TEQUESTA TRACE MIDDLE SCHOOL

COUGARS

Tequesta Trace Middle School
School Advisory Council (SAC) & School Advisory Forum (SAF) Minutes

Date of SAC Meeting:	October 1, 2026
Meeting Called to Order at:	8:23 am
Has a Quorum Been Established?	Yes
SAC Chairperson:	Melyssa Silva

APPROVED AT NOVEMBER 5, 2026 MEETING

Welcome Message/SAC Dates:

Ms. Silva welcomed everyone back, confirmed that a quorum was established, and reviewed the minutes from the previous meeting. The September 3, 2026 SAC meeting included a review of prior minutes, school performance data, funding status, parent questions, student achievements, officer nominations, BTU updates, school improvement plans, department updates, and behavior management strategies.

Approval of minutes for previous meeting on:	**September 3, 2026**

- Firsts: Ms. Baca
- Seconds: Mr. Fleming
- Any questions? No questions – all approve the minutes.

Unanimous – minutes are approved.

Outcome of the approval process: The meeting on September 3, 2026, has been approved and minutes are ready to be submitted.

School Updates from Principal, Mr. Rivera:

Mr. Rivera provided school updates and shared a Broward County Public Schools video that explained how Florida calculates middle school grades. He reviewed that the PM3 End-of-Year assessment is a key measure used in determining a school's annual grade. Mr. Rivera also shared the school's report card and highlighted that Tequesta Trace Middle School remains the only school in Broward County to have earned an A grade since its inception. The school's grade reflects multiple areas of performance, including student achievement and learning gains in English Language Arts and Mathematics, as well as achievement in Science and Social Studies. Acceleration points are also earned through student participation and success in advanced coursework, including Algebra 1 Honors, Geometry 1 Honors, Biology 1 Honors, and IT Honors. Mr. Rivera emphasized his continued commitment to providing a well-rounded educational experience for all students. He also noted that TTMS will continue to offer a variety of electives, including drama, art, marine science, and entrepreneurship, to support the development of the whole child and provide students with meaningful opportunities to explore their interests.

Approval of SAF and SAC Bylaws

Ms. Silva reviewed the SAF and SAC Bylaws that were previously emailed to us.
SAC BYLAWS: Ms. Silva reviewed the contents of the Bylaws, which were sent a week in advance for member and guest review. Drop down menus that must be selected include: Membership voting (every 3 years) and Officer voting is done annually – we changed from last year's bylaws to October, the 2nd meeting of the school year. This change was done because it allows us to gather new members and conduct peer group voting as well and build and maintain our Composition of membership.

SAC BYLAW VOTING, TO PASS OUR BYLAWS:
Karen Adams - YES
Magida Arslan – YES
Mirna Baca – YES
Varetta Cooper – YES
Stephanie Diez – YES
Corey Fleming – YES
Karla Martinez – YES
Carol Portela – YES
Charles Rawls – YES
Robert Rivera – YES
Natalia Rodriguez – YES
Cary Sands – YES
Melyssa Silva – YES
Jessica Winter – YES
14/14 present voted YES, unanimously passed.

SAF BYLAW VOTING, TO PASS OUR BYLAWS:
Karen Adams - YES
Magida Arslan – YES
Mirna Baca – YES
Varetta Cooper – YES
Stephanie Diez – YES
Corey Fleming – YES
Karla Martinez – YES
Carol Portela – YES
Charles Rawls – YES
Robert Rivera – YES
Natalia Rodriguez – YES
Cary Sands – YES
Melyssa Silva – YES
Jessica Winter – YES
14/14 present voted YES, unanimously passed.
Voting members voted to approve the SAF and SAC Bylaws and both bylaws received unanimous votes.

SIP Data/Discipline –

Ms. Lopez shared an update regarding SIP data and discipline trends. She reported that approximately 3% of the student population has received behavior referrals, with the most common concerns including unruly behavior, disobedience, and disruptive play. She noted that the school continues to make positive progress with the implementation of its PBIS plan. As part of this ongoing effort, the school is preparing for the quarterly PBIS reward Pop-Up Shop, which recognizes and reinforces positive student behavior. As a result of continued schoolwide expectations, proactive behavior supports, and positive reinforcement practices, discipline referrals have declined.

BTU Updates – Varetta Cooper, BTU Steward at TTMS:

Ms. Cooper is our BTU steward. There will be a town hall meeting on 10/7 to discuss the referendum. You will see referendum on the vote on November 3, 2026.

New Business at TTMS:

The TTMS Book Fair will begin on Monday, October 5, 2026. Family Night is scheduled for October 8, 2026, and the PTSA will support the event by providing sweet treats and beverages for families in attendance.

In addition, the Literacy Department will participate in TeenTober, a monthlong celebration that encourages students to explore a variety of literacy initiatives, reading opportunities, and activities that promote a love of reading. Families, students, and staff are encouraged to spread the word, participate in the upcoming events, and help make the Book Fair and TeenTober activities a successful and engaging experience for the school community.

Parent – Natalia Rodriguez had a question regarding the bathrooms, she is questioning the cleanliness of the bathrooms that the students use. Says staff says one thing, but students say another. We requested that her request be added formally to the agenda for next meeting in November so that we can have time to address her concern.

Next SAC Meeting Date:	November 5, 2026
SAC Meeting Adjourned at:	8:55 am