

* SAC and SAF Joint Meeting

☆ SAC Sign in Sheet for Indian Trace ES (3181)

Date: 3/4/2026

Time: 2:15 pm

| # | SAC Member Full Name | Position | SBBC Employee | Parent of Student | Sign Here |
|----|----------------------|---|--------------------------------------|--------------------------------------|--------------------|
| 1 | Bezier, Andrea | ESOL Parent of a student at the school | No | Yes | Absent |
| 2 | Bill, Kaci | Community / Business Representatives | No | Yes | Kaci Bill |
| 3 | Braud, Brian | Community / Business Representatives | No | No | Absent |
| 4 | Clark, Regina | Teacher | Yes | No | Regina Clark |
| 5 | Clinton, Marni | Teacher | Yes | Yes | Marni Clinton |
| 6 | Damas, Bobby | ESE Parent of a student at the school, Community / Business Representatives | No | Yes | Absent |
| 7 | Donaldson, Irene | SAF Chair (or designee) Parent of a student at the school | No | <input checked="" type="radio"/> Yes | Irene M. Donaldson |
| 8 | Gonzalez, Alexandra | Teacher | <input checked="" type="radio"/> Yes | No | Alexandra Gonzalez |
| 9 | Luna, Alex | Parent | No | <input checked="" type="radio"/> Yes | Alex Luna |
| 10 | Mila, Dione | SAC Secretary | Yes | <input checked="" type="radio"/> No | Dione Mila |
| 11 | Molina-Macfie, Mary | Community / Business Representatives | No | No | Mary Molina-Macfie |
| 12 | Palamara, Theresa | Community / Business Representatives | No | No | Theresa Palamara |

* SAC and SAF
Joint Meeting

Date: 3/4/2026

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| # | SAC Member Full Name | Position | SBBC Employee | Parent of Student | Sign Here |
|----|----------------------|--|---------------|-------------------|----------------|
| 13 | Quinonez, Rosa | BTU Steward (or designee), Pre-K (if applicable - parent or certified teacher) | Yes | No | Absent |
| 14 | Rodriguez, Iris | Non-Instructional Support Employees | Yes | No | Iris Rodriguez |
| 15 | Sakhrani, Kanchan | I-Zone Representative (must be a parent) | No | Yes | Kanchan |
| 16 | Sands, Cary | Community / Business Representatives | No | No | Absent |
| 17 | Saneholtz, Andrea | Gifted Parent of a student at the school | No | Yes | Absent |
| 18 | Schultz, Renell | SAC Chair | Yes | No | Renell Schultz |
| 19 | Spivey, Anna | Parent | No | Yes | Anna Spivey |
| 20 | Winder, Amy | Principal | Yes | No | Amy Winder |

* Guest Sign In

★ SAC Sign in Sheet for Indian Trace ES (3181) (SAC/SAF Joint Meeting)

Date: 3/4/2026

Time: 2:15 pm

| # | Full Name | SBBC Employee | Parent of Student | Community/Business | Sign Here |
|----|--------------|---------------|-------------------|--------------------|---|
| 1 | Angela Cohen | ✓ | | |  |
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School Advisory Council & School Advisory Forum Joint Meeting Agenda

Indian Trace Elementary

Wednesday, March 4, 2026 at 2:15 p.m. in the Media Center

- I. Call to Order/Introductions
- II. Attendance
- III. Approval of Minutes from the February 4, 2026 SAC meeting
- IV. Principal's Report
 - i. Accountability Funds: Estimated \$1,967.39
 - ii. SESIR (School Environmental Safety Incident Reporting)
- V. School Improvement Plan Monitoring and Stakeholder Feedback
- VI. School Advisory Forum
- VII. PTA Report
- VIII. Old Business
- IX. New Business
- X. Announcements
- XI. Next SAC Meeting: Wednesday, April 8, 2026 at 2:15pm in the Indian Trace Elementary's Media Center
- XII. Adjournment

School Advisory Council and School Advisory Forum Joint Meeting
Indian Trace Elementary

March 4, 2026

400 Indian Trace, Weston, FL 33326

2:18 PM in the Media Center

SAC and SAF Joint Meeting Minutes

I. Call to Order/Introductions:

A joint meeting of the Indian Trace Elementary School Advisory Council and the School Advisory Forum was held in the Media Center on March 4, 2026. Renell Schultz called the meeting to order at 2:18 PM. Dione Mila will record minutes for this meeting.

II. Attendance:

Bezier, Andrea - absent
Bill, Kaci
Braud, Brian - absent
Clark, Regina
Clinton, Marni
Damas, Bobby - absent
Donaldson, Irene
Gonzalez, Alexandra
Luna, Alex
Mila, Dione
Molina-Macfie, Mary
Palamara, Theresa
Quinonez, Rosa - absent
Rodriguez, Iris
Sakhrani, Bani Kanchan
Sands, Cary - absent
Sanholtz, Andrea - absent
Schultz, Renell
Spivey, Anna
Winder, Amy

Quorum has been met.

III. Approval of Minutes of February 4, 2026, meeting:

Bani Kanchan Sakhrani moved to approve the minutes of February 4, 2026. Seconded by Alexandra Gonzalez. The motion to approve February 4, 2026, minutes pass unanimously.

IV. Principal's Report

- i. Accountability Funds: Estimated \$1967.39.
- ii. SESIR (School Environmental Safety Incident Reporting) – no incidents reported
- iii. After school camps begin after spring break. This will help the lowest quartile and those students that are not meeting proficiency.
- iv. Indian Trace has an unofficial Chess team, and they won first place at the recent competition.
- v. School Choice letters have been sent out. Approximately 40 families were approved.
- vi. Customer Survey begins next week.
- vii. BCPS Advantage – encouraging every school to have one social media site. Our new Instagram account is @IndianTraceElementary
- viii. Huntington Learning Center is coming to our school tonight for a Math Night.

V. School Improvement Plan Monitoring and Stakeholder Feedback

SIP GOALS 2025-2026

Math Goal: 75% of the students in grades 4 and 5 achieved learning gains in Math as evidenced by the FAST Progress Monitoring #3 in 2025. By June 2026, 77% of the students

in grades 4 and 5 will demonstrate learning gains in Math as evidenced by the FAST Progress Monitoring #3.

Lowest Quartile Goal: 59% of students in the lowest quartile achieved a learning gain in ELA on the FAST PM #3 in 2025. By June 2026, at least 70% of students in grades 3-5 in the lowest quartile will demonstrate a learning gain in ELA as evidenced by the FAST PM #3.

ELA/Reading K-2 Goal: 84% of students in grades K-2 demonstrated proficiency in ELA on the STAR and FAST PM #3 Assessment in 2025. By June 2026, 85% of students in grades K-2 will demonstrate proficiency in ELA as evidenced by the STAR and FAST PM #3 Assessment.

ELA grades 3-5: 82% of students in grades 3-5 demonstrated proficiency in ELA on the FAST PM #3 in 2025. By June 2026, 84% of students in grades 3-5 will demonstrate proficiency in ELA as evidenced by the FAST Progress Monitoring #3.

- i. Mrs. Winder shared that we are having after school camps beginning after spring break. This will help the lowest quartile and those students that are not meeting proficiency. We are working towards meeting our SIP goals.

Stakeholder Feedback

None given

VI. School Advisory Forum

- a. Irene Donaldson discussed the hiring freeze and campus security.
- b. Available on the BCPS website has indoor air quality testing results.
- c. Parents were invited to allow students to take their laptop from school to home and return it the next day.
- d. Requirement for students to have 2.5 hours a week of active physical activity.
- e. Balances for unpaid lunches are being transferred to parents. Payment will be deferred back to the parent as an obligation.
- f. District meeting tonight. Please reach out to Irene Donaldson if you have any questions or concerns.
- g. Student Code of Conduct review

Stakeholder Feedback

Mary Molina-MacFee asked about maintenance of the facilities. Mrs. Winder explained the process of creating tickets and requesting maintenance. Irene Donaldson shared the district is moving away from paper tickets and going digital for facilities maintenance.

VII. PTA Report

- a. Planning for the end of the year
- b. Silent Auction in April
- c. Family Nights
- d. Boxes of Love
- e. Call for nominations for the 2026-2027 Board
- f. Academic Achievement Celebrations

VIII. Old Business

Nothing to report

IX. New Business

Nothing to report

X. Announcements

Nothing to report

XI. Next Meeting Date & Time:

The next meeting will be held on Wednesday, April 8, 2026, at 2:15 PM, in the Indian Trace Elementary's Media Center.

XII. Adjournment

Motion to adjourn: Dione Mila moved to adjourn the meeting at 2:56 PM. Seconded by Anna Spivey. The motion to adjourn passes unanimously.

Submitted by,

Name of Recorder Dione Mila

Name of Position on Board Secretary

Approval Date: DRAFT

School Advisory Council Meeting
Indian Trace Elementary
February 4, 2026
400 Indian Trace, Weston, FL 33326
2:18 PM in the Media Center
SAC Meeting Minutes

I. Call to Order/Introductions:

A meeting of the Indian Trace Elementary School Advisory Council was held in the Media Center on February 4, 2026. Renell Schultz called the meeting to order at 2:18 PM. Dione Mila will record minutes for this meeting.

II. Attendance:

Bezier, Andrea - absent
Bill, Kaci
Braud, Brian - absent
Clark, Regina
Clinton, Marni
Damas, Bobby - absent
Donaldson, Irene
Gonzalez, Alexandra
Luna, Alex
Mila, Dione
Molina-Macfie, Mary
Palamara, Theresa
Quinonez, Rosa
Rodriguez, Iris
Sakhrani, Bani Kanchan
Sands, Cary
Sanholtz, Andrea
Schultz, Renell
Spivey, Anna
Winder, Amy

Quorum has been met.

III. Approval of Minutes of January 7, 2026, meeting:

Alexandra Gonzalez moved to approve the minutes of January 7, 2026. Seconded by Bani Kanchan Sakhrani. The motion to approve January 7, 2026, minutes pass unanimously.

IV. Reports

a. Principal's Report

- i. Accountability Funds: Estimated \$1967.39.
- ii. SESIR (School Environmental Safety Incident Reporting) – no incidents reported
- iii. New playground equipment delivered. Waiting on final permits. Playground is for our upper elementary students: third, fourth, and fifth.
- iv. Excited about the gains of our students and the collaborative efforts of our faculty and staff.
- v. After-school extended learning opportunities will begin after Spring Break.
- vi. Day of Service and Love: Boxes of Love Cereal Box Dominoe relay. All cereal boxes go to the Salvation Army.

b. School Improvement Plan Monitoring and Stakeholder Feedback

- i. Midyear Reflection

Math Learning Gains Goal:

75% of the students in grades 4 and 5 achieved learning gains in Math as evidenced by the FAST Progress Monitoring #3 in 2025. By June 2026, 77% of the students in grades 4 and 5 will demonstrate learning gains in Math as evidenced by the FAST Progress Monitoring #3.

Challenges:

The FAST PM2 assessment administered in December presented challenges due to student travel and illness. These challenges were addressed by ensuring all

classes were aligned in pacing and by providing opportunities for students to complete make-up assessments upon their return from vacation or illness.

Evidence-based Interventions/Strategies:

We will implement targeted intervention groups using small-group instruction based on specific ELA needs.

Strengths: Targeted small-group instruction is in place, the master schedule has been adjusted to protect the WIN block, and district diagnostic screeners are used to identify learning gaps.

Weaknesses: Targeted intervention groups are not always standards-based or implemented daily with fidelity to fully meet all students' needs.

We will use the i-Ready Reading Program to remediate and differentiate instruction.

Strengths: Professional development has occurred and is ongoing. The i-Ready phonics initiative was implemented in Quarter 1, and Magnetic Reading books are used in grades 4 and 5 with accompanying professional development.

Weaknesses: Not all students are consistently completing the recommended two lessons/ 45 minutes per week.

We will implement the Benchmark Advance Reading Program and integrate content-area reading across subjects.

Strengths: Professional development has occurred and is ongoing. Benchmark Advance is implemented in all classrooms as Tier 1 instruction. AI tools are being leveraged to support comprehension within ESE groups.

Weaknesses: Inconsistent pacing across teachers and grade levels.

New Action:

Continue providing targeted small-group enrichment and interventions. Offer Extended Learning Opportunities for students in grades 3-5 in ELA. Ensure that WIN support groups are effective and aligned with classroom instruction. Ensure ESE support services meet individual student needs/ IEP goals.

Additional Reflection:

Currently, 84% of students in grades 3–5 in the lowest quartile have demonstrated a learning gain in ELA, as evidenced by FAST PM #2.

Stakeholder Feedback

None given

Lowest Quartile: ELA Goal

59% of students in the lowest quartile achieved a learning gain in ELA on the FAST PM #3 in 2025. By June 2026, at least 70% of students in grades 3-5 in the lowest quartile will demonstrate a learning gain in ELA as evidenced by the FAST PM #3.

Evidence:

The FAST PM2 assessment administered in December presented challenges due to student travel and illness. These challenges were addressed by ensuring all classes were aligned in pacing and by providing opportunities for students to complete make-up assessments upon their return from vacation or illness.

Evidence-based Interventions/Strategies

We will implement targeted intervention groups using small-group instruction based on specific ELA needs.

Strengths: Targeted small-group instruction is in place, the master schedule has been adjusted to protect the WIN block, and district diagnostic screeners are used to identify learning gaps.

Weaknesses: Targeted intervention groups are not always standards-based or implemented daily with fidelity to fully meet all students' needs.

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Weaknesses: Not all students are consistently completing the recommended two lessons/ 45 minutes per week.

We will implement the Benchmark Advance Reading Program and integrate content-area reading across subjects.

Strengths: Professional development has occurred and is ongoing. Benchmark Advance is implemented in all classrooms as Tier 1 instruction. AI tools are being leveraged to support comprehension within ESE groups.

Weaknesses: Inconsistent pacing across teachers and grade levels.

New Actions:

Continue providing targeted small-group enrichment and interventions. Offer Extended Learning Opportunities for students in grades 3-5 in ELA. Ensure that WIN support groups are effective and aligned with classroom instruction. Ensure ESE support services meet individual student needs/IEP goals.

Additional Reflection:

Currently, 84% of students in grades 3–5 in the lowest quartile have demonstrated a learning gain in ELA, as evidenced by FAST PM #2.

Stakeholder Feedback

None given

ELA/K-2 Goal

84% of students in grades K-2 demonstrated proficiency in ELA on the STAR and FAST PM #3 Assessment in 2025. By June 2026, 85% of students in grades K-2 will demonstrate proficiency in ELA as evidenced by the STAR and FAST PM #3 Assessment.

Evidence:

The FAST PM2 assessment administered in December presented challenges due to student travel and illness. These challenges were addressed by ensuring all classes were aligned in pacing and by providing opportunities for students to complete make-up assessments upon their return from vacation or illness.

Evidence-based Interventions/Strategies:

We will implement targeted intervention groups for ELL students using small-group instruction based on specific ELA needs.

Strengths: ELL students receive targeted support during the protected WIN block.

Weaknesses: There is a need for additional instructional strategies to support long-term ELL students who have been enrolled for more than one year.

We will use the i-Ready Reading Program to remediate and differentiate instruction.

Strengths: Professional development has occurred and is ongoing. The i-Ready phonics initiative was implemented in Quarter 1, and Magnetic Reading books are used in grades 4 and 5 with accompanying professional development.

Weaknesses: Not all students are consistently completing the recommended two lessons/ 45 minutes per week.

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Weaknesses: Inconsistent pacing across teachers and grade levels.

New Actions

Continue providing targeted small-group enrichment and interventions. Ensure that WIN support groups are effective and aligned with classroom instruction. Ensure ESE support services meet individual student needs/ IEP goals. Meet with individual teams to review data and discuss next steps.

Stakeholder Feedback

None given

ELA/Reading: Grades 3-5 Goal

82% of students in grades 3-5 demonstrated proficiency in ELA on the FAST PM #3 in 2025. By June 2026, 84% of students in grades 3-5 will demonstrate proficiency in ELA as evidenced by the FAST Progress Monitoring #3.

Evidence:

The FAST PM2 assessment administered in December presented challenges due to student travel and illness. These challenges were addressed by ensuring all classes were aligned in pacing and by providing opportunities for students to complete make-up assessments upon their return from vacation or illness.

Evidence-based Interventions/Strategies

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Strengths: Professional development has occurred and is ongoing. Benchmark Advance is implemented in all classrooms as Tier 1 instruction. AI tools are being leveraged to support comprehension within ESE groups.

Weaknesses: Inconsistent pacing across teachers and grade levels.

New Actions:

Continue providing targeted small-group enrichment and interventions. Ensure that WIN support groups are effective and aligned with classroom instruction. Ensure ESE support services meet individual student needs/ IEP goals. Meet with individual teams to review data and discuss next steps.

Additional Reflection:

Currently 83% of students in grades 3-5 have demonstrated proficiency in ELA as evidenced by the FAST Progress Monitoring #2

Stakeholder Feedback

None given

c. PTA Report

- Family Nights
- Staff Appreciation
- Academic Achievement Celebrations
- District Reflection Awards
- Homeroom parent refresher
- Coffee Talk
- Silent Auction – in April

V. Old Business

Nothing to report

VI. New Business

Nothing to report

VII. Announcements

Nothing to report

VIII. Next Meeting Date & Time:

The next meeting will be held on Wednesday, March 4, 2026, at 2:15 PM, in the Indian Trace Elementary's Media Center. It will be a joint School Advisory Council and School Advisory Forum meeting.

X. Adjournment:

Motion to adjourn: Dione Mila moved to adjourn the meeting at 2:42 PM.
Seconded by Irene Donaldson. The motion to adjourn passes unanimously.

Submitted by,

Name of Recorder Dione Mila

Name of Position on Board Secretary

Approval Date: March 4, 2026