# School Advisory Council

## Agenda and Minutes Guidelines

F.S.001.452, SB Policy 1403, Robert's Rules of Order

11/5/2026

## Agenda

**Sunshine Law Requires:**

| | |
|---|---|
| *Name of Organization:* | Tequesta Trace Middle School |
| *Name of Group:* | School Advisory Council (SAC) |
| *Location:* | 1800 Indian Trace, Weston, FL 33326 |
| *Type of meeting:* | General Meeting (Subcommittee meeting, Workshop) |
| *Date & Time:* | November 5, 2026 – 8:20 am in Media Center at Tequesta Trace MS |

**Florida Statute & Robert's Rules of Order for Setting an Agenda:**

1. **Call meeting to order**

**F.S. 1001.452 (1) (d) (1)**

   a. **Chair verifies that quorum has been met**

2. **Approval or correction of previous month's minutes (October 1, 2026)**

**F.S. 1001.452 (1)(d)(5)**

3. **Mr. Rivera's Updates**
4. **26.27 Collection Development Review**
5. **School Rec. Funds: $0**
6. **SIP Data/Discipline**
7. **SESIR Events – School Environmental Safety Incident Reporting**
8. **BTU Updates**
9. **New Business (PTA, All of the Wonderful Trace Happenings, etc.)**
10. **Next meeting date: December 3, 2026 (A+ Ballot Voting)**
12. **Adjourn the SAC meeting**