

Tequesta Trace Middle School (3151)

A+ Funds – School Recognition Packet

2024-2025 School Year

**TEQUESTA TRACE
MIDDLE SCHOOL**



Principal: Robert Rivera

SAC Chair: Melyssa Silva

SAC Meeting 12/4/25

School Advisory Council

Agenda and Minutes Guidelines

F.S.001.452, SB Policy 1403, Robert's Rules of Order

12/4/2025



Agenda

Sunshine Law Requires:

Name of Organization: Tequesta Trace Middle School
Name of Group: School Advisory Council (SAC)
Location: 1800 Indian Trace, Weston, FL 33326
Type of meeting: General Meeting (Subcommittee meeting, Workshop)
Date & Time: December 4, 2025 – 8:20 am in Media Center at Tequesta Trace MS

Florida Statute & Robert's Rules of Order for Setting an Agenda:

1. Call meeting to order
 - a. Chair verifies that quorum has been met
2. Approval or correction of previous month's minutes (November 2025)
3. Mr. Rivera Updates
4. Florida School Recognition Program (A+ Funds) Proposals (requires vote)
5. School Acct. Funds: \$7,217.64 & School Rec. Funds: \$2,943.97
6. SIP Data/Discipline
7. SESIR Events – School Environmental Safety Incident Reporting
8. BTU Updates
9. New Business (PTA, All of the Wonderful Trace Happenings, etc.)
10. Next meeting date: January 8, 2026
11. Adjourn the SAC meeting



**Tequesta Trace Middle School
School Advisory Council (SAC) & School Advisory Forum (SAF) Minutes**

Date of SAC Meeting:	December 4, 2025
Meeting Called to Order at:	8:29 am
Has a Quorum Been Established?	Yes
SAC Chairperson:	Melyssa Silva

UNAPPROVED UNTIL JANUARY 8, 2026 SAC MEETING

Welcome Message/SAC Dates:

Ms. Silva welcomed both new and returning members and explained the need for a quorum for voting, particularly regarding A+ funds, School Recognition funds. She reviewed last month's meeting, covering updates on accountability funds and the collection development plan. Ms. Gonzalez will update the website by the end of January. Great things are always happening at Tequesta Trace Middle School.

Approval of minutes for previous meeting on:	November 6, 2025
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- Firsts: Ms. Natalia Rodriguez
- Seconds: Ms. Valetina Devia
- Any questions? No questions – all approve the minutes.

Outcome of the approval process: The meeting minutes for SAC on November 6, 2025 have been approved and minutes are ready to be submitted.

School Updates from Principal, Mr. Rivera:

Mr. Rivera noted that switching to a 7-period day would not affect school operations but could impact teacher income if extra periods are taught. Please keep this in mind when considering future schedules. Before winter break, Board Member Cerva visited our campus and discussed facility improvements; some, like painting, are complete and more are planned.

Ms. Natalia Rodriguez brings up that she joined the Cypress Bay SAC meeting because scheduling changes had a significant impact on teacher salaries. She is actively looking for solutions to address salary challenges and is interested in how parents can help improve financial conditions for educators. Mr. Corey Fleming added that changes in class periods will save the district \$30 million, and further discussions about saving money throughout the district will continue. The message encourages everyone to stay informed, get involved, and persistently advocate for better salaries, while also thoughtfully considering how the district manages its debt reduction. Mr. Rivera emphasized his commitment to supporting high-quality teachers and looks forward to future conversations about retaining them.

Florida School Recognition Program (A+ Funds) Proposals:

Discussion on Florida School Recognition Program Proposal Voting: Objective – Ms. Silva, SAC Chairperson, proposes 2 different ballot options to SAC (SAC does have the ability to modify the ballot(s) during discussion) – ballots were sent ahead of time, a week prior to the meeting, for voting member review.

Ms. Silva gave two proposals to SAC members to choose a staff ballot. The main difference:

Option 1: 90% of funds split equally among faculty and staff and 10% back to the school; 100% to staff; OR none of the above.

Option 2: 80% of funds split equally among faculty and staff and 20% back to the school; 100% to staff; OR none of the above.

Both ballots follow district and bargaining rules for eligibility.

DISCUSSION: No voting member OR guest at the SAC meeting had questions, or comments in regards to the ballots. No member or guest requested any change, modification, or omission to either ballot before voting. Ballots were to remain as is.

Voting was completed in a ROLL CALL style, each person stating their ballot option number as their vote.

VOTES:

Melyssa Silva (SAC Chair)- Option 1

Varetta Cooper (BTU Steward) – Option 1

Cary Sands (Community/Business Rep) – Option 1

Robert Rivera (Principal) – Option 1

Karen Adams (Teacher/SAC Secretary) – Option 1

Corey Fleming (SAF Chair/Parent) – Option 1

Mirna Baca (ESE Parent Rep) – Option 1

Natalia Rodriguez (Parent Rep) – Option 1

Valentina Devia (Parent Rep) – Option 1

Karla Martinez (Non-Instructional Support) – Option 1

Jessica Winter (Non-Instructional Support) – Option 1

Charles Rawls (Community/Business Rep) – Option 1

Natalie Rodriguez (Teacher) – Option 1

All 13 present voting SAC members chose option 1; none chose option 2. Staff will vote next week.

Ballot that will be presented to staff will be OPTION 1 (90% to staff and 10% to the school, 100% to staff, OR none of the above).

STAFF WILL VOTE ON FRIDAY, DECEMBER 12, 2025 – voting will be hosted and completed by BTU.

Review of School Accountability and School Recognition Funds at Tequesta Trace Middle School:

- Amount in School Accountability Funds: \$7,217.64
- Amount in School Recognition Funds: \$2,943.97 (From previous A+ money). This will be updated after the division of the A+ funds for this year.

Discussion on Funds: Ms. Silva mentions that SAC is the entity that decides and determines how those above funds are used. If anyone, voting member or guest, has any ideas or recommendations, they can bring those ideas to the group for discussion and then the voting members of SAC can vote on a well thought out proposal. At any time, someone can bring an idea to the floor for discussion.

SIP Data/Discipline – Mrs. Henry:

We have had two student referrals this month, indicating our positive school-wide behavior plan is working.

Department heads reported SIP plan updates; all departments are set to meet goals by year-end. Ms. Rosario noted we are on track and will use FAST PM 2 data to address learning gaps and guide instruction.

It is important to note (per discussion in the SAC) that this time of year often sees an uptick in referrals or an increase in discipline actions (for teachers and admin) - this is something we see as we get closer to a long school break.

SIP GOAL UPDATES BY DEPT:

ELA: The Literacy Department has been adjusting lesson plans to match standards and pacing, focusing on activities that encourage “more thinking, not more work”. Another shift is to use Selection Tests with fidelity as our Common Formative Assessments (CFAs) rather than modifying them with teacher-made questions.

Recent CFA results show the following percentage of students who scored a 70% or higher: 6th grade—51% (poetry was also noted as weakness on ELA FAST PM1. Teachers will remediate and revisit this standard in future texts); 7th grade—82%; 8th grade—92%.

MATH: SIP Goal: By May 2026, the percentage of students demonstrating learning gains on the PM3 FAST Math assessment will increase from 73% to 75%, and the percentage of students scoring proficient (Level 3 or above) will increase from 85% to 87%, as measured by PM3 FAST results.

FAST PM 1 Data:

As of the most recent PM1 FAST Math assessment in September 2025, 47% of students are scoring proficient (Level 3 or above). Targeted instructional strategies, interventions, and progress monitoring tools are being used to accelerate student growth and achievement.

SCIENCE: The Science Department will update SIP progress for Quarter 2 on December 17, following data analysis from Quarterly Exams.

SOCIAL STUDIES: The Social Studies Department will update SIP progress for Quarter 2 on December 16, following data analysis from Quarterly Exams.

SESIR Events:

We have had 12 SESIR events this school year. SESIR events are major events that schools are required to report to the state.

BTU Updates – Varetta Cooper, BTU Steward at TTMS:

Ms. Cooper stated that on December 18, 2025 our staff will vote on the distribution of TSIA funds totaling \$5 million. A 0.5% portion will be discussed during negotiations for teachers. Once teacher evaluations are complete, the union will start salary negotiations.

*Also – BTU will hold the A+ (School Recognition Funds) voting on Friday, December 12, 2025 in teacher planning, beginning at 8:20am. If a staff member is unable to vote due to absence they are to contact Ms. Cooper.

New Business at TTMS:

Tequesta always has great events happening at our school. PM 2 testing is next week, December 10 and 11, 2025. The fall reading challenge comes to an end this week. The winter reading challenge will begin December 9, 2025 and runs through May 9, 2025. We encourage students to read and log their reading into Beanstack!

Next SAC Meeting Date:	January 8, 2025
SAC Meeting Adjourned at:	8:54

SAF MEETING TO FOLLOW

**TEQUESTA TRACE
MIDDLE SCHOOL**



Tequesta Trace Middle School – SAC/SAF Minutes Continuation

Date of SAF Meeting:	December 4, 2025
Meeting Called to Order at:	8:54
SAF Chairperson:	Mr. Corey Fleming

UNAPPROVED UNTIL SAC MEETING ON JANUARY 8, 2026

Details of Meeting:

At the previous SAF meeting on November 12, 2025, Mr. Fleming reported that the regional superintendent provided an update about the district's debt levels. Academic representatives from both Elementary and Secondary learning shared updates on FAST testing and school ratings from A to C. Each time we administer a PM 3 FAST test, our schools' scores consistently improve, which is a success worth celebrating.

The south region remains the highest-rated area in the district, with 37 out of 71 schools earning an A+ rating. In high school, AICE and AP exams have pass rates ranging from 64% to 71%.

Mr. Fleming asked SAC members if they had questions about district information. Ms. Rodriguez proposed starting a parent chat to discuss school-board meetings and suggested a monthly newsletter with SAF updates. He will explore communication options, including involving the PTA. A parent requested more transparency about the district's partnership with Microsoft and advocated for reinstating free lunch for students, noting other districts have managed to do so. Mr. Fleming said the money for food comes from a federal level and the district needs to step in if they wanted to provide money for free lunch.

Next SAF Meeting Date:	January 8, 2026
SAF Meeting Adjourned at:	9:05 am

Tally
For At voting
Dec 4, 2025

2025-2026 TTMS SAC Voting Members (School Advisory Council)

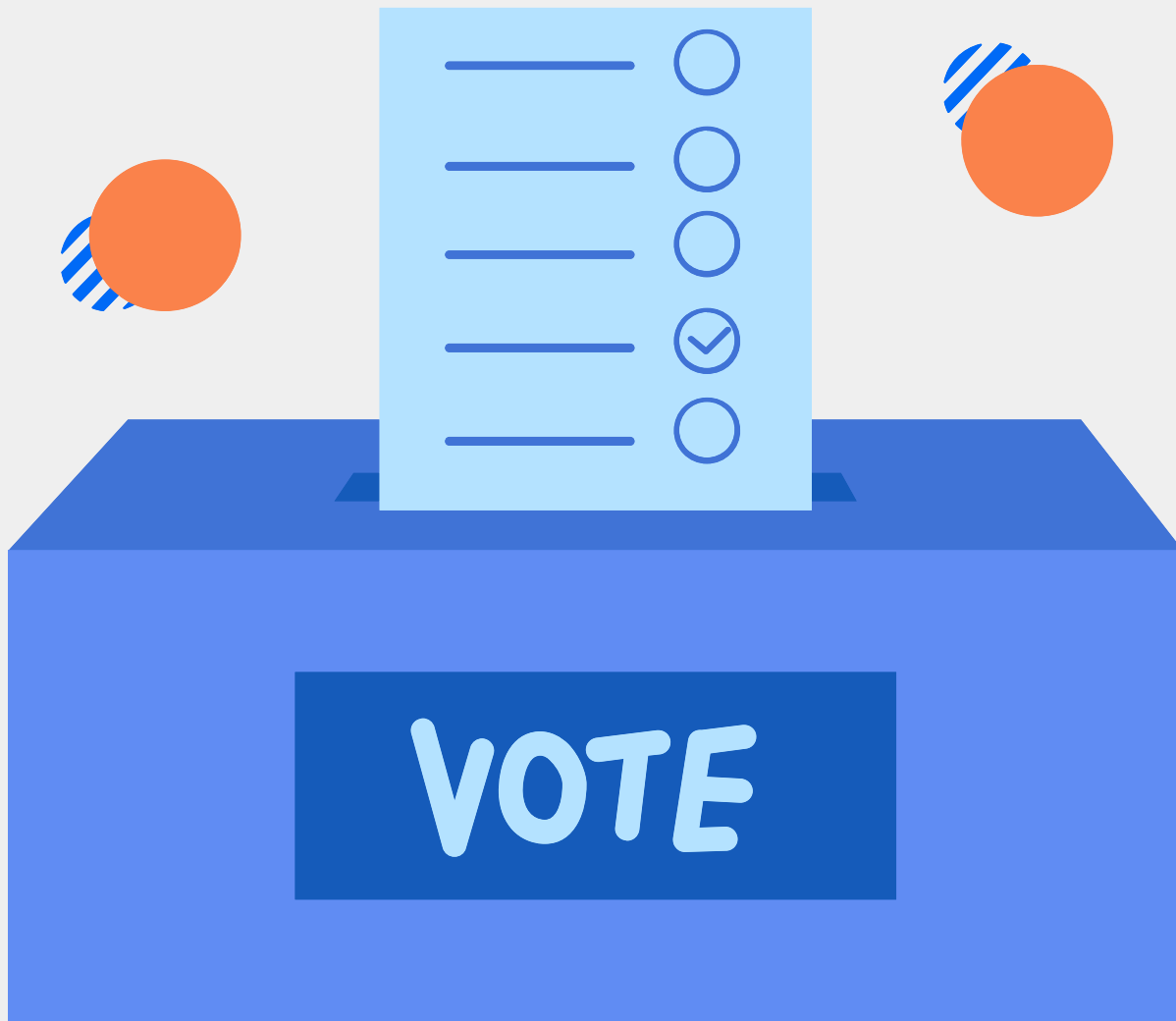
Option #

- 1 SAC Chair: Melyssa Silva |
- ESOL ~~Parent Rep: Ginna Garrido Maldonado~~
- 2 BTU Steward: Varetta Cooper |
- 3 Community/Business Rep: Cary Sands |
- 4 Principal: Robert Rivera |
- 5 Teacher/SAC Secretary: Karen Adams |
- 6 SAF Chair: Corey Fleming |
- ~~IZone Rep: Sophia LoMonaco~~
- ~~Gifted Parent Rep: Magida Arslan~~
- 7 ESE Parent Rep: Mirna Baca |
- ~~Parent Rep: Jamie Srinath~~
- 8 Parent Rep: Natalia Rodriguez |
- ~~Parent Rep: Catherine Turner~~
- 9 Parent Rep: Valetina Devia |
- 10 Non-Instructional Support: Karla Martinez |
- 11 Non-Instructional Support: Jessica Winter |
- 12 Community/Business Rep: Charles Rawls |
- 13 Teacher Rep: Natalie Rodriguez |
- ~~Community School Rep: Stephanie Diez~~

* used by SAC Secretary, Karen Adams

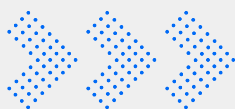
TTMS SAC

24-25 A+ Funds Ballot *Proposal Voting*



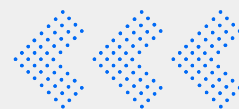
THURSDAY, DECEMBER 4, 2025

**8:20 AM IN THE MEDIA CENTER
VOTING MEMBER ATTENDANCE IS REQUIRED**



QUESTIONS?

Melyssa.silva@browardschools.com








SAC A+ Funds Voting (School Rec.) SIGN IN

★ SAC Sign in Sheet for Tequesta Trace MS (3151)

Date: 12/4/25


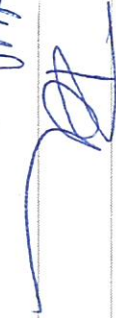





Time: 8:20 AM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Adams, Karen	Teacher, SAC Secretary	Yes	Yes	
2	Arslan, Magida	Gifted Parent of a student at the school	No	Yes	
3	Baca, Mirna	ESE Parent of a student at the school	No	<input checked="" type="radio"/> Yes	
4	Cooper, Varetta	BTU Steward (or designee)	Yes	Yes	
5	Devia, Valentina	Parent	No	<input checked="" type="radio"/> Yes	
6	Diez, Stephanie	Community School Representative (if applicable)	Yes	No	
7	Fleming, Corey	SAF Chair (or designee) Parent of a student at the school	No	<input checked="" type="radio"/> Yes	
8	Garrido Maldonado, Ginna	ESOL Parent of a student at the school	No	Yes	
9	LoMonaco, Sophia	I-Zone Representative (must be a parent)	No	Yes	
10	Martinez, Karla	Non-Instructional Support Employees	<input checked="" type="radio"/> Yes	Yes	

SAC A-1 Funds Voting (School Rec) 516N IN

Date: 12/14/25

Time: 8:20 AM




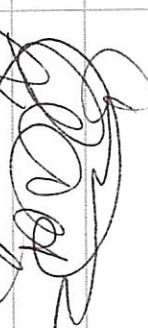
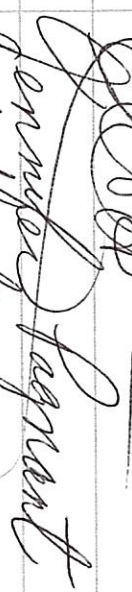





#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
11	Rawls, Charles	Community / Business Representatives	No	No	
12	Rivera, Robert	Principal	Yes	No	
13	Rodriguez, Natalia	Parent	No	Yes	
14	Rodriguez, Natalie	Teacher	Yes	Yes	
15	Sands, Cary	Community / Business Representatives	No	No	
16	Silva, Melyssa	SAC Chair	Yes	No	
17	Srinath, Jamie	Parent	No	Yes	
18	Turner, Catherine	Parent	No	Yes	
19	Winter, Jessica	Non-Instructional Support Employees	<input checked="" type="radio"/> Yes	No	

SAC At Funds Voting (School) SIGN IN

★ SAC Sign in Sheet for Tequesta Trace MS (3151)

Date: 12/4/25

Time: 8:20 Am

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Tim Dohli	<input checked="" type="checkbox"/>			
2	Kristy Rosario	<input checked="" type="checkbox"/>			
3	Ashlina Lopez	<input checked="" type="checkbox"/>			
4	Dark Swain	<input checked="" type="checkbox"/>			
5	Ashley Cadet-Denney	<input checked="" type="checkbox"/>			
6	Jennifer Pagnant	<input checked="" type="checkbox"/>			
7	Mariah Pabideau		<input checked="" type="checkbox"/>		
8	BRENDA VASAS		<input checked="" type="checkbox"/>		
9	Carus CARROLL		<input checked="" type="checkbox"/>		
10	Ana Cristina Paz-Meris		<input checked="" type="checkbox"/>		
11					
12					
13					
14					
15					
16					

2024 – 2025 A+ Funds Vote – Option #1

Option voted on unanimously by SAC members 13/13

_____ 1. Faculty/staff members of the 2024/2025 school year will receive 90% of the A+ fund, distributed evenly across the entire faculty/staff (this would include those who have moved, retired or transferred to other schools unless they become eligible at their new location). Any faculty/staff member who worked less than a half-year (based on bargaining unit calendar) shall receive a distribution equal to 50% of the amount of distribution made to the faculty/staff who worked a full year. On-site District staff (itinerants) shall receive 50% if they comply with the above requirements. The school will receive 10% of the A+ funds for materials/supplies/items requested and approved by SAC.

_____ 2. Faculty/staff members of the 2024/2025 school year will receive 100% of the A+ fund, distributed evenly across the entire faculty/staff (this would include those who have moved, retired or transferred to other schools unless they become eligible at their new location). Any faculty/staff member who worked less than a half-year (based on bargaining unit calendar) shall receive a distribution equal to 50% of the amount of distribution made to the faculty/staff who worked a full year. On-site District staff shall receive 50% if they comply with the above requirements. On-site District staff (itinerants) shall receive 50% if they comply with the above requirements. The school would receive 0% of the A+ funds. Any leftover funds remaining after the distribution of the 100% to faculty/staff will be allocated towards funds for materials/supplies/items requested and approved by SAC.

_____ 3. None of the above

2024 – 2025 A+ Funds Vote – Option #2

Option NOT voted on by SAC members 0/13

_____ 1. Faculty/staff members of the 2024/2025 school year will receive 80% of the A+ fund, distributed evenly across the entire faculty/staff (this would include those who have moved, retired or transferred to other schools unless they become eligible at their new location). Any faculty/staff member who worked less than a half-year (based on bargaining unit calendar) shall receive a distribution equal to 50% of the amount of distribution made to the faculty/staff who worked a full year. On-site District staff (itinerants) shall receive 50% if they comply with the above requirements. The school will receive 20% of the A+ funds for materials/supplies/items requested and approved by SAC.

_____ 2. Faculty/staff members of the 2024/2025 school year will receive 100% of the A+ fund, distributed evenly across the entire faculty/staff (this would include those who have moved, retired or transferred to other schools unless they become eligible at their new location). Any faculty/staff member who worked less than a half-year (based on bargaining unit calendar) shall receive a distribution equal to 50% of the amount of distribution made to the faculty/staff who worked a full year. On-site District staff shall receive 50% if they comply with the above requirements. On-site District staff (itinerants) shall receive 50% if they comply with the above requirements. The school would receive 0% of the A+ funds. Any leftover funds remaining after the distribution of the 100% to faculty/staff will be allocated towards funds for materials/supplies/items requested and approved by SAC.

_____ 3. None of the above

MEETING ADV #1 - EMAIL ADVERTISEMENT ABOUT SAC MEETING

Nov 21, 2025 – included the agenda, ballot options, advertisement flyer (as well as other required SAC documents)

Melyssa M. Silva
To: jamiesrinath@gmail.com; +56 others
Fri 11/21/2025 7:00 AM

You replied on Sun 11/30/2025 6:07 PM

12.4.25 SAC AGENDA_A p...
40 KB

Show all 8 attachments (648 KB)

Save all to OneDrive - Broward County Public Schools | Download all

Hi everyone - Happy Friday!

Our next SAC meeting will be held on Thursday, December 4, 2025 at 8:20 am in the media center.

*The priority focus for this meeting will be **Florida School Recognition Program (A+ Funds) Proposals** - in which we will present 2 ballots and SAC voting members will vote on the ballot they want to present to staff.

Dec 1, 2025 – included ALL required attachments – agenda/flyer

Melyssa M. Silva
To: jamiesrinath@gmail.com; +56 others
Mon 12/1/2025 8:00 AM

You replied on Tue 12/2/2025 10:21 PM

11.6.25 SAC minutes_UNA...
230 KB

Show all 8 attachments (648 KB)

Save all to OneDrive - Broward County Public Schools | Download all

Hi everyone, Happy Monday!

Just a reminder:

Our next SAC meeting will be held THIS Thursday, December 4, 2025 at 8:20 am in the media center.

*The priority focus for this meeting will be **Florida School Recognition Program (A+ Funds) Proposals** - in which we will

MEETING ADV #2 – PARENTLINKS

Nov 21, 2025

TTMS SAC 12/4 A+ Funds Voting

Print Friendly

This message has completed. Finalsight will no longer attempt to deliver it.

Progress Content Details

✍ TTMS SAC 12/4 A+ Funds V

Languages

English (79%)

Email

Dear TTMS Families,

We would like to inform you that our next School Advisory Council (SAC) meeting for Tequesta Trace Middle School will take place on Thursday, December 4, 2025, at 8:20 AM in the Media Center.

The primary focus of this meeting will be the Florida School Recognition Program (A+ Funds) Proposals. Our SAC voting members will be presented with two ballot options and will vote on which ballot will be presented to staff for their vote.

As always, all families, staff, community members, and stakeholders are invited to attend every SAC meeting. We truly value your input, perspective, and participation in discussions that impact our school community. We encourage you to join us and share your voice.

TTMS SAC 12/4 A+ Funds Voting

This message has completed. Finalsight will no longer attempt to deliver it.

Progress Content Details

Message TTMS SAC 12/4 A+ Funds Voting

Category Miscellaneous

Status Complete


Sender MELYSSA SILVA (TEQUESTA TRACE MIDDLE)

Recipients Staff at TEQUESTA TRACE MIDDLE
Parent at TEQUESTA TRACE MIDDLE
[View recipients](#)

Created Nov 21, 2025 09:38 AM EST

Start time Nov 21, 2025 09:45 AM EST

Blackouts System blackout times will be followed.
No messages will be sent between 09:00 PM - 07:59 AM.

Deliver via 

Address options Finalsight will attempt delivery to **ALL** delivery addresses for each recipient.

Dec 1, 2025

TTMS SAC 12/4 A+ Funds Voting

[Print Friendly](#)

This message has completed. Finalsight will no longer attempt to deliver it.

Progress | **Content** | Details

✉ TTMS SAC 12/4 A+ Funds V

🗣 Languages ▾
✔ English (79%)

Email

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As always, all families, staff, community members, and stakeholders are invited to attend every SAC meeting. We truly value your input, perspective, and participation in discussions that impact our school community. We encourage you to join us and share your voice.

TTMS SAC 12/4 A+ Funds Voting

This message has completed. Finalsight will no longer attempt to deliver it.

Progress | **Content** | Details

Message TTMS SAC 12/4 A+ Funds Voting

Category Miscellaneous

Status Complete


Sender MELYSSA SILVA (TEQUESTA TRACE MIDDLE)

Recipients Parent at TEQUESTA TRACE MIDDLE
Student at TEQUESTA TRACE MIDDLE
[View recipients](#)

Created Nov 30, 2025 06:02 PM EST

Start time Dec 01, 2025 03:40 PM EST

Blackouts System blackout times will be followed.
No messages will be sent between 09:00 PM - 07:59 AM.

Deliver via 

Address options Finalsight will attempt delivery to **ALL** delivery addresses for each recipient.

MEETING ADV #3 – MARQUEE POSTING

Ran from 11/20/25 to 12/4/25




sac 12-4		Play All	11/20/2025	12/04/2025	All Day	▼
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SAC MEETING ADV #4 – WEBSITE POSTING OF AGENDA (indicating A+ voting)

2025/26 Agendas and Minutes

Date	Time	Agenda	Minutes
September 4, 2025	8:20am	September Agenda	September Minutes
October 9, 2025	8:20am	October Agenda	October Minutes
November 6, 2025	8:20am	November Agenda	November Minutes
December 4, 2025	8:20am	December Agenda	December Minutes
A+ FUNDS VOTING			
January 8, 2026	8:20am	January Agenda	January Minutes
February 5, 2026	8:20am	February Agenda	February Minutes
March 5, 2026	8:20am	March Agenda	March Minutes

 English >

SAC MEETING ADV #5 – SOCIAL MEDIA POST (on school Facebook)

10:46



< Tequesta TRACE Mid... 1

Posts About Photos More



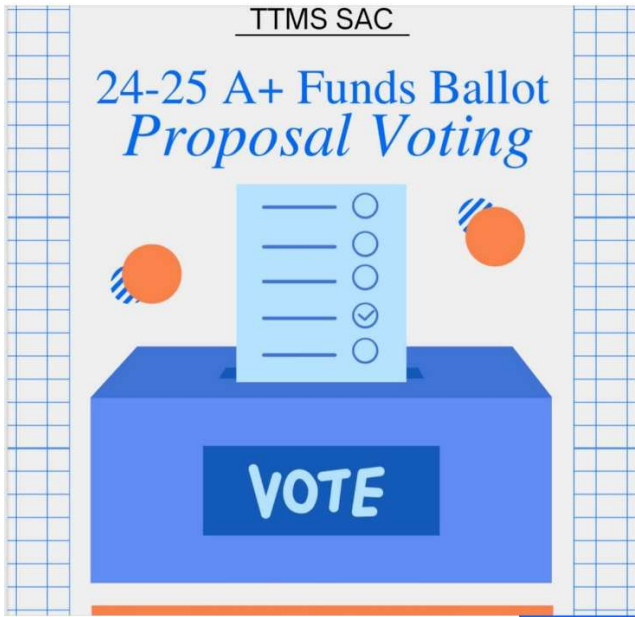
Tequesta TRACE Middle School

Posted by Melyssa Bill
Nov 21

Join us for our School Advisory Council (SAC) meeting on December 4, 2025 at 8:20 am in the media center.

We will be voting on the ballot for School Recognition Funds (A+ funds) - all are welcome to attend the meeting!

See you all there!



STAFF VOTING NOTIFICATION – EMAILS

12/5/25 – sent all information including a sample ballot with watermark AND voting flyer

Melyssa M. Silva
To: 3151_ALL_STAFF_GG
Fri 12/5/2025 3:18 PM
👍 1 🎉 1

You replied on Wed 12/10/2025 10:08 AM

24.25 A+ Ballot Option 1...
22 KB

Show all 2 attachments (341 KB)

Save all to OneDrive - Broward County Public Schools | Download all

82% of recipients have opened this mail.
[See more insights](#) [Feedback](#)

Dear Faculty and Staff,

This is to inform you that the Florida School Recognition (A+ Funds) Distribution vote will take place on **Friday, December 12th at 8:20 AM in the Faculty Lounge. BTU will host and administer the**

If you will be absent on the scheduled voting day, please contact Ms. Cooper, BTU Steward, to arrange an alternative voting time.

Attached you will find: (1) The Staff Voting Advertisement Flyer and (2) the sample ballot for your to preview in advance.



12/10/25 – REMINDER email



Melyssa M. Silva

To: 3151_ALL_STAFF_GG



Wed 12/10/2025 12:30 PM



REMINDER:

This is to inform you that the Florida School Recognition (A+ Funds) Distribution vote will take place THIS **Friday, December 12th at 8:20 AM in the Faculty Lounge. BTU will host and administer the voting process.**

Eligible voters include **all TTMS faculty and staff members who are in the Tequesta Trace budget (payroll).**

If you will be **absent on the scheduled voting day**, please contact **Ms. Cooper, BTU Steward**, to **arrange an alternative voting time.**

Attached you will find: (1) The **Staff Voting Advertisement Flyer** and (2) the sample ballot for your to preview in **advance.**



VOTE

★ TEQUESTA TRACE MIDDLE SCHOOL ★

A+ SCHOOL RECOGNITION
FUNDS VOTING

24-25



WHO: TTMS FACULTY
& STAFF ON
TEQUESTA BUDGET



WHERE: FACULTY
LOUNGE



WHEN: DECEMBER
12, 2025
AT 8:20 AM

★★★
WE ARE VOTING ON THE DISTRIBUTION OF
FUNDS EARNED FROM THE 24-25 SCHOOL YEAR
★★★

2024 – 2025 A+ Funds Vote (Option #1)

Ballot voted on by SAC members on December 4, 2025













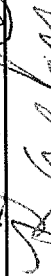






_____1. Faculty/staff members of the 2024/2025 school year will receive 90% of the A+ fund, distributed evenly across the entire faculty/staff (this would include those who have moved, retired or transferred to other schools unless they become eligible at their new location). Any faculty/staff member who worked less than a half-year (based on bargaining unit calendar) shall receive a distribution equal to 50% of the amount of distribution made to the faculty/staff who worked a full year. On-site District staff (itinerants) shall receive 50% if they comply with the above requirements. The school will receive 10% of the A+ funds for materials/supplies/items requested and approved by SAC.

_____2. Faculty/staff members of the 2024/2025 school year will receive 100% of the A+ fund, distributed evenly across the entire faculty/staff (this would include those who have moved, retired or transferred to other schools unless they become eligible at their new location). Any faculty/staff member who worked less than a half-year (based on bargaining unit calendar) shall receive a distribution equal to 50% of the amount of distribution made to the faculty/staff who worked a full year. On-site District staff shall receive 50% if they comply with the above requirements. On-site District staff (itinerants) shall receive 50% if they comply with the above requirements. The school would receive 0% of the A+ funds. Any leftover funds remaining after the distribution of the 100% to faculty/staff will be allocated towards funds for materials/supplies/items requested and approved by SAC.

_____3. None of the above



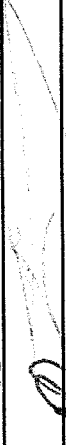










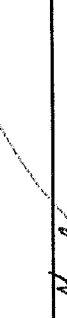




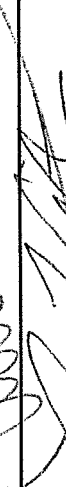


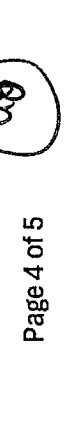
TEQUESTA TRACE MIDDLE - 3151
 A+ VOTE 2024-2025 School Year
 Friday, December 12, 2025

ADAMS, KAREN MARIA	<i>[Signature]</i>
ALDANA, MARCELA	<i>[Signature]</i>
ALTIMAR, JOSEPH M	
ANCIETA, NICOLE MASTERS	
ASTACIO, ALLISON	<i>[Signature]</i>
AYALA, HUGO	<i>[Signature]</i>
BAIR, MARIA ONDINA	<i>[Signature]</i>
BARTLEY, GRISEL	<i>[Signature]</i>
BASALO, JAYCE	<i>[Signature]</i>
BECKER, MELISSA SUZANNE	
BREGMAN, MARTHA	
BROWN, ANNA MARIE	<i>[Signature]</i>
BROWN, WANDA G	<i>[Signature]</i>
BULZONE, JULIE ANN	<i>[Signature]</i>
CADET HENRY, ASHLEY	<i>[Signature]</i>
CARDENAS CELIS, NEIDA	<i>[Signature]</i>
COLON, ALEX	<i>[Signature]</i>
COOPER, VARETTA Y	<i>[Signature]</i>
COYLE, CRYSTAL MARIE	<i>[Signature]</i>

CUBAS , ROSARIO P	
CURRY , HESTON HAROLD	
CURTIS , JOAN	
DATTOLI , TIMI ALYSA	
DIEZ , STEPHANIE MORA	
DIVINE , ROBERT J	
DOOLITTLE , BRIANNE L	
DUBOULAY , ELIZABETH	
FERENCY , LAURA L	
FIORE FORMAN , SAUNDRA JO	
FLETCHER , DAVID ANTHONY	
FRANCO , JUDITH ANN	
FRANCO , LUZY	
GARCIA , RAQUEL RUTH	
GONZALEZ , ANA J	
GONZALEZ , KIMBERLY	
HANKERSON , PHILIP I	
HANSON , MARJORIE	
HARMON , COREY RAJOHN	
HASHIM , ROSLIN B	
HERNANDEZ , ALEJANDRA	
HETTI , BUDDHIE AC	

HIMMEL, CHERYL L	<i>C. Himmel</i>
IBARRA, MARIA ISABEL	<i>M. Ibarra</i>
JACKSON PARSONS, KAREN V	<i>Karen Parsons</i>
JANSON, ALYSSA MARIE	<i>Alyssa Janson</i>
JASPER, LOURDES AMARO	<i>Lourdes Jasper</i>
JOHNSON, JESSICA MARY	<i>J. Johnson</i>
JONES, PHILLIP JOSEPH	<i>Phillip Jones</i>
KROLL, KARINA G	
LARREA, PAMELA	
LOPEZ, CRISTINA RIVERA	
LOVE, WHITNEY LEIGH	<i>Whitney Love</i>
MAGEE, ERIN CAITLIN	<i>Erin Magee</i>
MARTINEZ, KARLA	<i>Karla Martinez</i>
MATOS GEORGES, IRENE	<i>Irene Matos</i>
MCCARRAHER, DEBORAH	<i>Deborah McCarraha</i>
MCDONALD, JANET	<i>Janet McDonald</i>
MCDONALD, VALESKA R	<i>Valeska McDonald</i>
MIGNOTT WATSON, SELIMA	<i>Selima Mignott</i>
MOREJON, OLIVIA MARIE	
NIESEL, LEEANN ELISABETH	<i>Leeann Niesel</i>
PAGNANT, JENNIFER REID	<i>Jennifer Pagnant</i>
PARRA ACOSTA, DIANA	<i>Diana Parra</i>

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PERRINO FERMIN , MONICA	
PIGLIA , SCOT A	
REYES DUARTE , JOSE	
RIVERA , ROBERT	
RODRIGUEZ , NATALIE	
ROSARIO , KRISTY	
ROSENKRANZ , LAUREN B	
RUBI , YAMILETTE	
SHIELDS , BARBARA L	
SIEGEL , NANCY	
SILVA , MELYSSA MARY	
SLAMOWITZ , ANDREW M	
SWINERTON , GAYLE MARIE	
VELASCO , CARMEN MALELI	
WEBB , BRIAN A	
WEDIGE , MENAKA	
WILSON , JENNIFER	
WILSON , JON T	
WILSON , MICHELLE L	
WIMPEY , ALICIA NICOLE	
WINTER , JESSICA MARIE	
YAO , ALLISON LIN	

ZAPATA HENAO, CLAUDIA

UPA

2025-2026 Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet

SCHOOL INFORMATION

School:	Tequesta Trace Middle School	Date of Staff Vote:	December 12, 2025
Principal:	Robert Rivera	BTU Steward (or Designee):	Varetta Cooper
SAC Chair/Co-Chairs:	Melyssa Silva	Other (if applicable):	Karla Martinez – Officer Manager Ashley Henry – 6 th grade AP

Provide the information below.

RECORD SAC APPROVED PROPOSALS BELOW

1.	Faculty/Staff members of the 2024/2025 school year will receive 90% of the A+ funds and 10% goes back to school
2.	Faculty/Staff members of the 2024/2025 school year will receive 100% of the A+ funds.
3.	None of the Above

STAFF VOTE

The proposal that receives a majority of the votes shall be considered the winning proposal.

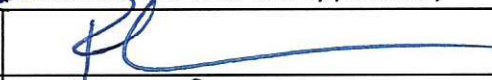



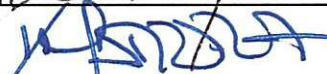
Proposal 1	Proposal 2	Proposal 3
(a) Total number of eligible staff members that voted for this proposal:	(a) Total number of eligible staff members that voted for this proposal:	(a) Total number of eligible staff members that voted for this proposal:
0 total votes	69 total votes	0 total votes

TOTAL NUMBER OF FACULTY/STAFF THAT VOTED: 69

FINAL RESULT

Check the proposal below that received a majority of the votes. *If "None of the Above" received a majority of the votes, follow the directions below.				
Proposal 1	Proposal 2	✓	Proposal 3	*None of the Above Directions
Total number of eligible staff members that voted for the winning proposal/option:			If "None of the Above" received a majority of the votes, SAC must reconvene to restart the process and complete it by Sunday, February 1, 2026.	

SIGNATURES (must have all that are applicable)

Principal:		BTU Steward (or Designee):	
SAC Chair/Co-Chairs:		Other (if applicable):	 

SAC CHAIR
MELYSSA
SILVA

Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

Instructions: To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school’s completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator **as one PDF document in the order presented in the checklist below.**

Additional resources:

- 2025-2026 Florida School Recognition Awards Process Timeline
- Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet

Florida Statute 1008.36 states that, “If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school.” For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

Actions (Must happen in the order presented)	Required Documents Upon completion of the A+ process, the principal must review and email the school’s completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented on the checklist below.	1st Meeting	2nd Meeting (if applicable)	3rd Meeting (if applicable)
School Advisory Council (SAC) Meeting		Date:	Date:	Date:
SAC meets during a scheduled meeting to discuss and create a ballot with written proposals aligned to the approved use of the school recognition awards in Florida Statute 1008.36. 1. Advertise SAC meeting with the agenda to <u>all stakeholders</u> at least three (3) full business/work days prior to the meeting. Include the agenda. a. Voting will take place. Ensure a quorum is present (50% plus 1 of the total number of required SAC members).	Email at least two (2) SAC Meeting Advertisements (flyer, school website, newsletter, email, Parent Link, etc.) that include the meeting agenda (Sent to all stakeholders - staff, parents, community, etc., and includes the agenda, date, time and location of the meeting) • Advertisements must show they were sent/posted at least three (3) full business/work days prior to the meeting the agenda and the recipients (all stakeholders).	Emails on 11/21/25 12/1/25 <u>parentlink</u> 11/21/25 and on 11/30/25 <u>marque</u> 11/20/25 to 12/4/25	/	/
2. Agenda must include “Florida School Recognition Program (A+ Funds) Proposals” as a topic.	Email SAC Meeting Agenda • Florida School Recognition Program (A+ Funds) Proposals” is shown as a topic.	Email on 11/21/25 SAC meeting 12/14/25	/	/
3. SAC discusses the proposals and conducts a vote (SAC members only) to approve a written ballot which includes the proposals and “None of the Above” for the allocation of the funds. a. Leftover funds must be addressed on the ballot.	Email SAC Meeting Minutes • Must reflect A+ Funds discussion, proposals, leftover funds, SAC vote for approved ballot proposals and the outcome of the vote, ballot creation for staff vote and discussion of the timeline for the upcoming staff vote.	SAC meeting on 12/4/25	/	/
4. Record the A+ Funds discussion and results of the SAC vote in the minutes. 5. SAC should discuss the timeline for the upcoming staff vote.	Email SAC Meeting Sign-In Sheets • For SAC members and guests	SAC meeting 12/4/25	/	/
General Staff Vote		1st Vote Date:	2nd Vote (if applicable) Date:	3rd Vote (if applicable) Date:
Staff votes by secret ballot on A+ Fund proposals. 1. Advertise general vote along with the official A+ Funds ballot in written form to all eligible staff members at least three (3) full business/work days prior to voting.	Email Written Advertisement to Staff (email, posted notice, etc.) • Advertisement must: o Go out at least three (3) business/work days prior to the vote and include the purpose of vote (e.g., voting on Florida	Emails to staff 12/5/25 and 12/10/25 and 12/12/25	/	/

Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

Instructions: To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator **as one PDF document in the order presented in the checklist below.**

Additional resources:

- **2025-2026 Florida School Recognition Awards Process Timeline**
- **Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet**

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

<p>2. Staff will vote on the advertised date and time by secret ballot.</p> <p>3. Absent staff members can vote if they return to work no later than one (1) workday after the-vote.</p> <p>4. The proposal with the majority of votes will be implemented.</p> <p>5. If none of the proposals or 'None of the above' gets a majority of the votes, SAC reconvenes to restart the process.</p>	<p>School Recognition Program (A+ Funds) distribution, a copy of the SAC approved 2025-2026 Florida School Recognition Program (A+ Funds) Ballot, date, time and location of the vote.</p>	<p>Email 12/5/25</p>	<p>/</p>	<p>/</p>
	<p>Email 2025-2026 Staff Roster of Eligible Voters</p> <ul style="list-style-type: none"> • All staff members that vote must sign next to their names on the roster. 	<p>Staff voting 12/12/25</p>	<p>/</p>	<p>/</p>
	<p>Email Approved Ballot</p> <p>A copy of the 2025-2026 approved Florida School Recognition Program (A+ Funds) ballot.</p>	<p>Email 12/5/25 vote 12/12/25</p>	<p>/</p>	<p>/</p>
	<p>Email Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet 2025-2026</p> <ul style="list-style-type: none"> • Each section of the form must be completed and must have all the required signatures. 	<p>Ballot Count Summary done 12/15/25</p>	<p>/</p>	<p>/</p>