

★ SAC Sign in Sheet for Lakeside ES (3591)

Date:

2/20/25

Time:

2:15 pm

SAC Member Full

Name

Position

SBBC
EmployeeParent of
Student

Sign Here

1 Amaro, Maria

SAC Secretary

Yes

Yes

J. Amaro

2 Barsony, Ildiko

Gifted Parent of a student at the school, Community / Business Representatives

No

Yes

3 Batista, Yadiria

Pre-K (if applicable - parent or certified teacher)

No

Yes

Yadiria

4 Biesel, Tara

SAC Chair, Teacher

Yes

No

5 Chavez, Alexandria

SAF Chair (or designee) Parent of a student at the school

No

Yes

Tara Biesel

6 Denarinae, Patty

Parent

No

Yes

Patty

7 Echemendia, Yannelys

ESOL Parent of a student at the school

No

Yes

8 Gautier, Briana

Non-Instructional Support Employees

Yes

No

Briana Gautier

9 Lafortune, Ann-Sofie

ESE Parent of a student at the school

No

Yes

Ann-Sofie

10 Lopez, Jennifer

I-Zone Representative (must be a parent), Parent

No

Yes

11 Qureshy, Dana

Parent

No

Yes

Dana Qureshy

Date:

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2:15 pm

SAC Member Full		SBBC		Sign Here
#	Name	Position	Employee	
12	Restrepo, Marye	Teacher	Yes	No
13	Riquelme, Rodriguez	Principal	Yes	No
14	Rodriguez, Rita	BTU Steward (or designee)	Yes	No

Sign Here

Rita Rodriguez

★ SAC Sign in Sheet for Lakeside ES (3591)

Date: 2/20/25Time: 2:15 PM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Alanna Encarnacion	Yes	Yes		<i>Alanna</i>
2	Melissa Lopez	No	Yes	RA	<i>Melissa</i>
3	Amber Rivera	Yes	No		<i>Amber</i>
4	Sherey Rios	No	No	Resident	<i>Sherey</i>
5	Georgina Lengnick	Yes	No		<i>Georgina</i>
6	Livvy M Rego	Yes	Yes		<i>Livvy</i>
7	Yonaira Batista	Yes	Yes		<i>Yonaira</i>
8	Monica Kasumasa	Yes	No		<i>Monica</i>
9	Michelle Chernally	Yes	Yes		<i>Michelle</i>
10					
11					
12					
13					
14					
15					
16					



Lakeside Elementary School
School Advisory Forum (SAF)

February 26, 2025

Agenda

- I. Roll Call
- II. Approval of Minutes
- III. New Business
- IV. Open Agenda- Questions and Concerns
- V. Next Meeting- March 19th at 2:15 pm in the Media Center

SAF Meeting Minutes

2-26-25

Meeting called to order: 3:09 pm

I. District Website

- a. Presenter Farrah Wilson, Director of Marketing and Strategic Communications. She was accompanied by Charlene Collins, Director of Enterprise Applications.
- b. "Choose the Best, Choose BCPS" is the current campaign. There are television commercials, radio commercials
- c. Customer service initiatives rolled out, landing page where you can give feedback, www.browardschools.com/customerservice
- d. BCPS showcase had 7,047 attendees. Invitations were sent to charter families and existing public-school facilities. The showcase was also aligned with the school choice window. There were 20% more school choice applications this year, mostly for magnet or reassignment
- e. There is a push to do school tours and complete an enrollment inquiry form
- f. High schools offer dual enrollment courses for free
- g. The district website is going through a redesign, target implementation May/June 2025
 - i. New look/feel with Final Site
 - ii. Hero showcase banner
 - iii. Interior pages (shareholder input)
 - iv. Easier navigation (fewer clicks and scrolling)
 - v. Chatbot features
- h. Currently there is frustration with information not being up to date
- i. More redesign features mentioned
 - i. New motion showcase banner vs. current static images (district will be involved in what schools are placing on this banner)
 - ii. Side and top navigation
 - iii. School proud points on the school's homepage
 - iv. Program showcase
 - v. Quicker access to specialized programs
- j. District wants to create a parent focus group meeting mid-March (small 20-30 people)
- k. Feedback can be given by anyone not involved in the focus groups: www.browardschools.com/webfeedback. The survey will include a question to express interest in participating in the focus group.
- l. In response to a question asked, assurance was given that there are no security risks with information on school websites. Websites are also ADA compliant. Any students on website must have media releases
- m. Question posed if direct link to school improvement plan and SAC information. Response is that it is possible as long as there is a direct link.
- n. Search function will be more specific instead of a general Google search.
- o. Web content managers at each school will be trained on new system by the district, there is also an annual certification

- p. All school websites designs will be more uniform, while content may be different, navigation of the site will be the same
- q. Concern shared about calendars not being updated, events not listed. On a monthly basis, web content managers are sent tips, guidelines, and reminders to update websites.
- r. Comment shared PTA typically uses an external site to post about events; if a PTA wants to post things on a district website, that arrangement can be made. However, there are standards and guidelines which the PTA would need to follow. They would need to go to training, making sure website is ADA compliant, etc.
- s. Calendars have tags which can be filtered. The school, website content manager needs to input and tag the info.
- t. Website content managers are school staff who are doing this on top of their existing roles at the school.
- u. Current website uses Google translate for translation of web content. The new website will have similar functionality. Whatever language Google can translate, it will.

II. Open Forum

- a. Parent expressed concern about a survey that was circulated yesterday by BCPS. If you agreed to have personal information released, then you can continue with the survey; if you decline, you could not complete the survey.
- b. Meeting adjourned. Next meeting is March 19, 2025

Meeting adjourned 3:30 pm

APPROVED MINUTES 2-26-25

SAF Meeting 1-29-25

Meeting called to order at 3:00 pm

South Area Advisory Committee Meeting

Wednesday, December 18, 2024

Pines Middle School

- I. Approval of Meeting Minutes
 - All minutes from August, September, and November meetings were reviewed and approved.

- II. Presentation on PM1 and STAR testing by Richard Baum
 - This is the 3rd year of FAST testing (2023, 2024, and 2025 [current]). Graphic presented shows increase in achievement level 3 and above each year. South Region outperformed the overall district
 - If student earns a level 3 or higher in Math in 7th grade, they are automatically placed in Algebra for 8th grade
 - Students K-2 are given shorter assessments (STAR) which includes early literacy and reading test as well as math -- final testing as well as progress monitoring component
 - Performance Matters – new testing/monitoring program being used by teachers. Will come to elementary likely next year in Fall. Currently used in middle and high schools. Not a parent site, accessible to school teachers/staff.

South Area Advisory Committee Meeting

Wednesday, January 15, 2025

Pines Middle School

Jody Washington, Cathy Keith to speak on discipline matrix

- Agenda items:
 - o The Discipline Matrix and the progression of the Student Discipline Plan.
 - Students cannot be removed from school or class as a discipline for attendance issues. Matrix of consequences includes detentions, loss of extracurricular activities, attendance contracts.
 - Three infractions which lead to zero tolerance expulsion – bringing a Weapon A, making a substantiated threat, making a substantiated threat with a weapon.

- If a parent feels that something is being under-reported, they can contact her.
- Information on district discipline matrix can be found on the BCPS website.
- Working on making information from lengthy code of conduct easier for parents to understand.
- Review of data shows that misdemeanor numbers have decreased
- They would like to know once a student is plan on a discipline plan what is the progression? How much documentation is needed before considering placement in a different school?
 - The answer to this question depends on the infraction.
 - New this year (grades 3-12), first substantiated bullying incident – a packet is created, and kid can be sent to different school within 10 days (behavior intervention program school)
 - Discussion of what is “Bullying” – repeated behavior, imbalance of power, and purposeful
 - Student can be placed on behavior plan, parents involved in this process to develop plan (Tier 1 classroom management, Tier 2 working in groups on specific social skills, Tier 3 FBA/BIP individual behavior plan)
- School reporting regarding bullying and other incidents. What can parents do if a school is not reporting incidents?
 - 754-321-1616, where you can call if you feel there is under reporting in your school(s)
 - Policy 5900 is the policy governing bullying (under revision now)
 - At least one school person on campus must be trained on this topic
 - This year, there is a new committee to review all bullying cases and that investigations are being done correctly and timely.
 - Parents always have the right to appeal decisions made.
 - If a school is felt to be under reporting, a data dive is done, and administrator is contacted. Verify that incidents are being coded correctly, school has supports it needs.

Jody Washington also covered attendance

- A recent presentation on Attendance Updates was reviewed.
- District-wide goal is to have an average daily attendance rate of 94% (93.46% during first semester of this year) Lakeside shown as exceeding 94% goal. WCY, Flanagan also exceeding the 94% goal.
- Attendance must be taken daily. In middle and high school, it's checked every period, every day.

- FOCUS is used by administrators to monitor that teachers are taking attendance, and follow up with teachers who are not taking attendance. (subs don't have access to enter attendance directly on FOCUS)
- There are various prevention/intervention strategies in place: school-wide attendance awareness campaign, school-based attendance team, RTI/MTSS, attendance letters 5 10 and 15 days, Broward truancy intervention program (BTIP)
- Attendance Letter Process
 - Letter Queue
 - Letters are generated daily for students with 5, 10, 15 or more unexcused absences in the Letter Queue.
 - 5-day letter prompts parent to contact school to schedule a meeting
 - 10-day letters are optional
 - 15-day letters are primarily for secondary and DMV reporting
 - Schools have the option to print or delete letters
 - Letters in the queue will be automatically emailed to parents every Friday at COB
 - Parent Contact and Updating Attendance Record
 - If parent does not make contact within 5 days, school will generate a letter with an appointment
 - Letters continue to be generated until student attendance record is updated
 - Action taken related to attendance (letters sent, parent contact/meeting) must be documented in the Attendance Log.
- Attendance conversation will be continued at the next meeting when Ascellia Arenas, original presenter, is available to discuss internal dashboard usage.
- Next meeting on 2/19.

SAF Meeting adjourned 3:20 pm