposal: 61	(a) Total number of eligible staff members that voted for this proposal: 15	(a) Total number of eligible staff members that voted for this proposal:

\*3 Ballots invalid - had multiple selections or no selection


FINAL RESULT

Check the proposal below that received a majority of the votes. *If "None of the Above" received a majority of the votes, follow the directions below.						
Proposal 1	<input checked="" type="checkbox"/>	Proposal 2	<input type="checkbox"/>	Proposal 3	<input type="checkbox"/>	*None of the Above Directions
Total number of eligible staff members that voted for the winning proposal/option: 61/79				If "None of the Above" received a majority of the votes, SAC must reconvene to restart the process and complete it by Sunday, February 1, 2026.		

SIGNATURES (must have all that are applicable)

Principal:	Arlene Manville	BTU Steward (or Designee):	Kathryn McCullough
SAC Chair/Co-Chairs:	Kristina Bookman	Other (if applicable):	Donna Garrido

# Email to Staff about Revote

 Outlook

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## A+ Funds Revote – January 29

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From Kristina A. Bookman <kristina.bookman@browardschools.com>

Date Fri 1/23/2026 10:45 AM

To PKS\_ALL\_STAFF <PKS\_ALL\_STAFF@browardschools.com>

 1 attachment (13 KB)

A+ Ballot 2025.docx;

Good Afternoon Parkside Staff,

Today we were advised by the district that a revote is required for the A+ Funds. According to district guidelines, **only individuals who are listed on Parkside's organizational (ORG) chart are eligible to vote.** This means that staff members who are district-level employees, contract employees, or who fall under a different ORG chart (such as Food & Nutrition or Safety & Security) will **not** be eligible to vote next week.

The revote will take place on **Thursday, January 29.**

Attached to this email is the updated A+ Funds ballot. Below is the breakdown of the proposed award distribution:

---

**Total Amount: \$54,993.00**

**Group 1:** Classroom Teachers, Principal, Assistant Principal, Guidance Counselors, ESE Specialist & ESE Support, Coaches, Special Area Teachers, and Speech Pathologists

- 70% of funds: \$38,495.10
- Divided among 55 staff members: \$699.90 per person

---

**Group 2:** Teacher Assistants, Instructional Assistants, and Interim Substitutes

- 20% of funds: \$10,998.60
- Divided among 19 staff members: \$578.87 per person

---

**Group 3:** Clerical Staff, Facilities Staff, Campus Monitors, and Behavior Technician

- 10% of funds: \$5,499.30
- Divided among 18 staff members: \$305.52 per person

---

**Voting Information:**

- Voting will take place on **Thursday, January 29**, in **Mrs. Stachura's office**.
- Please be sure to **sign the staff roster** when you pick up your ballot.
- Voting will be conducted on **Thursday only**, as ballots must be counted promptly and all required paperwork must be uploaded to the district **by February 1**.

Thank you for your understanding and cooperation as we work to remain in compliance with district requirements.

Best regards,  
Kristina Bookman

## **Florida School Recognition Program (A+ Funds)**

### **2025 Ballot**

\_\_\_\_\_ Option # 1- 70/20/10

Both options will include all instructional and Contracted staff that physically worked during the 2024/2025 School year. The 70% will be for the following staff: All classroom teachers, The Principal, Assistant Principal, Guidance Counselors, ESE Specialist and ESE Support, Coaches, Special Area Teachers, Speech Pathologists. Part time staff will receive a percentage of the funds based on their work percentage.

20% includes Teacher Assistants, Instructional Assistant, and Interim Substitutes

10% includes Clerical Staff, Facilities Staff, Cafeteria Staff, Campus Monitors, and Behavior Technician

Any left-over funds are to be used at the discretion of the SAC committee.

\_\_\_\_\_ Option # 2 NONE OF THE ABOVE

**PARKSIDE ELEMENTARY SCHOOL  
A+ VOTING BALLOT  
THURSDAY, JANUARY 29, 2026**

Last Name	First Name	Position Name	Signature
AGUILAR	PIO	ASST HEAD FACILITIES SERVICEPERSON	
AUDETTE	ERIN ALEXANDER	TEACHER-RESOURCE ELEMENTARY	
BALTHAZAR RODRIGUEZ	CINTIA	TEACHER ASSISTANT-TI-PRE-K ESE	
BOOKMAN	KRISTINA ANN	TEACHER-GRADE 5	
BOYLE	COLLEEN J	TEACHER-GRADE 4	
BROMBERG	ALLISON STACI	TEACHER-KINDERGARTEN	
BROWN	KEVIN WAYNE	HEAD FACILITY SERVICEPERSON-GR&MN/RE/EL	
BURBY	GABRIELA REGINA	TEACHER-GRADE 5	
CAMILLUCCI	KATHRYN E	TEACHER-GRADE 2	
CLANCY	LAUREL A	TEACHER ASSISTANT-ESE	
COHEN	HOPE ASHLEY	TEACHER-AUTISM CLUSTER	
CONTI	DANA MARIE	TEACHER-READING COACH/RESOURCE ELEM	
CRUZ	CHRISTINA L	TEACHER-GRADE 2	
DANNER	CHELSEA RENEE	TEACHER-GRADE 1	
D'ARCY	CATHERINE SHARON	TEACHER-ESE SPECIALIST	
DAVIS	MEGAN MICHELLE	INSTRUCTIONAL ASSISTANT	
EDOUARD	DIONNE DELVA	TEACHER-ESE SUPPORT FACILITATOR	
EPPS	JENNIFER CABA	TEACHER-AUTISM CLUSTER	
FAIRWEATHER	IMAN K	INSTRUCTIONAL ASSISTANT	
FELLER	SHAWN STACEY	TEACHER-GRADE 2	
FRANCO	SHELBY HANNAH	TEACHER-AUTISM CLUSTER	
FREDERICK	GREGORY	ELEMENTARY SCHOOL COUNSELING SUPPORT	
FULLER	HELENE LEWIS	GENERAL CLERK II (SCHOOL-BASED)	
GARRIDO	DONNA LYNN	LIBRARY MEDIA CLERK (SCHOOL-BASED)	
GIANGRECO	AUTUMN RAE	TEACHER-AUTISM CLUSTER	
GIL-ENRIQUEZ	ALEJANDRA	TEACHER-AUTISM CLUSTER	
GIRALDO	MARIACAMILA	INSTRUCTIONAL ASSISTANT	
GRIER	CYNTHIA FAITH	TEACHER-GRADE 2	
HERNANDEZ	DANIELLE ELIZABETH	INSTRUCTIONAL ASSISTANT	
HERNANDEZ	JENNIFER MEDEIROS	SPEECH LANGUAGE PATHOLOGIST	
HERRERA	ADA LUZ	GEN. CLERK II SCHL-BASED	

26  
26

PARKSIDE ELEMENTARY SCHOOL  
A+ VOTING BALLOT  
THURSDAY, JANUARY 29, 2026

Last Name	First Name	Position Name	Signature
HIGGINS	COLLEEN EDWINA	TEACHER-KINDERGARTEN	<i>C Higgins</i>
JAIME-JIMENEZ	MARIA ANGELA	FACILITIES SERVICEPERSON	<i>Maria Jimenez</i>
JOSEPH	MELISSA F	INSTRUCTIONAL ASSISTANT	<i>Melissa</i>
KELLEHER	KIRSTEN MARIE	TEACHER-GRADE 1	
KING	MILES LEE	TECHNOLOGY SUPPORT SPECIALIST II	<i>Miles King</i>
KLAUSCH	SHEENA	INTERIM SUBSTITUTE TEACHER	<i>Sheena Klausch</i>
LAMARRE	CHRISTOPHER STEPHEN	TEACHER-AUTISM CLUSTER	<i>Chris</i>
LAUD	MATTHEW WINCHESTER	BEHAVIORAL TECHNICIAN	
LAWRENCE	LATASHA L	INFO MGMT TECH (ELEM/MID)	<i>Latasha</i>
LEHRHAUPT	CRAIG E	TEACHER-COMPUTER SCIENCE ELEMENTARY	<i>Craig</i>
LEWIS	JANICE	TEACHER-GRADE 1	
LOPEZ BUILES	MARTHA	INSTRUCTIONAL ASSISTANT-ESE	<i>Martha</i>
MANVILLE	ARLENE HATTIE	SCHOOL PRINCIPAL-ELEMENTARY	<i>A Manville</i>
MARTIN	JODIANNE MARIE	ASST PRINCIPAL-ELEMENTARY	<i>Jodianne</i>
MASON	MELISSA MCARDLE	TEACHER-GRADE 4	<i>Melissa</i>
MEDINA	MELISSA CRISTINA	TEACHER-KINDERGARTEN	<i>Melissa</i>
MENA	LIVAN	TEACHER-MUSIC GENERAL ELEMENTARY	
MONTES	MAYERLLY	TEACHER ASSISTANT-TI-ESE	
MONTES	KATHERINE ANN AGAMATA	TEACHER ASSISTANT-TI-ESE	<i>K Montes</i>
MUNIZ	DESTINY	TEACHER-AUTISM CLUSTER	<i>Destiny</i>
NATAL	KIMBERLY	INSTRUCTIONAL ASSISTANT	<i>Kimberly Natal</i>
NUNNALLY	SHARI ANN	INSTRUCTIONAL ASSISTANT	<i>Shari Nunnally</i>
O'BRIEN	TARA VANESSA	TEACHER-GRADE 5	<i>Tara O'Brien</i>
OLIVER	ROBERT TIEREAS	FACILITIES SERVICEPERSON	<i>Robert</i>
OLIVER JR	MICHEAL ANGELO	TEACHER-PHYSICAL EDUCATION ELEMENTARY	
OVESEN	JETHINA B	TEACHER-GRADE 3	<i>Jethina</i>
POLACEK	ABIGAIL LEE	TEACHER-GRADE 4	<i>Abigail</i>
RAMOS PEREZ	YRAMA J	INSTRUCTIONAL ASSISTANT	<i>Yrama</i>
RITCHIE	MARIE ELENA	TEACHER-AUTISM COACH	<i>Marie</i>
RIZZO	SUSAN L	TEACHER-GRADE 1	<i>Susan</i>
ROMAIN	HALLI ANN	TEACHER-ESE SUPPORT FACILITATOR	
RUSSOW	NOELLE GAYLE	TEACHER-GRADE 5	<i>Noelle Russow</i>

PARKSIDE ELEMENTARY SCHOOL  
A+ VOTING BALLOT  
THURSDAY, JANUARY 29, 2026

Last Name	First Name	Position Name	Signature
SAAVEDRA HERNANDEZ	RUTH MERY	FACILITIES SERVICEPERSON	<i>Ruth Hernandez</i>
SAMARO	AMY	INSTRUCTIONAL ASSISTANT	<i>Amy Samaro</i>
SANCHEZ	PATRICIA	INSTRUCTIONAL ASSISTANT	<i>Patricia Sanchez</i>
SAPIENZA	MONICA	TEACHER ASSISTANT-TI-ESE	<i>Monica Sapienza</i>
SCHLENK	MICHELLE	TEACHER-GRADE 3	<i>Michelle Schlenk</i>
SEIGEL	DIANE J	TEACHER-ESE SUPPORT FACILITATOR	<i>Diane J Seigel</i>
SERCHAY	DAVID S	TEACHER ASSISTANT-TI-ESE	<i>David S Serchay</i>
SEJOUR	ELISA	INTERIM SUBSTITUTE TEACHER	<i>Elisa Sejour</i>
SHEPPARD	MARY TELFAIR	INSTRUCTIONAL ASSISTANT	<i>Mary Sheppard</i>
SIMMONS	SAMANTHA LYNN	TEACHER-ESE SPECIALIZED PRE-SCHOOL	<i>Samantha Lynn Simmons</i>
SORBI	KARA JILL	TEACHER-ESE PRE-SCHOOL INTENSIVE	<i>Kara Jill Sorbi</i>
SOTO	CHRISTIAN ERIC	SPEECH LANGUAGE PATHOLOGIST	<i>Christian Eric Soto</i>
SRITHARAN	THILAKA V	TEACHER-GRADE 3	<i>Thilaka V Sritharan</i>
STACHURA	SANDRA ANN	OFFICE MANAGER I (CONF ELEM & MIDDLE)	
STERTZBACH	JACLYN MARIE	TEACHER-KINDERGARTEN	<i>Jaclyn Marie Stertzbach</i>
STYLES	AISHA J	INSTRUCTIONAL ASSISTANT	<i>Aisha J Styles</i>
SULLIVAN	CATHLEEN A	TEACHER-GRADE 3	<i>Cathleen A Sullivan</i>
SUVERO	Joana	INSTRUCTIONAL ASSISTANT	<i>Joana Suvero</i>
TEITEL	JAMIE MICHELE	TEACHER-GRADE 3	<i>Jamie Michele Teitel</i>
TORRES VENDRELL	IRMA ROSEL	TEACHER-ESE PRE-SCHOOL INTENSIVE	<i>Irma Rosel Torres Vendrell</i>
VUCKOVICH	TAMARA	TEACHER-GRADE 4	<i>Tamara Vuckovich</i>
WEISBERG	ELIZABETH	INSTRUCTIONAL ASSISTANT	<i>Elizabeth Weisberg</i>
WILLIAMS	MYKIA AMONTE	TEACHER-AUTISM CLUSTER	<i>Mykia Amonte Williams</i>
WORRELL	MYLES ALEXANDER	TEACHER-GRADE 4	<i>Myles Alexander Worrell</i>

23 23

74 am  
74 KC  
74 BB  
74 104

**Florida School Recognition Program  
(A+ Funds)  
2025 Ballot**

\_\_\_\_\_ **Option #1 – 70 / 20 / 10**

Both options will include all instructional and contracted staff that physically worked during the 2024–2025 school year.

**70%** – Classroom Teachers, Principal, Assistant Principal, Guidance Counselors, ESE Specialist and ESE Support, Coaches, Special Area Teachers, Speech Pathologists. Part-time staff will receive a percentage based on their work percentage.

**20%** – Teacher Assistants, Instructional Assistants, Interim Substitutes.

**10%** – Clerical Staff, Facilities Staff, Cafeteria Staff, Campus Monitors, Behavior Technicians.

Any leftover funds will be used at the discretion of the SAC Committee.

\_\_\_\_\_ **Option #2 – NONE OF THE  
ABOVE**

## 2025-2026 Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet

### SCHOOL INFORMATION

School:	Parkside Elementary	Date of Staff Vote:	1/29/2026
Principal:	Arlene Manville	BTU Steward (or Designee):	Kathryn McCullough
SAC Chair/Co-Chairs:	Kristina Bookman	Other (if applicable):	Donna Garrido

Provide the information below.

### RECORD SAC APPROVED PROPOSALS BELOW

1.	See Attached Ballot
2.	
3.	None of the Above

### STAFF VOTE

The proposal that receives a majority of the votes shall be considered the winning proposal.


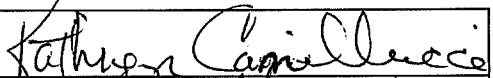

Proposal 1	Proposal 2	Proposal 3
(a) Total number of eligible staff members that voted for this proposal:	(a) Total number of eligible staff members that voted for this proposal:	(a) Total number of eligible staff members that voted for this proposal:

### FINAL RESULT

Check the proposal below that received a majority of the votes. *If "None of the Above" received a majority of the votes, follow the directions below.						
Proposal 1	57	Proposal 2	15	Proposal 3	N/A	*None of the Above Directions
Total number of eligible staff members that voted for the winning proposal/option:				57	If "None of the Above" received a majority of the votes, SAC must reconvene to restart the process and complete it by Sunday, February 1, 2026.	

74 Total - 2 Invalid did not vote in designated area.

### SIGNATURES (must have all that are applicable)

Principal:		BTU Steward (or Designee):	
SAC Chair/Co-Chairs:		Other (if applicable):	