



Tequesta Trace Middle School - School Advisory Council (SAC) Minutes

UNAPPROVED UNTIL SAC MEETING 12/4/25

Date of SAC Meeting:	November 6, 2025
Meeting Called to Order at:	8:23 AM
Has a Quorum Been Established?	Yes (14/19 members present)
SAC Chairperson:	Melyssa Silva

Approval of minutes for previous meeting on:	October 9, 2025
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- Firsts: Stephanie Diez
- Seconds: Corey Fleming
- Any questions? None

Outcome of the approval process: The minutes from October 9, 2025 were approved by the voting members of SAC.

We reviewed the minutes, in addition – the minutes were sent to review before the meeting – we stopped and refreshed on voting matters like prior month’s minutes and voting in our officer positions (SAC chair, SAC Secretary, and SAC iZone Rep).

Nobody in attendance, voting members or guests, had any questions and the motion was approved. Ready for upload.

School Updates from Principal, Mr. Rivera:

Mr. Rivera began by notifying everyone of the upcoming plans for school improvements during winter break: changing carpeting in band and chorus rooms, changing flooring in teacher planning and exterior painting has occurred but the overall interior/ exterior painting for TTMS is scheduled for 2028 – 2029.

He also made mention to the fact that the reproductive curriculum is available on the website and parents should review to make sure they are comfortable with the material. Later on, in the school year, the option to opt-out will be made available.

And, Officer Machado from BSO came to speak on the current issue with all “E” bikes. He mentioned there was an accident on Halloween where two students on one e-bike were struck by a car. He reiterated how helmets are not an option, and riders can be fined \$60 for not using a correct helmet. He e-motorcycles must be registered. He also passed out a flyer with pertinent information. He stressed to parents the importance of both parents and student abiding by the law – which is lawful and which are not. Also, he expressed the consequences for disobeying the law. Parents had questions – Officer Machado spent time answering questions.

Review of School Accountability and School Recognition Funds at Tequesta Trace Middle School:

- Amount in School Accountability Funds: Funds have not been available yet by the district offices.
- Amount in School Recognition Funds: Funds have not been available yet by the district offices.

Discussion on Funds: None

TTMS Collection Development Plan:

Mrs. Silva reviewed the plan she had emailed to the SAC participants. A motion was made to approve the plan.



A motion to approve the Library Media Collection Development Plan (25.26)

- First: Catherine Turner
- Second: Sophia LoMonaco
- No discussion further

The Collection Development Plan is approved. Next steps: awaiting district directions on uploading to the school websites – this should be completed by January 2026.

SIP Data/Discipline – Ms. Henry expressed that once we complete the PM2 in December we will then be able to see the growth our students have had so far this school year. She said per PM1 60% of our students were proficient in ELA and that 89% of our students were proficient in Civics which already surpassed our goal for the year.

Update on departments:

- Math:
 - SIP Goal: By May 2026, the percentage of students demonstrating learning gains on the PM3 FAST Math assessment will increase from 73% to 75%, and the percentage of students scoring proficient (Level 3 or above) will increase from 85% to 87%, as measured by PM3 FAST results.
 - FAST PM 1 Data: As of the most recent PM1 FAST Math assessment in September 2025, 47% of students are scoring proficient (Level 3 or above). Targeted instructional strategies, interventions, and progress monitoring tools are being used to accelerate student growth and achievement.
- Civics:
 - **SIP Goal:** Increase Civics EOC proficiency from **86% to 88%**.
 - **Current Status:**
As of Quarter 1, Civics achieved an **89% proficiency rate** based on BSA Quarter 1/EOC-aligned measures. Currently the **highest-performing middle school in the county** based on Q1 BSA scores on Performance Matters.
- ELA:
 - Proficiency 61%  **Goal 80% -- We're not far from our goal. YAY!** 

- 🖱️ Learning Gains 38% ➡️ Goal 70% -- More than halfway there. 🎉
- 🖱️ Bottom Quartile 26% ➡️ Goal 65%
- **Science:**
 - **Our SIP goal includes moving our overall science proficiency from 67% to 69%. This includes bio, 8th grade physical science and 7th GEARS2 students who take the SSA in May.**
 - **GEARS 2 and 8th grade physical science students to the Quarter 1 test. 82% of the students were proficient on the test. Based on that data 88% of GEARS 2 and 8th grade physical science students are expected to be proficient in science by May 2026 as measured by the SSA.**
 - Biology students also took a Quarter 1 test. 83% of the students were proficient on the test with 88% of biology students predicted to be proficient in biology by May 2026 as measured by the Biology EOC.

SESIR Events - Ms. Henry said there had been 9 events so far, which is better than any other school in the county. She said that our school's wide initiative for core effectiveness are working; 99% of our students had 1 or 0 referrals so far. Students are being rewarded with cougar bucks when they are in class on time and in dress code,

BTU Updates – Varetta Cooper, BTU Steward at TTMS: Ms. Cooper said at the last meeting she attended due to the budget crisis a mention for a change in the 26-27 school schedule (going from a block or 6 period day to a 7-period day) for secondary schools was brought up. BTU is not on board with this change. There will be a vote regarding this proposal.

*These were briefly highlighted/touched on due to time – at the next SAC meeting (December 4, 2025) we will go through more thoroughly.

New Business at TTMS:

- Yearbooks are on sale for \$50.
- Ms. Rosario reviewed reading initiatives (Beanstack Fall Reading Challenges & Literacy and SS Family Night 11/13)
- Ms. Winter gave kudos to Peer Counseling for the wonderful job they did with their informational posters regarding Disabilities Awareness Month.

Next SAC Meeting Date:	December 4, 2025
SAC Meeting Adjourned at:	8:58 AM

SAF MEETING TO FOLLOW