

# Charles Drew Elementary

## School Advisory Forum (SAF)

### Meeting

**When:**

**February 26, 2026**

**Where: Media Center · 4:30 PM**

#### Topics To Be Discussed:

- Upcoming Events
- Review & Develop SIP
- Title 1 Parent Customer Survey
- A Word From the Principal
- School Incentives
- And Much More!

**School Advisory Forum  
(SAF)  
Meeting Minutes**

**I. MEETING DETAILS**

**Meeting facilitator:** Mrs. Moncrieffe and Mrs. Amos

**Secretary:** Mrs. Haughton

**Date:** January 22, 2026

**Time:** 6:00 PM

**Location:** Charles Drew Elementary School 1000 NW 31<sup>st</sup> Ave. Pompano Beach Florida 33069

**1. Welcome**

Miss Moncrieffe warmly welcomed all SAF members attending our first meeting for 2026 and expressed her heartfelt wishes for a successful school year moving forward. She also took a moment to thank everyone for their dedication throughout last year and encouraged members to return with renewed energy and enthusiasm for our 2026 plans.

**2. Approval of Previous Meetings Minutes.**

Mrs. Haughton read the minutes, which was approved by Ms. Sands and seconded by Mr. Bailey.

**NEW BUSINESS**

**3. Principal's Update**

Mrs. Butler thanked everyone for their dedication in attending the meeting and expressed appreciation for their continued commitment to our school throughout the past year. She shared her heartfelt gratitude for the dedicated volunteers and community partners who generously contributed their time and efforts to ensure the success of the annual toy drive. Mrs. Butler proudly noted that the initiative was a success, as every child received a wrapped gift for Christmas.

**FAST PM 2:** She reported on the FAST PM2 assessment that was administered in December. She shared that analysis of the data showed improvements in both reading and math for students in grades K–5. Although progress has been made, she emphasized that there is still significant work ahead to maintain our school's A grade for the current school year. She also informed us that we are now in "Crunch Time" and that dismissal for

students in grades 3–5 has been moved to 3:00 p.m. The additional hour will be used to support students in preparation for the PM3 assessment, which will be administered in May.

**Incentives for Students and Teachers:** Mrs. Butler provided an update on the incentives currently in place for both students and teachers. She explained the i-Ready incentive program, noting that students in each grade level who complete the most i-Ready lessons each week with a score of 75% or higher receive an incentive. Additionally, the teacher whose class logs the most time completing lessons is recognized weekly. Mrs. Butler also reviewed attendance incentives, sharing that teachers with 100% daily attendance are recognized each morning. Lastly, she discussed cafeteria behavior incentives, stating that classes demonstrating appropriate behavior during lunch earn a popsicle party at the end of the month.

**A+ Funds:** Mrs. Butler reported that Charles Drew voted in favor of Proposal One. She confirmed that all required documentation was submitted to the district to ensure eligible teachers received their bonuses.

Mrs. Butler concluded by wishing everyone a Happy New Year and expressed her enthusiasm about returning together to begin the 2026 school year.

#### **4. School Improvement Plan**

Mrs. Goldsby, Ms. Zeccardi and Miss Moncrieffe teamed up and outlined the comprehensive crunch time plan for both ELA, Math and science. They reported that this plan was designed to provide additional support for both teachers and students as they prepare for their upcoming FAST test in May. They emphasized that all teachers were invited to work the extra hour after school to offer students the extra help they need to be successful on the upcoming FAST PM 3.

#### **6. PTO**

Ms. Moncrieffe extended a heartfelt thank you to all our partners who generously contributed resources, money, and time to ensure that every student at Charles Drew Elementary School received a wrapped gift for Christmas. Additionally, she shared PTO upcoming dance will be on February 13th where all students will be invited, and refreshments will be sold.

#### **TITLE 1**

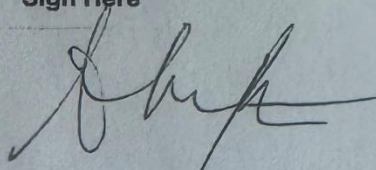
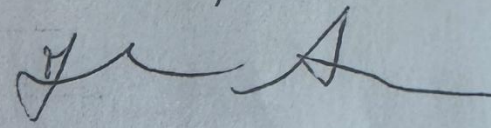
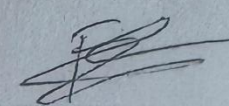
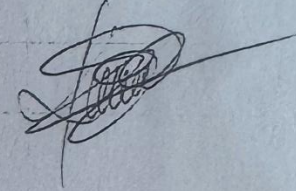
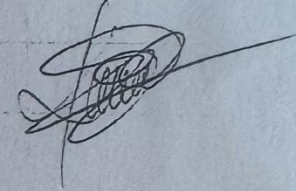
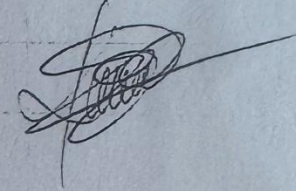
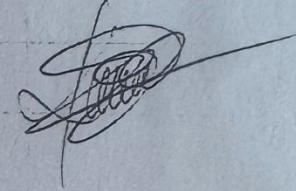
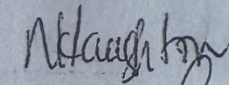
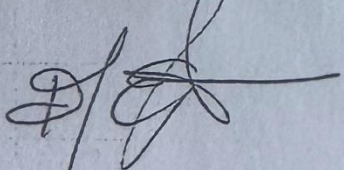
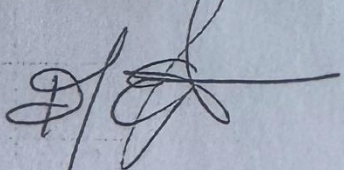
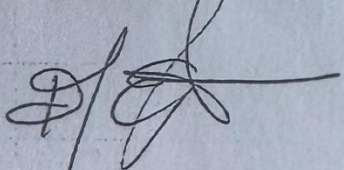
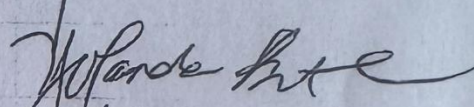
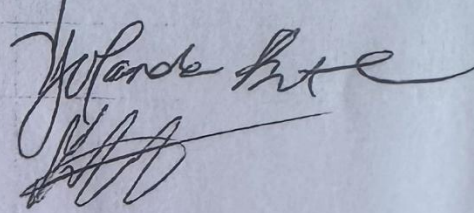
Mrs. Houghton briefly addresses some of the tile one concerns.

Approved: \_\_\_\_\_ Print Name: \_\_\_\_\_

☆ SAC Sign in Sheet for Drew, Charles ES (3221)

Date: 2/20/20

Time: 4:30

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Peterson, Sarahca	I-Zone Representative (must be a parent)	No	Yes	
2	Amos, Henrika	SAC Co-Chair	<input checked="" type="checkbox"/> Yes	No	
3	Bailey, Ferdinand Bailey	Community / Business Representatives	No	No	
4	Benjamine, Kristal	Gifted Parent of a student at the school	No	Yes	
5	Castrillon, Kediwn	Parent	No	Yes	
6	Goldsby, Shantell	BTU Steward (or designee)	Yes	No	
7	Gomez, Carla	ESOL Parent of a student at the school	No	Yes	
8	Haughton, Novlette	SAC Secretary	Yes	No	
9	Hayes, Sebrina	Parent	No	Yes	
10	MONCRIEFFE, PATRICIA	SAC Co-Chair	Yes	No	
11	Perez, Andrea	Parent	No	Yes	
12	Rolle, Roshekia	Principal	Yes	No	
13	Sainvilus, Gessy	Non-Instructional Support Employees	<input checked="" type="checkbox"/> Yes	No	
14	Sands, Nicolette	Teacher	<input checked="" type="checkbox"/> Yes	No	