



School Advisory Committee (SAC) Meeting Agenda

Wednesday November 19th, 2025 | 2:30 pm

- I. Call Meeting to Order
- II. Welcome and Introductions
- III. Accountability Funds – Ms. Oliver
- IV. SESSIR Report – Dr. Jordan
- V. School Improvement Plan

Reinforcing our goals, which are:

- Goal #1: By May 2026, Palm Cove will increase proficiency in English Language Arts to 65%, as evidenced by the FAST Assessment administered to students in grades 3 – 5. For 2024-2025, ELA proficiency for grades 3-5 was 54%.
- Goal #2: By May 2026, Palm Cove will increase proficiency in science to 55%, as evidenced by the Statewide Science Assessment administered in Grade 5. For 2024-2025, Science proficiency was 47%.

VI. New Business/Upcoming Events

- A. Media Collection Development Plan (Coach Schweitzer)
- B. Holiday Show – Tuesday, December 16th
- C. Jingle Bell Jog – Friday, December 19th

For future meetings, they can be accessed via Teams, but for Quorum, attendance must be in person.

Our School Motto
"Teaming for Success"

Our School Goal
"To Promote Student achievement and celebrate all stakeholders in a safe family-oriented environment"

Our School Vision
"The best is yet to come"



Palm Cove Elementary
Mission 520: Beyond B to A+ – Attitudes, Actions & Achievement
Ms. Oliver, Principal
Dr. Jordan, Assistant Principal



D. Upcoming SAC (All meetings will take place at 2:30 PM)

December (No SAC Meeting)

January 28th, 2026

February 25th, 2026

March 25th, 2026

April 29th, 2026

May 20th, 2026

VII. Principal's Report

VIII. Questions, Comments, or Concerns

IX. Adjournment

Our School Motto
"Teaming for Success"

Our School Goal
"To Promote Student achievement and celebrate all stakeholders in a safe family-oriented environment"

Our School Vision
"The best is yet to come"



School Advisory Committee (SAC)
Meeting Agenda

Wednesday November 19th, 2025 / 3:00 pm

- I. Call Meeting to Order**
- II. SAF Report – from Mrs. Royal, our SAF Liaison**
 - **School Choice**
 - **Redefining Meeting**
 - **Emailing the School Board**
 - **Regional meeting**
 - **Greatschools.org**
 - **Free and reduced lunch**
- III. Principal's Report**
- IV. Questions, Comments, or Concerns**
- V. Adjournment**

Our School Motto
"Teaming for Success"

Our School Goal
"To Promote Student achievement and celebrate all stakeholders in a safe family-oriented environment"

Our School Vision
"The best is yet to come"

1. Summary

| | |
|-------------------------|--|
| Meeting title | November School Advisory Council meeting |
| Attended participants | 13 |
| Start time | 11/19/25, 1:47:08 PM |
| End time | 11/19/25, 3:15:17 PM |
| Meeting duration | 1h 28m 8s |
| Average attendance time | 44m 35s |

2. Participants

| Name | First Join | Last Leave | In-Meeting Duration | Email | Participant Role |
|---------------------------------|----------------------|----------------------|---------------------|-------------|---------------------|
| Sheldon D. Jordan | 11/19/25, 2:39:07 PM | 11/19/25, 3:14:57 PM | 35m 50s | sheldon.jo | P0009309: Organizer |
| Robert Bieber | 11/19/25, 1:47:14 PM | 11/19/25, 3:15:01 PM | 1h 27m 47s | robert.biet | P0004725: Organizer |
| David George Heaney Jr | 11/19/25, 2:24:18 PM | 11/19/25, 3:15:17 PM | 49m 44s | davidgeorg | P0010683: Attendee |
| Vonda L. Oliver | 11/19/25, 2:28:46 PM | 11/19/25, 3:14:55 PM | 46m 8s | vonda.olivi | P0003434: Presenter |
| Maria S. Correa | 11/19/25, 2:29:00 PM | 11/19/25, 3:14:56 PM | 45m 56s | maria.corr | P0014092: Attendee |
| Suzanne Schweitzer (Unverified) | 11/19/25, 2:29:34 PM | 11/19/25, 3:15:04 PM | 45m 30s | | Presenter |
| Vanessa Paul | 11/19/25, 2:30:51 PM | 11/19/25, 3:14:57 PM | 44m 5s | vanessapa | vanessapa Attendee |
| Linet Pena (External) | 11/19/25, 2:31:14 PM | 11/19/25, 3:14:55 PM | 43m 40s | linet.pena | linet.pena Attendee |
| Elizabeth Royal (Unverified) | 11/19/25, 2:32:07 PM | 11/19/25, 3:14:57 PM | 42m 50s | | Attendee |
| Jill V- ASP (Unverified) | 11/19/25, 2:36:15 PM | 11/19/25, 3:15:00 PM | 38m 44s | | Attendee |
| Dominique J. Harmon | 11/19/25, 2:37:08 PM | 11/19/25, 3:15:07 PM | 37m 58s | dominique | P0009596: Attendee |
| Rose-Gaelle Labranche | 11/19/25, 2:39:15 PM | 11/19/25, 3:14:58 PM | 35m 42s | rose-gaell | P0011104: Attendee |
| Caroline E. Ibanez | 11/19/25, 2:42:22 PM | 11/19/25, 3:14:58 PM | 25m 47s | caroline.ib | P0011071: Attendee |

3. In-Meeting Activities

| Name | Join Time | Leave Time | Duration | Email | Role |
|---------------------------------|----------------------|----------------------|------------|-------------|-----------|
| Sheldon D. Jordan | 11/19/25, 2:39:07 PM | 11/19/25, 3:14:57 PM | 35m 50s | sheldon.jo | Organizer |
| Robert Bieber | 11/19/25, 1:47:14 PM | 11/19/25, 3:15:01 PM | 1h 27m 47s | robert.biet | Organizer |
| David George Heaney Jr | 11/19/25, 2:24:18 PM | 11/19/25, 2:24:46 PM | 27s | davidgeorg | Attendee |
| David George Heaney Jr | 11/19/25, 2:25:59 PM | 11/19/25, 3:15:17 PM | 49m 17s | davidgeorg | Attendee |
| Vonda L. Oliver | 11/19/25, 2:28:46 PM | 11/19/25, 3:14:55 PM | 46m 8s | vonda.olivi | Presenter |
| Maria S. Correa | 11/19/25, 2:29:00 PM | 11/19/25, 3:14:56 PM | 45m 56s | maria.corr | Attendee |
| Suzanne Schweitzer (Unverified) | 11/19/25, 2:29:34 PM | 11/19/25, 3:15:04 PM | 45m 30s | | Presenter |
| Vanessa Paul | 11/19/25, 2:30:51 PM | 11/19/25, 3:14:57 PM | 44m 5s | vanessapa | Attendee |
| Linet Pena (External) | 11/19/25, 2:31:14 PM | 11/19/25, 3:14:55 PM | 43m 40s | linet.pena | Attendee |
| Elizabeth Royal (Unverified) | 11/19/25, 2:32:07 PM | 11/19/25, 3:14:57 PM | 42m 50s | | Attendee |
| Jill V- ASP (Unverified) | 11/19/25, 2:36:15 PM | 11/19/25, 3:15:00 PM | 38m 44s | | Attendee |
| Dominique J. Harmon | 11/19/25, 2:37:08 PM | 11/19/25, 3:15:07 PM | 37m 58s | dominique | Attendee |
| Rose-Gaelle Labranche | 11/19/25, 2:39:15 PM | 11/19/25, 3:14:58 PM | 35m 42s | rose-gaell | Attendee |
| Caroline E. Ibanez | 11/19/25, 2:42:22 PM | 11/19/25, 3:04:35 PM | 22m 12s | caroline.ib | Attendee |
| Caroline E. Ibanez | 11/19/25, 3:11:23 PM | 11/19/25, 3:14:58 PM | 3m 35s | caroline.ib | Attendee |

Palm Cove Elementary

Mission 520: Beyond B to A+ – Attitudes, Actions & Achievement

Ms. Oliver, Principal

Dr. Jordan, Assistant Principal



School Advisory Committee (SAC)

Meeting Minutes

November 19th, 2025

2:30 pm

I. Call meeting to order- A meeting of the Palm Cove Elementary School Advisory Council was held at Palm Cove Elementary School on November 19th, 2025. Coach Bieber called the meeting to order at 2:36 pm and it was seconded by Coach Correa. The Recording Secretary, David Heaney, will record the minutes for this meeting. This meeting is an online meeting on Microsoft Teams. Coach Bieber welcomed everyone and introduced everyone in attendance.

II. SAC Accountability Funds: The accountability funds have just been released. The total is \$13,058. Ms. Oliver will be asking SAC to utilize these funds for ELO camp and end of the year activities at our next meeting.

III. SESSIR Report: There have currently been zero reports.

IV. SAF Update: Mrs. Royal was present at the meeting and will be presenting information right after SAC meeting.

V. Yearly SAC Meeting Dates:

- No meeting in December
- January 28th, 2026: This meeting will be an in person meeting.
- February 25th, 2026
- March 25th, 2026
- April 29th, 2026
- May 20th, 2026

VI. New Business/Upcoming Events

- Coach Sweitzer is conducting the Media Collection Development Plan. There are currently 12,205 items in the collection. She is breaking down the collection into categories and grade levels. We weed out books and updating fiction and easy books.
- Coach Norris is working hard to get our scholars ready for the Holiday show. The Holiday show will take place on Tuesday December 16th.
- Jingle Bell Jog will take place on Friday, December 19th. This is an early release day, and we may have a special visitor.

VII. School Improvement Plan – Dr. Jordan

Our School Motto
"Teaming for Success"

Our School Goal
"To Promote Student achievement and celebrate all stakeholders in a safe family-oriented environment"

Our School Vision
"The best is yet to come"

Palm Cove Elementary

Mission 520: Beyond B to A+ – Attitudes, Actions & Achievement

Ms. Oliver, Principal

Dr. Jordan, Assistant Principal



○

- **Goal #1:** By June 2026, Palm Cove will increase proficiency in English Language Arts to 65%, as evidenced by the FAST Assessment administered to students in grades 3-5. For 2024/2025, ELA proficiency for grades 3-5 was 54%.
- **Goal #2:** By May 2026, Palm Cove will increase proficiency in science to 55%, as evidenced by the Statewide Science Assessment administered in Grade 5. For 2024/2025, Science proficiency was 47%.
- **Plan for Goal Achievement:** grade levels will have one extra day a week of extended planning time in the morning. We have a PLC change. ELA and Math teachers will have separate PLCs to see the subject progression throughout the grade levels. 5th grade is departmentalizing with Coach Forbes teaching ELA and Coach Persaud teaching math and science. The high achieving class teachers will take the same PLCs. There is small group of pushouts with administration and support staff. There will be after school tutoring, pending funding and intentional scheduling for instructional time. Most of our scores are above district level and are trending upwards.
- **Stakeholders (teachers' parents, and community) were provided an opportunity for input on the School Improvement Plan with Title I Plan (Addendum) but no input from stakeholders was provided.**

○

VIII. Principal's Report – Ms. Oliver

- Spoke about accountability funds.
- We would like to use them for ELO camp and rewards like the game truck.
- Data, data, data!
- Redefining of schools – We had a good showing of parents and supporters at the meeting last Monday at Miramar High School. We are still not sure of the direction they will be taking but we need to continue to show up and show our support.
- Have a happy and safe Thanksgiving!

IX. Questions, Comments, or Concerns

- Linet Pena thanked everyone for doing a great job and for demonstrating that we can do more with less.

X. Adjournment: A motion was made by Coach Bieber to adjourn the meeting at 2:58 pm. The motion was seconded by Coach Correa.

Our School Motto
"Teaming for Success"

Our School Goal
"To Promote Student achievement and celebrate all stakeholders in a safe family-oriented environment"

Our School Vision
"The best is yet to come"



School Accountability Forum (SAF)

Meeting Minutes

November 19th, 2025

3:00 pm

I. Call meeting to order- A meeting of the Palm Cove Elementary SAF was held at Palm Cove Elementary School on November 19th, 2025. Coach Bieber called the meeting to order at 2:59 pm and it was seconded by Coach Correa. The Recording Secretary, David Heaney, will record the minutes for this meeting. This meeting is online on Microsoft Teams

II. New Business/Upcoming Events

- Per our parent SAF Liaison, Mrs. Royal:
- The school choice window is open until December 19th.
- Another window will open in January for school choice. This is being done because of the redefining of schools and wanting to keep it fair for all families.
- The turnout at Miramar High School for the redefining meeting was great. Thank you to everyone who showed up to support Palm Cove Elementary.
- We need to continue emailing the school board about Palm Cove's future. The email address is schoolboard@browardschools.com.
- The regional meeting with Allen Strauss is approaching.
- The Broward County Public Schools Showcase is December 9th, in Sunrise, from 5pm – 8pm.
- We need to post positive reviews for Palm Cove Elementary. One of the websites is greatschools.org.
- Free and reduced lunch was discussed. Students who do not have money for lunch are supposed to receive a cheese sandwich. Ms. Oliver stated that this does not occur at Palm Cove Elementary. All students will eat at Palm Cove

III. Principal's Report – Ms. Oliver

IV. Questions, Comments, or Concerns

- Linet Pena spoke about putting Palm Cove on social media. We should utilize social media to showcase the activities and what is going on at Palm Cove Elementary.

V. Adjournment: A motion was made by Coach Bieber to adjourn the meeting at 3:13 pm. The motion was seconded by Coach Correa.

Our School Motto
"Fanning for Success"

Our School Goal
"To Promote Student achievement and celebrate all stakeholders in a safe family-oriented environment"

Our School Vision
"The best is yet to come"