



**Palm Cove Elementary**  
**Mission 520: Beyond B to A+ – Attitudes, Actions & Achievement**  
Ms. Oliver, Principal  
Dr. Jordan, Assistant Principal



## **School Advisory Committee (SAC) Meeting Agenda**

**Wednesday April 29<sup>th</sup>, 2026 / 2:30 pm**

- I. Call Meeting to Order**
- II. SAC Accountability Funds - \$218.93**
- III. SESSIR Report – Dr. Jordan**
- IV. School Improvement Plan**
  - 1. Data for Primary Grades**
- V. Principal’s Report / New Business**
  - **Teacher Appreciation week from Administration April 27<sup>th</sup> – May 1<sup>st</sup>**
  - **Teacher Appreciation week from Students May 4<sup>th</sup> – May 8<sup>th</sup>**
  - **Alumni Day - June 2<sup>nd</sup> 2:30 p.m.**
  - **Palm Cove Closing Party - June 3<sup>rd</sup>**
- VI. Questions, Comments, or Concerns**
- VII. Adjournment**

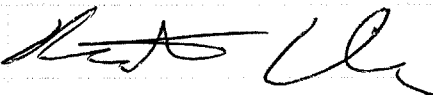

**Our School Motto**  
“Teaming for Success”

**Our School Goal**  
“To Promote Student achievement and celebrate all stakeholders in a safe family-oriented environment”

**Our School Vision**  
“The best is yet to come”

## ☆ SAC Sign in Sheet for Palm Cove ES (3311)

Date: 4/29/26Time: 2:51 p.m.

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Bieber, Robert	SAC Chair	<input checked="" type="checkbox"/> Yes	No	
2	Callahan, Patrick	ESE Parent of a student at the school	No	Yes	
3	Correa, Maria	Non-Instructional Support Employees	Yes	Yes	
4	Drumond, Amanda	Gifted Parent of a student at the school	No	Yes	
5	Heaney, David	SAC Secretary , BTU Steward (or designee)	Yes	No	
6	Lawrence, Latoya	I-Zone Representative (must be a parent)	No	Yes	
7	Mincey, Mariah	Parent , SAF Chair (or designee) Parent of a student at the school	No	Yes	
8	Oliver, Vonda	Principal	Yes	No	
9	Pena Fernandez, Linet	ESOL Parent of a student at the school	No	Yes	
10	Ramirez, Lindsey	Teacher	Yes	No	
11	Villar, Jill	Community / Business Representatives	No	No	

**Time:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	Vincent, Marie	Pre-K (if applicable - parent or certified teacher)	Yes	No	
13	Walker-Paul, Vanessa	Parent	No	Yes	

☆ SAC Sign in Sheet for Palm Cove ES (3311)

Date: 4/29/26

Time: 2:51 pm.

#	Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Sheldon Jordan	AP	✓		<i>Sheldon Jordan</i>
2	Suzanne Schweitzer	Media	✓		<i>Suzanne Schweitzer</i>
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**School Advisory Committee (SAC)**

**Meeting Minutes**

**Wednesday, April 29<sup>th</sup>, 2026**

**2:30 pm**

**I. Call meeting to order-** A meeting of the Palm Cove Elementary School Advisory Council was held at Palm Cove Elementary School on Wednesday April 29<sup>th</sup>, 2026. Coach Bieber called the meeting to order at 2:41 pm and it was seconded by Dr. Jordan. Substituting for Coach Heaney, will be Dr. Jordan, who will record the minutes for this meeting. This meeting is an in-person meeting. Coach Bieber welcomed everyone and introduced everyone in attendance.

**II. SAC Accountability Funds:**

**\$218.93 is left, and it will only be used for students for the end of the year**

**III. SESSIR Report:** There still have been zero SESSIR reports. A SESSIR report includes major fights, drug possession, and anything else of a serious nature that needs to be reported to the State.

**IV. School Improvement Plan:**

**1. Data for Primary Grades**

**Currently: ELA K:86% | 1<sup>st</sup>: 54% | 2<sup>nd</sup>:48%  
K-2: 61**

**Currently: Math K:97% | 1<sup>st</sup>: 71% | 2<sup>nd</sup>:61%  
K-2: 74%**

**3<sup>rd</sup> – 5<sup>th</sup> grade testing starts next week. Data has been trending upwards, so we are looking forward to favorable results.**

**V. Principal's Report/ New Business – Ms. Oliver**

- **Teacher Appreciation Week from Administration April 27<sup>th</sup> – May 1<sup>st</sup>**
- **This is being done before testing to really celebrate teachers without any distractions.**
- **Teacher Appreciation Week from students May 4<sup>th</sup> – May 8<sup>th</sup>**
  - **A chance for students to celebrate staff.**
- **Alumni Day – Wednesday June 2<sup>nd</sup> at 2:30 p.m.**

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Inviting old staff and students back to remember Palm Cove.

- **Palm Cove Closing Party – June 3<sup>rd</sup> at 12:30 p.m.**

A block party for current staff, students, and families to celebrate our upcoming “A” and to close the school.

**VI. Yearly SAC Meeting Dates:** One more left. It is:

- May 20<sup>th</sup>, 2026

**VII.**

- **Stakeholders (teachers’ parents, and community) were provided an opportunity for input but no input from stakeholders was provided.**

**VIII. Questions, Comments, or Concerns:** None

**IX. Adjournment:** A motion was made by Coach Bieber to adjourn the meeting at 2:51 pm. The motion was seconded by Dr. Jordan and Coach Schweitzer.

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