



Tequesta Trace Middle School APPROVED AT SAC NOV. 6 MEETING
School Advisory Council (SAC) & School Advisory Forum (SAF) Minutes

Date of SAC Meeting:	October 9, 2025
Meeting Called to Order at:	8:25 am
Has a Quorum Been Established?	Yes
SAC Chairperson:	Melyssa Silva

Welcome Message/SAC Dates:

Ms. Silva welcomes the group. She reviewed last month’s minutes and the previous year’s minutes, which require approval. She emphasized accountability funds, SESSR events, and BTU updates. We did not have updates from SAF last month. She will upload the notes once they have been approved.

Ms. Silva reviewed membership voting requirements (per the bylaws) – peer groups vote in peer groups. Parents are having their peer group vote in a PTA meeting (schedule to take place today). Officer positions are elected annually – Chairperson, Secretary, and iZone Rep.

Approval of minutes for previous meeting on:	September 4, 2025
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- **Firsts: Ms. Martinez**
- **Seconds: Ms. Rodriguez**
- Any questions? No questions – all approved the minutes.

Outcome of the approval process: The minutes from last month's meeting on September 4, 2025, have been approved and minutes are ready to be submitted.

School Updates from Principal, Mr. Rivera:

Due to a temporary outage, Parent Link was unavailable last weekend, preventing the distribution of the usual Sunday message. The system is now fully operational, and weekly messages will be resumed as scheduled.

All school counselors have established Canvas pages to support students. It is important that all students are registered and actively accessing their counselor’s page, as it contains valuable resources. For 8th grade students, the page includes important information regarding high school matriculation.

Attention was also drawn to the ongoing changes within Broward County Public Schools, particularly regarding declining enrollment across the district. As enrollment trends shift, it is important for our school to begin considering proactive strategies. One suggestion is to develop an after-school program that offers supervised, engaging activities for students in our area, helping to support both academic and social development.

2025-2026 SAC Officer Voting:

Ms. Silva reviewed the SAC Bylaws with the group, including a discussion of voting procedures and the distinction between members and non-members in relation to SAC decision-making. All voting roles and responsibilities were clearly outlined. This information had been previously shared via email and was revisited during the meeting.

The group proceeded with voting to confirm leadership positions. With 14 voting members present, the following votes were conducted:

- Chairperson: Ms. Melyssa Silva was unanimously re-elected as SAC Chairperson (14-0).
- Secretary: Mrs. Karen Adams was unanimously elected as SAC Secretary (14-0).
- IZone Representative: Mrs. Sophia LoMonaco was unanimously re-elected as the IZone Representative (14-0).

Review of School Accountability and School Recognition Funds at Tequesta Trace Middle School:

- Amount in School Accountability Funds: \$0.00
- Amount in School Recognition Funds: \$0.00

Discussion on Funds: Currently, the accounts are unavailable and are balanced at zero. If any funds roll over or additional funds become available, Mr. Rivera will let us know. Mr. Rivera states he believes there will be some money that rolls over – he will update us as soon as the rollover occurs.

SIP Data/Discipline – Mrs. Henry:

Ms. Henry shared that our ELA data from Progress Monitoring 1 (PM1) indicates we are moving in a positive direction. Student progress is closely tracked between PM1 and PM2 to ensure continued growth. Ms. Rosario noted that several students in the bottom quartile had previously scored at Level 3 on PM3 in May 2025, highlighting the need for targeted support.

Mr. Rivera proudly emphasized that our school was recognized as one of the top-performing schools in Florida, receiving statewide recognition for academic excellence.

Ms. Henry also explained that this year's School Improvement Plan (SIP) goals were developed using last year's test scores and additional data collected by department heads and administrators. The primary focus is on achieving learning gains for all students. Last year, our learning gains reached 66%, and we aim to increase that percentage by comparing the current year's data to last year's performance. In terms of behavior, we have recorded 51 discipline referrals so far this year, which is below the district average, reflecting positively on our school climate and student conduct.

There were no questions or comments regarding discipline or SIP data during the meeting.

SESIR Events:

We have had six SESIR events this year. SESIR events are major events that schools are required to report to the state.

BTU Updates – Varetta Cooper, BTU Steward at TTMS:

Ms. Cooper shared that 98% of the votes voted against removing our Early Release days. So, we will keep our early release days.

New Business at TTMS:

Mr. Rivera emphasized the importance of supervising students after dismissal on early release days, noting the need to ensure we are aware of where students are going after school. Yesterday, BSO officers visited campus during lunch to speak with students about bike and e-bike safety. Promoting safety awareness is a priority, and our zone will be hosting a special safety event for students and parents to help prevent injuries. The exact date is to be determined.

Our Fall Book Fair is currently underway and has been a great success. This evening, we will host a Family Night featuring snacks, drinks, raffles, and engaging activities organized by the PTA. Additionally, Ms. Jasper has curated a display of student artwork in the media center, where students, staff, and families are invited to vote on their favorite pieces.

Teentober is in full swing— a reading challenge designed to encourage literacy across all grade levels. Students can log their reading through Beanstack, an app accessible via Canvas.

Ms. McDonald and her yearbook team are working diligently to produce this year’s edition. Yearbooks are currently available for purchase at \$45.00. Parents of 8th grade students may also create a personalized ad to be featured in the back of the yearbook. Please note that ad sales will close in mid-December.

Mrs. Adams shared details about the upcoming Chess Tournament at Ramblewood Middle School. Registration is now open, and all students are welcome to participate.

Next SAC Meeting Date:	November 6, 2025
SAC Meeting Adjourned at:	8:51

SAF MEETING TO FOLLOW



Tequesta Trace Middle School – SAC/SAF Minutes Continuation

Date of SAF Meeting:	October 9, 2025
Meeting Called to Order at:	8:52
SAF Chairperson:	Mr. Corey Fleming

Mr. Fleming provided a brief overview of the distinction between SAF (School Advisory Forum) and DAC (District Advisory Council). DAC serves as a platform for formal discussions among school representatives, offering insight into district-wide initiatives and developments. It includes collaboration among area district advisors to share updates and address common concerns.

The September 17 meeting was held at Pines College Academy, where Mr. Fleming shared highlights from a presentation by Ms. Wilson, who is leading efforts to standardize web content across the district. The goal is to create consistent and user-friendly webpages for all schools. The district is currently seeking feedback on how to improve website functionality and accessibility.

During the District Advisory Chair meeting, several key topics were discussed:

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- Vaping prevention: The district is exploring the installation of Vape Smart detectors in school bathrooms to enable quicker staff response. Additionally, AI-based detection systems are being considered to help identify and respond to physical altercations.
 - Free and Reduced Lunch Applications: Parents are strongly encouraged to complete these applications, as they directly impact school funding and resource allocation.
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Mr. Fleming was elected as the Middle School Representative for the South Region in the District Advisory Council.

It was also noted that Broward County Public Schools have achieved significant academic success:

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- Our schools earned an A rating, with 96% maintaining or improving their school grades.
 - Broward is one of only two districts in Florida with no D or F-rated schools, a remarkable accomplishment.
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Additionally, the district’s strategic plan includes a proposal for a community center in Weston, which would feature a teen center—a resource that would benefit students across the area.

During the meeting, a parent inquired whether school ratings were determined nationally or statewide. Ms. Becker, the school’s ESE facilitator, clarified that rating systems vary by state, and the current ratings are based on Florida’s state-specific criteria.

Next SAF Meeting Date:	November 6, 2025
SAF Meeting Adjourned at:	9:02 am

