

School Advisory Council Meeting Minutes

Charles W. Flanagan High School (#3391)
Location: 12800 Taft Street Pembroke Pines, FL 33028
Type of meeting: General Meeting
Date & Time: August 25, 2026

1. Call to order at 4:48pm by Ms. Eapen and quorum was established.
2. Corrections of minutes:
 - i. Date correction on agenda to read – from May 25, 2026 to May 26, 2026
 - ii. Move Dept Chairs-Report as part of Principal Report
 - iii. Motion made by Ms. Khan for – Approval for acceptance of the minutes and agenda with said corrections and properly second by Mrs. Parker
 - iv. Minutes/Agenda submitted with said corrections for approval and audit.
3. Reports:
 - i. Principal Report: Mr. Fatout
 1. School Grade – A school
 - a. Acceleration points increased from 651 – 658 (report provided)
 - b. Report display and submitted of acceleration points for records
 2. Introduction of Team Leaders and roles/responsibility
 - a. Ms. Modia – co-chair with Ms. Saddoughi for ELA
 - b. Dr. Warkentein – 12th grade AP
 - c. Dr. Forde – 10th grade AP
 - d. Dr. Nicolas – 9th Grade AP
 - e. Ms. Jack – 11th Grade AP
 - f. Mrs. Parker – Reading Department (focus group 12th graders)
 - g. Ms. Martin – Math Dept
 - h. Mrs. Driggers – ESE Coordinator, NJHS, Best Buddies
 - i. Mr. Rozo - Language Art Dept
 - j. Ms. Saddoughi – ELA Dept
 - k. Mr. Witcher – Science Dept, Science Club, new introduction Vet program
 - l. Ms. Tomlin – BRACE Advisor
 - m. Ms. Doherty – Food Service Manager
 - n. Ms. Eapen – Social Studies Dept and SAC Chair
 - ii. SAC Available Funds – No report to be provided as disbursements amounts not yet releases.
 - iii. School Environmental Safety Incident Report (SESIR)
 1. Presented by Dr. Warkentein
 - a. Report displayed and submitted for records
 - iv. School Improvement Plan Monitoring
 1. No reports has been released as of yet
4. Old Business
 - i. SAC ByLaws
 1. Motion made by Ms. Khan and seconded by Mrs. Parker to accept the by-law as presented
 2. No unreadiness, approved by unanimous vote of the acceptance of the bylaws.
5. New Business
 - i. PBIS Report by Dr. Nicolas

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1. Ten critical elements of focus for behavior
 2. Move to tiers according to the needs of the student
 3. SOAR focus on the expectation of behavior to help with incentive program
 4. Falcon Bucks – as a positive behavior tool with incentives from lunch with Principal, GC giveaway, ice cream social, etc..
 - a. In process of new ideas for seniors
 - ii. SAC Composition and Nomination co-chair
 1. Ms. Aloy has resigned as co-chair.
 2. Shirley Simmonds, Secretary stepped in as presiding chair due to motion being presented by the chair.
 3. Ms. Eapen presents a motion for the nomination of Ms. Khan, as co-chair
 - a. Second by Mr. Witcher
 - b. No unreadiness – by unanimous consent motion of the vote carries.
 - iii. Ms. Tomlin BRACE/Guidance
 1. Information regarding scholarships being provided as early as junior year.
 2. XELLO platform available to all students
 3. Junior Achievement program will restart in September
 - iv. PTSA
 1. Membership payment available on the E-Store
 2. Meetings normally held after SAC
 3. Successful first year with Talent Show
6. Open Floor
 - i. Ms. Saurez – thank you to the staff/faculty/leadership team.
7. Announcements
 - i. Next meeting Tuesday, September 29, 2026 following the SAF meeting
8. Meeting Adjourned
 - i. Meeting Adjourned at 4:35pm by unanimous consent.