



School Advisory Committee (SAC) Meeting
October 1, 2025
2:20 PM

Attendance: Vivian Lewis, Rob Pagan, Dr. Priscille Elie, Natalie Brantley, Nancy Fry, Shari Ham, Ayumi Rodriguez, Teresa Petty, Susan Didway, Chantani Newton, Scarlett Botina, Aisha Williams, Cassandra Cruz

Call to Order: A meeting of the Tradewinds Elementary School Advisory Council was held at Tradewinds Elementary on October 1st, at 2:20 p.m. Mrs. Vivian Lewis called the meeting to order at 2:32 p.m. in the school's media center. Mrs. Lewis recorded the minutes for this meeting.

1. Welcome & Introductions

- SAC Chair, Vivian Lewis, welcomed all attendees to the second SAC meeting of the 2025–2026 school year and introduced new members of SAC and welcomed current members back.
- The agenda and Sept SAC minutes were distributed.
- A motion to approve Sept SAC minutes was given by member Nancy Fry.
- The motion was second by member Ayumi Rodriguez.

2. SAC Roles & Open Positions were announced.

- Ms. Lewis discussed open positions: SAF Chair, as the current SAF resigned, SAC secretary.
- SAC Secretary position is currently vacant and will be filled as soon as someone shows interest.
- Ms. Lewis will reach out to current chairholders regarding their interest in continuing in their roles.
- SAC Parent role was filled at the end of this meeting by two interested parents who attended the meeting.

3. Principal's Report – Dr. Priscille Elie
2025–2026 School Improvement Plan (SIP)

- Two big school wide initiatives: attendance challenge
 - **Attendance Competition:** grade-level contest explained during a student assembly two weeks ago. Progress is being tracked on a large chart.
 - **IREADY Usage incentive:** growth tracked on large thermometers by the PTA window.

b. Attendance Plan/Initiative

- District-wide attendance campaign launched.



- Parent/Teacher Toolkit forthcoming.
- Attendance awards/certificates will be given to students and staff for: perfect attendance, improved attendance, class/grade-level attendance, and more.

c. Marquee Update

- New marquee has been installed and is fully operational, however we are waiting on a transformer, which should have come on the 30th, so that when we turn it on it will not overload the circuit. We are awaiting a District PO. Did send and receive an email response, so hopefully next week it will be up and on.

d. Current Events

- PTA recognized National Coffee Day for the Staff on Monday Sept 29th.
- Yom Kippur-will be recognized-School Closed October 2nd.

f.. Accountability Funds

- Allocation for the 2025–2026 there's no money in the fund to date. A member asked if the funds will be allocated. Dr. Elie explained that the leftover funds from last year went to two teachers that left the school but were owed A+ money. Funds may come after the closing of Class Wallet because any unused funds by teachers will be placed in the school Accountability Funds.

4. Assistant Principal's Report – Ms. Brantley

- Reported no SESIR incidents to date.

5. Next Meeting

- The next SAC meeting will be held on Thursday November 6th.

6. Adjournment

- **The meeting was adjourned at 3:00p.m.**

Approved Date:

Approved By: