

# School Advisory Council

## Agenda and Minutes Guidelines

F.S.001.452, SB Policy 1403, Robert's Rules of Order

4/30/2026



### Agenda

#### Sunshine Law Requires:

*Name of Organization:* Tequesta Trace Middle School  
*Name of Group:* School Advisory Council (SAC)  
*Location:* 1800 Indian Trace, Weston, FL 33326  
*Type of meeting:* General Meeting (Subcommittee meeting, Workshop)  
*Date & Time:* April 30, 2026 – 8:20 am in Media Center at Tequesta Trace MS

#### Florida Statute & Robert's Rules of Order for Setting an Agenda:

1. Call meeting to order
  - a. Chair verifies that quorum has been met
2. Approval or correction of previous month's minutes (April 2, 2026)
3. Mr. Rivera Updates
4. School Acct. Funds: \$7,217.64 & School Rec. Funds: \$2,943.97
5. 2026-2027 SAC Officer Nominating Committee
5. SIP Data/Discipline
6. SESIR Events – School Environmental Safety Incident Reporting
7. BTU Updates
8. New Business (PTA, All of the Wonderful Trace Happenings, etc.)
9. Next meeting date: May 28, 2026
10. Adjourn the SAC meeting