

## Agenda

### HAWKES BLUFF ELEMENTARY SCHOOL

School Advisory Council

(SAC)

5900 SW 160<sup>th</sup> Avenue

Davie, FL 33331

September 24, 2025 – 1:30 p.m.

<b>Welcome &amp; Introductions</b>	<ul style="list-style-type: none"> <li>• Welcome and Introductions</li> </ul>
<b>Meeting Norms</b>	<ul style="list-style-type: none"> <li>• Treat one another with respect.</li> <li>• Active listening.</li> <li>• Be open-minded with ideas and suggestions.</li> <li>• Respect everyone's time.</li> <li>• No one should dominate, instead everyone is encouraged to participate and share.</li> </ul>
<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>• Approval of May and August minutes.</li> </ul>
<b>SESIR Events</b>	<ul style="list-style-type: none"> <li>• None to Report</li> </ul>
<b>Accountability Funds</b>	<ul style="list-style-type: none"> <li>• Available funds: \$0.00</li> </ul>
<b>School Advisory Council Nominations and Vote</b>	<ul style="list-style-type: none"> <li>• Present the slate of nominations and take additional nominations. <b>Vote for the 2025-2026 members.</b>  <b>SAC Chair:</b> K. Wicker  <b>IZONE:</b> A. Halverson and Y. Gastelo  <b>Secretary:</b> D. Heier  <b>SAF Rep:</b> A. Andrews and N. Thalacker  <b>SAC Members:</b> A. McKirchy  J. Leo  A. Andrews  N. Gardner  J. Greenwell  N. Thalacker  Y. Gastelo  D. Heier  B. Tuttle  A. Halverson  C. Trigila  C. Ramirez  A. Grillo  P. Tincher  C. Simone</li> </ul>
<b>School Advisory Council By-Laws</b>	<ul style="list-style-type: none"> <li>• Review/Amend/Vote on 2025-2026 SAC By-Laws</li> </ul>
<b>Curriculum Updates</b>	<ul style="list-style-type: none"> <li>• Writing training for grades 3-5 will begin next week.</li> </ul>
<b>School Improvement Plan</b>	<ul style="list-style-type: none"> <li>• <b>GOALS:</b>  <b>Science -</b>  By June 2026, 73% of our 5th grade students will score at or above the proficiency level as measured by the Florida Statewide Science Assessment. (Reflecting a 2% increase)  <b>Math -</b>  By June, 2026, 83% of 3rd through 5th grade students will score at or above the proficiency level as measured by the F.A.S.T. (Florida Assessment of Student Thinking)/Math.  <b>ELA-</b>  By June 2026, students in grades K - 2 will increase proficiency by no less than 2%. K will increase from 82% to 84%, First Grade from 71% to 73% and 2nd Grade from 75% to 77%.  By June 2026, 78% of 3rd through 5th grade students will score at or above the proficiency level as measured by the ELA FAST (Florida Assessment of Student Thinking).</li> <li>• Components of the SIP</li> <li>• FACE Plan</li> </ul>
<b>Upcoming Dates</b>	<ul style="list-style-type: none"> <li>• Peace Day – September 26/wear white</li> <li>• No School – October 2</li> <li>• Early Release – October 10</li> <li>• Planning Day – October 13/No School</li> <li>• No School – October 20</li> <li>• Kids of Character and Book Fair/Trunk or Treat – October 24</li> <li>• Book Fair – Week of October 24</li> <li>• SAC Meeting -October 28 @ 1:30 in room 218</li> </ul>

	<ul style="list-style-type: none"><li>• Story Book Parade/class parties - October 31</li></ul>
<b>Adjournment</b>	<ul style="list-style-type: none"><li>• Meeting adjourned at</li></ul>

**Hawkes Bluff Elementary**

**School Advisory Council**

**Minutes**

**9/24/25**

**Attendance:** See signup sheet

**Call to Order:**

A meeting of the Hawkes Bluff Elementary School Advisory Council was held in the Media Center on September 24, 2025. Chair Kathleen Wicker called the meeting to order at 1:30pm. Deanna Heier will record minutes for this meeting.

**Minutes:**

Ms. Scrima motioned to approve the minutes of the May SAC meeting, with no corrections. Ms. Unger-FInk seconded. Motion passed.

August minutes will be distributed and voted on at the October SAC meeting

**Old Business:**

**School Advisory Council Nominations and Vote**

Ms Wicker presented the following slate of nominations for the 2025-2026 SAC membership:

SAC Chair: K. Wicker

IZONE: A. Halverson and Y. Gastelo

Secretary: D. Heier

SAF Rep: A. Andrews and N. Thalacker

SAC Members: A. McKirchy, J. Leo, A. Andrews, N. Gardner, J. Greenwell, N. Thalacker, Y. Gastelo, D. Heier, B. Tuttle, A. Halverson, C. Trigila, C. Ramirez, A. Grillo, P. Tincher, C. Simone.

A Community / Business Representative is still needed.

The floor was opened for additional nominations. No additional nominations. Ms Wicker called for a vote.

Ms Tincher made a motion to approve the 2025-2026 Membership Slate. Ms Halverson seconded the motion. Voice vote was unanimous in favor of the slate. Motion passed. The 2025-2026 Membership Slate was adopted.

**New Business:**

**School Advisory Council By-Laws**

Ms Wicker reviewed the 2025-2026 SAC By-Laws with attendees. No amendments were made.

Ms Tincher made a motion to approve the 2025-2026 SAC By-Laws. Ms Scrima seconded the motion. Voice vote was unanimous in favor of approving the by-Laws. Motion passed. The 2025-2026 SAC By-Laws were adopted.

## School Improvement Plan (SIP)

Ms Wicker reviewed the components of the SIP (Executive Summary, Budget, etc). Of note: 1) a new resource is being implemented for Math fluency called XtraMath and 2) the school is focused on ways to decrease absenteeism and tardiness.

- **2025-2026 GOALS:**

- **Science -**

- By June 2026, 73% of our 5th grade students will score at or above the proficiency level as measured by the Florida Statewide Science Assessment. (Reflecting a 2% increase)

- Implementing Science days with class experiments
- Also implementing a new Science curriculum/tool for teachers

- **Math -**

- By June, 2026, 83% of 3rd through 5th grade students will score at or above the proficiency level as measured by the F.A.S.T. (Florida Assessment of Student Thinking)/Math.

- Resources: XtraMath, iReady, Touch Math training

- **ELA-**

- By June 2026, students in grades K - 2 will increase proficiency by no less than 2%. K will increase from 82% to 84%, First Grade from 71% to 73% and 2nd Grade from 75% to 77%.

- By June 2026, 78% of 3rd through 5th grade students will score at or above the proficiency level as measured by the ELA FAST (Florida Assessment of Student Thinking). Reflecting a 2% increase)

- Reviewed goals and strategies to achieve these goals this year
- Implementing a program from UF called UFLI

Next month SAC will be working on School recognition funds (A+ school funds).

## Curriculum and Principal Updates

CORE Connections writing training for teachers in Grades 3-5 starting in October. The PTA is helping to fund the initiative.

Ms Cunningham reported that there was a water main break on Stirling that flooded the bus loop and that the school temporarily had no water. The City of Sunrise rerouted the water line to restore running water, but the school remains unable to drink the water until further notice. Bottled water has been sent from BCPS.

Trunk or Treat PTA event is coming up 10/24/25. The PTA will sell spots for the event and collect candy. The Book Fair starts that night and continues the week after with class visits.

The HBE Storybook Parade will take place on Friday, October 31st. The Silver Trail Middle School band will parade and play song requests from each grade.

HBE Clean-up Day is on Saturday, Oct 4th. Family service opportunity. A great way to give back to our school.

## Upcoming Dates

- Peace Day – September 26/wear white
- No School – October 2
- Early Release – October 10
- Planning Day – October 13/No School
- No School – October 20
- Kids of Character and Book Fair/Trunk or Treat – October 24
- Book Fair – Week of October 24 <<CORRECTION Week of Oct 27th>>
- SAC Meeting - Tuesday, October 28 @ 1:30 in room 218 <<NOTE Different location>>
- Story Book Parade/class parties – October 31

**Open Agenda**

Ms Wicker noted a request from the Social Studies committee for ideas to celebrate the 250th anniversary of the signing of the Declaration of Independence. Ms. Shasa proposed having each Class create and sign a mission statement like the Declaration of Independence. Other suggestions were an aerial photograph or montage of a Flag. Students wearing red, white, and blue.

After-school activities are in full swing. Drama auditions started. Robotics club is ongoing. Art Club applications are due Sept 26th to Ms Barrocas.

**Next Meeting Date & Time:**

The next meeting will be held on Tuesday, October 28, 2025 at 1:30pm in room 218 <<*NOTE different location*>>.

**Meeting Adjournment:**

Meeting adjourned at 2:14pm

Submitted by, Deanna Heier, SAC Secretary

Approval Date: \_\_\_\_\_

SA's Joint  
 ☆ SAC Sign in Sheet for Hawkes Bluff ES (3131)

SAC/SAF Joint Meeting



Date: <u>9/24/2025</u>		Time: <u>1:30</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Andrews, Amanda	ESE Parent of a student at the school, SAF Chair (or designee) Parent of a student at the school	No	<input checked="" type="radio"/> Yes	
2	Bakal Scrima, Rebecca	Pre-K (if applicable - parent or certified teacher)	Yes	No	
3	Barnes, Cara	Non-Instructional Support Employees	Yes	Yes	
4	Bourbeau, Richey	Non-Instructional Support Employees	Yes	No	
5	Cepeda, Roxana	Non-Instructional Support Employees, ESOL Parent of a student at the school	Yes	<input checked="" type="radio"/> Yes	
6	Cunningham, Melinda	Principal	Yes	No	
7	Gardner, Nicole	SAF Chair (or designee) Parent of a student at the school	No	Yes	
8	Gastelo, Yasmin	ESE Parent of a student at the school, I-Zone Representative (must be a parent)	No	Yes	See other page
9	Greenwell, Jaden	Parent	No	<input checked="" type="radio"/> Yes	
10	Grillo, Alejandro	Parent	No	Yes	



Date: \_\_\_\_\_

Time: \_\_\_\_\_

SAC Member Full Name

Position

SBBC Employee

Parent of Student

Sign Here

11 Halverson, Amanda

Parent

No

Yes

*Amanda Halverson*

12 Heier, Deanna

SAC Secretary

No

Yes

*Deanna Heier*

13 Leo, Justin

Gifted Parent of a student at the school

No

Yes

14 McKirchy, Allison

Parent

No

Yes

*Allison McKirchy*

15 Ramirez, Christina

Parent

No

Yes

16 Rogers, Ivette

BTU Steward (or designee)

Yes

No

17 Shasa, Jodi

Teacher

Yes

No

*Jodi Shasa*

18 Shulman, Sandra

Teacher

Yes

No

*Sandra Shulman*

19 Simon, Christine

Parent

No

Yes

*Christine Simon*

20 Thalacker, Nicole

SAF Chair (or designee) Parent of a student at the school

No

Yes

*Nicole Thalacker*

21 Tincher, Patty

Parent

No

Yes

*Patty Tincher*

22 Triglia, Concetta

Parent

No

Yes

*Concetta Triglia*

23 Tuttle, Bridget

Gifted Parent of a student at the school

No

Yes

*Bridget Tuttle*

24 Unger-Fink, Allison

Teacher

Yes

No

*Allison Unger-Fink*

25 Wicker, Kathleen

SAC Chair

Yes

No

*Kathleen Wicker*

*Mazona, Michele K teacher*

*yes*

*NO*

☆ SAC Sign in Sheet for Hawkes Bluff ES (3131)



Date: _____		Time: _____			
#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Gasteb, Yasmin	No	Yes		Yuin Mustafa
2					
3					
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