



**School Advisory Forum (SAF) & School Advisory Council (SAC) Joint Meeting  
AGENDA and Minutes**

Cross Creek School- Media Center  
1010 NW 31<sup>st</sup> Ave, Pompano Beach, FL 33069  
September 25, 2025 – 3:45 PM

Agenda Items	Minutes
<ul style="list-style-type: none"> <li>• Call to Order               <ul style="list-style-type: none"> <li>• Please make sure you have signed in on both the SAF and SAC sign-in sheets</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• The meeting was called to order by SAC Chair Ms. Samuels at 3:50PM</li> </ul>
<ul style="list-style-type: none"> <li>• Introduction               <ul style="list-style-type: none"> <li>• Introduction of members and new participants</li> <li>• Vote to approve minutes from May SAF Meeting</li> <li>• Vote to approve minutes from May SAC Meeting</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Voting for School Advisory Council and School Advisory Forum officers as well as induction of the officers will take place at the October Meetings               <ul style="list-style-type: none"> <li>• Yes: 7</li> <li>• No: 0</li> <li>• Motion to approve: Mr. Butler</li> <li>• Seconded: Mr. Brennan</li> </ul> </li> <li>• Yes: 7</li> <li>• No: 0</li> <li>• Motion to approve: Mr. Brennan</li> <li>• Seconded: Deputy Davis</li> </ul>
<ul style="list-style-type: none"> <li>• Reports               <ul style="list-style-type: none"> <li>• North Area Advisory Council: Ms. Samuels</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• ESE Advisory- Jacqui Luscombe: Chair               <ul style="list-style-type: none"> <li>• Transportation: The council passed a recommendation at our August meeting that led to collaboration between departments (ESE and Transportation) to provide</li> </ul> </li> </ul>



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specialized training for ESE bus attendants, particularly those interacting with non-verbal students or students with behavioral challenges. This training helps attendants better understand and support the children they work with.

- Cameras in ESE Classrooms - A major initiative right now involves cameras in self-contained ESE classrooms. From 2021 to 2024, Broward participated in a state-run pilot program. Parents of students in ESE self-contained classrooms could request a camera in the classroom. Cameras record audio and video, but there is no live streaming and no monitoring. Footage can only be accessed if a parent or staff member reports a concern, such as unexplained injuries or incidents involving non-verbal students. The pilot program ended, and ESE Advisory recommended that Broward continue it independently, and the district approved it. Challenge: Parent Bill of Rights requires written consent from every parent in a classroom before a camera can be activated. Previously, cameras could be installed automatically, but now staff must collect forms from every parent. This has caused delays.  
**Q:** Is there a specific criteria for which classrooms can have cameras?



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**A:** Cameras are only allowed in self-contained ESE classrooms — clusters for autism, emotional/behavioral disabilities, intellectual disabilities, or SVE classes.

**Q:** For the cameras in ESE classrooms, how long is footage stored?

**A:** 30 days.

**Q:** Could the storage period be extended? Asked because sometimes parents become aware of a repeated or ongoing issue and are only able to view the previous 30 days.

**A:** ESE advocated for 90 days, but the district's standard for security cameras is 30 days. While server capacity could be expanded, the cost is a factor. Additionally, data from the state pilot program showed that all but one request for footage was made within 30 days. The School Board discussed extending storage but chose to maintain the 30-day standard for now.

- ESE Advisory Council Resources:
  - Website: <http://browardeseadvisorycouncil.com>
  - Facebook: Broward ESE Advisory Council — nearly 9,500 members sharing resources and support.
  - Meetings: Third Wednesday of every month - Calendar is available online and on the School Board website.

- FOCUS- Danny Tritto



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- FOCUS is the district's student information system, implemented last school year to replace an outdated platform. FOCUS allows: Real-time grade updates. Viewing schedules, test scores, attendance, and other data. Access to announcements and upcoming events.
- To use FOCUS, parents must create a Parent Portal account. All resources and guides are available at [browardschools.com/focus](http://browardschools.com/focus).
  - Setting Up a Parent Portal Account:
    1. Go to the Parent Portal section on the FOCUS website.
    2. Choose one of the following: Create a new account (if you don't already have one). Link your child to an existing account.
    3. Enter required information, which must match exactly what is in the school system, including: Parent name and email, Student name, Student ID number, and Student date of birth. \*\*If the information doesn't match, the system won't connect the parent to the student.\*\*Important note for district employees:  
Teachers cannot use their district email address for Parent Portal access. A personal email (e.g., Gmail) must be used instead.

- School Lunches - Free school lunch ended on Monday September 22. SAF Chairs were asked to pay attention to how students



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<ul style="list-style-type: none"><li>• School Accountability Funds Balance: \$10,259.05<ul style="list-style-type: none"><li>• Proposal for use of funds: Mr. Antoine/Mr. Hood</li></ul></li></ul>	<p>without lunch money are treated at school, and whether they are being provided a substitute lunch. District is supposed to be working to create a substitute meal that does not highlight students' inability to pay. Schools should be working with school counselors and social workers to assist parents in applying for free and reduced lunch and identifying students with unique needs.</p> <ul style="list-style-type: none"><li>• At some schools, PTAs are setting up funds for students without money for lunches</li><li>• Upcoming Dates/Important Reminders:<ul style="list-style-type: none"><li>• Next District advisory meeting will be on October 8 at 6:15 pm at Monarch High School</li><li>• The next North Area General Meeting will be on October 16 at 6:15 pm</li><li>• SAF Training will be on September 29</li></ul></li><li>• Proposal: Mr. Hood and Mr. Antoine made a proposal for the purchase of a speaker system for use during weekly intramural sports programming and Fun Friday programming. Intramural sports are in place as an academic incentive for our students. Students are eligible to participate when they have a C or better in their classes and have had no teachers report a refusal to participate/complete work during the week. Additionally, students who have reached a level 3 or above in the school-wide behavior level system are eligible to coach one of the team to serve in a role</li></ul>
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<ul style="list-style-type: none"> <li>• School Environmental Safety Incident Report: Mrs. Stearn</li> <li>• Principal’s Report: Mrs. Stearn</li> </ul>	<p>model capacity. A speaker is needed so that athletes and spectators can hear the score and the plays and follow along better.</p> <ul style="list-style-type: none"> <li>• The speaker system will also be utilized during Fun Friday activities which serve as a behavior and attendance incentive for students.</li> <li>• The cost of the Hamilton Buhl VENU100A speaker system with microphones is \$1,282.49 through approved vendor Smiley’s Audio Visual inc.</li> <li>• Yes: 7</li> <li>• No: 0</li> <li>• Motion to Approve: Mrs. Austin</li> <li>• Seconded: Ms. Samuels</li> <li>• N/A</li> <li>• Cross Creek has completed PM1 testing. Our students worked hard. Results are pending.</li> <li>• The Leadership and Academic Teams are in the process of preparing for our 1<sup>st</sup> District Instructional Visit rounds of the school year which will take place on October 14. The purpose of the visit is to gain support and feedback from District staff with a focus on learning goals and checking for student understanding as part of our instructional practice.</li> </ul>
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	<ul style="list-style-type: none"> <li>• We were honored to have a surprise visit from Superintendent Dr. Hepburn on September 19<sup>th</sup>. It was a pleasure to have him tour our school and meet our students and staff.</li> <li>• Instructional coaches are finalizing their schedules to provide specific targeted support to identified students in reading and math</li> <li>• We are working with and reaching out to our parents to ensure that free and reduced lunch applications are completed for every student that is in need</li> <li>• Our new fire alarm installation is still underway</li> <li>• Ms. Nadine, our newest community business partner will be coming monthly to celebrate student birthdays by baking beautiful customized cakes for each student who has a birthday in the month. Our first Eagle Birthday Celebration will take place tomorrow- September 26!</li> </ul>
<ul style="list-style-type: none"> <li>• Presentations             <ul style="list-style-type: none"> <li>• Review of SAF Bylaws: Ms. Samuels</li> <li>• Vote to Ratify Bylaws</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Section where Cross Creek SAF must make a selection:             <ul style="list-style-type: none"> <li>• Article IV: Officers- Section 3: Term of Office: Elected Officers shall serve a period of one year or until their successors have been elected. They may be re-elected to that office for <b>three</b> consecutive terms.</li> </ul> </li> <li>• Yes: 7</li> <li>• No: 0</li> <li>• Bylaws ratified by unanimous vote by show of hands</li> <li>• Sections where Cross Creek SAC mut make a selection:</li> </ul>

