

Indian Ridge Middle School
School Advisory Council Meeting
1355 S Nob Hill Road, Davie, FL 33324
(754) 323-3300



School Advisory Council (SAC) Minutes
General Meeting – **Tuesday, December 2, 4:45pm**
Media Center/ Distance Learning Room/ Microsoft TEAMS

Indian Ridge Middle School Advisory Council Meeting Minutes

Call to Order

The School Advisory Council (SAC) meeting for Indian Ridge Middle School was convened on Tuesday, December 2, 2025. Andrea Tower, a SAC member, initiated a motion to call the meeting to order at 4:38 PM. Wade Brosz seconded the motion. Judith Clarke documented the minutes for this session.

Introductions and Attendance

The following SAC members were present: Wade Brosz, Allison Chastain, Judith Clarke, Sarah Escobar, Sarah Heller, Job Maria, Monica Maria, Ian Murray, Jessica Rodriguez-Trigueros, Alina Shaw, and Andrea Tower. Guests in attendance included Maria Jose Romero, Natalie Francois, Nicole Quezada, Cheryl Reep, and Kalebra Jacobs-Reed.

Approval of Previous Minutes

Sarah Heller made a motion to approve the SAC minutes from November for the 2025-2026 school year. Job Maria seconded the motion, and there were no objections.

Reports

Attendance Report

From November 6, 2025, to December 2, 2025, 94% of students attended school. It was noted that attendance typically declines during this period of the year. Efforts to encourage attendance included messages sent via Parent Link and updates on the school's website.

Principal's Report

FAST PM2 testing is scheduled for the following dates:

- Monday, December 8: ELA for 6th Grade
- Tuesday, December 9: ELA for 7th and 8th Grades
- Wednesday, December 10: Math for 6th Grade
- Thursday, December 11: Math for 7th and 8th Grades
- Monday, December 12 and December 15: PM2 Make-Up Testing
- Monday, December 15: High School Credit Midterms (Algebra, Geometry, Spanish, and Biology)

Students enrolled in Algebra 1 and Geometry will not participate in FAST Math testing and will remain in their assigned holding rooms during that time. The last day before Winter Break and the end of the second quarter is Friday, December 19, which will be an early release day.

The gymnasium is currently being painted, with completion expected by December 12. Students participating in gym classes can go outside during this period.

The agenda item regarding the new schedule for the next school year was removed, as the district has decided to maintain the current schedule. Block scheduling is not being pursued due to higher associated costs, and schools are moving away from this format.

School Environmental Safety Incident Report (SESIR)

Between August 11 and December 2, 2025, there were a total of 455 referrals:

- 8th Grade: 234 referrals
- 7th Grade: 103 referrals
- 6th Grade: 118 referrals

During the period from November 6 to December 2, 2025, 31 SESIR incidents were reported. Note that the total number of referrals reflects the number of incidents, not individual students. SESIR incidents are reported to the state.

SAC Accountability Funds

The current balance for SAC accountability funds stands at \$5,374.32. Previous coding errors have been corrected, ensuring that funds are withdrawn from the appropriate account. An additional \$2,857.15 was credited from unused ClassWallet funds. These funds are received annually in September and must be used by April.

Each teacher is allocated approximately \$300, which can be spent by uploading receipts or purchasing items from the ClassWallet store. The process for using ClassWallet is described as straightforward.

School Recognition Fund

The School Recognition Fund currently has a balance of \$18,747.48. To date, \$511.52 has been spent on Saturday School and Wednesday Detention. Unused funds remain in the account for future use.

A+ Funds Proposals

The A+ Funds account has a current balance of \$141,095.00. These funds recognize the school's achievement in earning an "A" rating last year and are restricted to one-time bonuses for faculty and staff, purchasing educational materials or equipment, or hiring temporary staff to support student performance.

The process for distributing these funds is as follows:

- SAC creates a ballot with written proposals, including a "None of the Above" option.
- Staff are notified of the vote at least three business days in advance.
- Faculty and staff vote via secret ballot.
- A proposal must receive at least 51% of the votes to pass. If "None of the Above" is selected, SAC must reconvene and repeat the process.
- If no proposal is selected by the February 1, 2026, deadline, state statute requires the funds to be evenly divided among current classroom teachers.

Questions clarified that SAC will create the ballot and staff will vote three days after notification.

Sample proposals presented to SAC used percentages rather than specific cash amounts, consistent with district recommendations. Only Broward County School Board employees are eligible for funds this year. Discussion focused on the wording of ballot options, considering factors such as lack of raises, contributions to student achievement, days worked, and involuntary transfers.

The ballot wording approved was:

- Option 1: 100% of the A+ Recognition funds will be distributed as a one-time bonus equally among all staff who worked at least 80 of the 180 school days during the 2024-25 school year at Indian Ridge Middle School.
- Option 2: None of the above.

The motion to approve the ballot was made by Job Maria, seconded by Sarah Heller, and passed unanimously following a roll call vote.

IRMS Happenings

Upcoming Events and Important Dates

- December 19: Early Release Day – School dismisses at 2:00 PM
- January 5: Teacher Planning Day – No school for students
- January 6: Students return after Winter Break

Fundraiser

- The APEX Fundraiser is scheduled for December 18.

Volleyball Games

- December 3: Jaguars vs Falcon Cove (away)
- December 9: Jaguars vs Coral Springs (away)
- December 15: Jaguars vs Seminoles (away)
- December 16: Jaguars vs Pines (away)

Weekly Clubs and Activities

- Monday: CHOC Club and Anime Club meetings
- Tuesday: Morning Tutoring available
- Wednesday: National Junior Honors Society (NJHS) Supply Closet, Dungeons and Dragons Club, Student Council Meeting
- Thursday: First Priority Club, NJHS meeting, School Spelling Bee
- Friday: Dyslexia/Dyscalculia Awareness Day (wear red)

Academic Dates

- PM 2 Testing: Scheduled for next week
- End of Quarter 2: December 19

Special Events

- December 11: 7th Grade Dance
- December 16: Beginning Band Winter Concert
- December 18: Advanced Band Winter Concert
- January 9: Epilepsy Awareness Day (wear purple)
- December 12: Jaguar Day (wear blue, white, or winter-themed clothing)

Discussion Highlights

Fundraiser Earnings

The exact amount raised from the recent fundraiser is not available at this time, but it is expected to be over \$20,000.

Gym Mural Updates

The exterior murals in the gym will be painted over, and new murals may be considered as replacements.

Painting Schedule During School Session

The painting occurs during school hours as per the approved schedule.

Selection of Grade-Level Field Trips

Grade-level field trips are determined through collaboration between teachers and the grade-level administrator, who jointly select destinations and activities.

Parent Communication: "Happenings"

The "Happenings" communications for parents will be restarted to keep families informed about school events and news.

Supply Closet Donations

Donations for the Supply Closet are accepted. Interested individuals should contact Mrs. Kannal for additional details and coordination.

School Improvement Plan Updates

There are currently no updates to the School Improvement Plan. A mid-year reflection is scheduled for January, during which the SAC will compare last year's and this year's goals to assess progress and set future objectives.

New Business: Media Center Collection Plan

Mr. Brosz, the Media Specialist, shared a plan for updating the school's Media Center book collection. Presently, 56% of the books are more than 15 years old, and the aim is to reduce this figure so that no more than 50% of the collection is

older than 15 years. To achieve this, 3,000 outdated books have already been removed, leaving a total of 15,000 books. The school will purchase 1,000 newer books each year, with funding from the District and State. Special attention will be given to acquiring books in science, technology, and fiction categories.

During the recent Book Fair, approximately 8,000 books were sold. Electronic books are also available to students and staff.

Announcements

The next SAC meeting is scheduled for Tuesday, January 13, 2026, at 4:45 PM. It will be held in the Media Center/Distance Learning Room and accessible via TEAMS. Those in attendance were told to arrive at 4:30 for the SAF report prior to the SAC meeting.

Adjournment

Andrea Tower made a motion to adjourn the meeting, which was seconded by Judith Clarke. With no objections, the meeting was adjourned at 5:47 PM.

Submitted by,

Name of Recorder: Judith Clarke and Sarah Escobar

Name of Position on Board: SAC Co-Chairs/ Secretaries

Approval Date: