TEQUESTA TRACE MIDDLE SCHOOL

COUGARS

Tequesta Trace Middle School
School Advisory Council (SAC) & School Advisory Forum (SAF) Minutes

Date of SAC Meeting:	November 5, 2026
Meeting Called to Order at:	8:25 am
Has a Quorum Been Established?	Yes
SAC Chairperson:	Melyssa Silva

UNAPPROVED UNTIL December 3, 2026 MEETING

Welcome Message/SAC Dates:

Ms. Silva welcomed everyone back, confirmed that a quorum was established, and reviewed the minutes from the previous meeting. The October 1, 2026 SAC meeting included a review of prior minutes, school performance data, funding status, parent questions, student achievements, SAF/SAC Bylaws, BTU updates, school improvement plans/data, department updates, and behavior management strategies.

Approval of minutes for previous meeting on:	**October 1, 2026**

- First: Ms. Martinez
- Seconds: Mr. Flemming
- Any questions? No questions – all approve the minutes.

Unanimous – minutes are approved.

Outcome of the approval process: The meeting on October 1, 2026, has been approved and minutes are ready to be submitted.

School Updates from Principal, Mr. Rivera:

Referendum Update

Mr. Rivera reported that the referendum passed on Tuesday, November 3, 2026, with positive votes 10% higher than in November 2022. He expressed gratitude for its passage.

Parent Participation and Meeting Access

Mr. Fleming expressed concern about declining parent participation in SAC meetings. He noted that the 8:15 a.m. check-in time and longer check-in process make it difficult for parents to attend. Mrs. Rodriguez also expressed frustration with entering the school.
Members discussed the following options:

- **After-school meetings:** Mr. Fleming requested that SAC meetings be held after school hours in conjunction with PTA so more parents could attend.
- **Earlier, easier check-in:** Mr. Rivera recommended addressing morning access first by arranging a simpler sign-in process beginning at 8:00 a.m. He expressed willingness to make this change to encourage attendance.
- **Remote access:** Mrs. Adams requested that meetings be broadcast on Teams. Ms. Silva noted the technical challenges and stated that voting members must be physically present.

How can we counteract this? Mr. Rivera, Ms. Lopez, and Ms. Silva discussed how we will meet together as a team and potentially have a pre check system, primarily for voting members (possibly guest members who are regular attendees. We will get back to the group with a solution.

26.27 Collection Development Plan - Review

Tequesta Trace Middle School's media center collection effectively meets the expectations outlined in the Collection Development Plan by maintaining a diverse, curriculum-aligned collection that supports the academic, social-emotional, and recreational needs of its 1,202 students. Mrs. Silva shared the collection exceeds the American Library Association recommendation of 10 books per student, providing 14.4 items per student and totaling 17,379 resources. The media center offers a wide range of materials, including fiction, nonfiction, biographies, graphic novels, Spanish and bilingual titles, and digital resources, ensuring equitable access for all learners. Additionally, 38% of the collection consists of diverse titles and 38% supports social-emotional learning, reflecting the school's commitment to inclusion, student wellbeing, and representation. Through ongoing collaboration with stakeholders, a structured selection process, regular collection analysis, and a strategic plan for purchasing and weeding materials, Tequesta Trace demonstrates a strong commitment to maintaining a relevant, high-quality library collection that supports student achievement and fosters a culture of literacy and lifelong learning.

No questions regarding the Collection Development Plan for the 26/27 school year. The plan has been "approved" by our SAC members in a sense that they agree with its contents. It will be posted on our school website by the required date (before then, by the end of November 2026).

SIP Data/Discipline –

Ms. Lopez shared that we have one major unclassified event. It involved THC and the student is no longer at our school. The students are responding well to our school-wide positive behavior plan, the use of Cougar Bucks to be used as "currency" at our pop up shop has been a success – even heightening the buy in for the 8th grade students. Our students are following through with school side expectations so they can earn their Cougar Bucks.

BTU Updates – Varetta Cooper, BTU Steward at TTMS:

Ms. Cooper had no BTU comments to share at this time.

QUESTIONS FROM PARENT/VOTING MEMBER, NATALIA RODRIGUEZ:

BTU Support for Adam Cevera -

Ms. Rodriguez asked why BTU supported Adam Cevera. Mr. Fleming stated that Mr. Cevera supports teachers and has been an active school board member.

Referendum and Funding Concerns -
Ms. Rodriguez also asked why some people believe the referendum would lead to further mismanagement of funds.

Mr. Fleming noted news reports about the school board's management of funds. He stated that the board faces a budget deficit despite the referendum's passage, but that the deficit would have been greater had the referendum failed.

New Business at TTMS:

PTA Events

- **Field Day — November 6, 2026:** PTA will host Field Day, with an indoor contingency plan in place due to inclement weather.
- **Family Night — November 10, 2026:** A family night will be held at Shibuya.

Please share these event details with the community.

PM1 Reading Results and Support

Ms. Rosario reported PM1 reading proficiency of 67%, compared with 60% on last year's PM1 assessment. She has developed learning centers for teachers at each grade level to address gaps in the weakest standards. These centers will take place before the December testing date.

A+ Funding Discussion and Vote

The next meeting will include a discussion and vote on A+ funds. A quorum and full participation will be needed.

Next SAC Meeting Date:	December 3, 2026
SAC Meeting Adjourned at:	8:49 am