

# School Advisory Council

## Agenda and Minutes Guidelines

F.S.001.452, SB Policy 1403, Robert's Rules of Order

1/8/2026



### Agenda

#### Sunshine Law Requires:

<i>Name of Organization:</i>	Tequesta Trace Middle School
<i>Name of Group:</i>	School Advisory Council (SAC)
<i>Location:</i>	1800 Indian Trace, Weston, FL 33326
<i>Type of meeting:</i>	General Meeting (Subcommittee meeting, Workshop)
<i>Date &amp; Time:</i>	January 8, 2026 – 8:20 am in Media Center at Tequesta Trace MS

#### Florida Statute & Robert's Rules of Order for Setting an Agenda:

1. Call meeting to order
  - a. Chair verifies that quorum has been met
2. Approval or correction of previous month's minutes (December 2025)
3. Mr. Rivera Updates
4. School Acct. Funds: \$7,217.64 & School Rec. Funds: \$2,943.97
5. SIP Data/Discipline
6. SESIR Events – School Environmental Safety Incident Reporting
7. BTU Updates
8. New Business (PTA, All of the Wonderful Trace Happenings, etc.)
9. Next meeting date: February 5, 2026
10. Adjourn the SAC meeting

F.S. 1001.452 (1) (d) (1)

F.S. 1001.452 (1)(d)(5)