

## Agenda

### HAWKES BLUFF ELEMENTARY SCHOOL

School Advisory Council  
(SAC)  
5900 SW 160<sup>th</sup> Avenue  
Davie, FL 33331

August 27, 2025 – 1:30 p.m.

<b>Welcome &amp; Introductions</b>	<ul style="list-style-type: none"> <li>• Welcome and Introductions –</li> <li>• Principal – Melinda Cunningham</li> <li>• Assistant Principal – Lisa George</li> <li>• Literacy Coach – Lisa Smolich</li> <li>• ESE Specialist – Dianelly Mouradian</li> </ul>
<b>Meeting Norms</b>	<ul style="list-style-type: none"> <li>• Treat one another with respect.</li> <li>• Active listening.</li> <li>• Be open-minded with ideas and suggestions.</li> <li>• Respect everyone’s time.</li> <li>• No one should dominate, instead everyone is encouraged to participate and share.</li> </ul>
<b>SESIR Events</b>	<ul style="list-style-type: none"> <li>• None to Report. Ms. Cunningham reviewed what SESIR events are.</li> </ul>
<b>Accountability Funds</b>	<ul style="list-style-type: none"> <li>• Available funds: \$ 0.00</li> </ul>
<b>SAC Policy and Procedures</b>	<ul style="list-style-type: none"> <li>• Role and Responsibilities of the School Advisory Council and School Advisory Forum were reviewed. SAF members must also be SAC members and share the information they receive. The main responsibility</li> </ul>
<b>SAC/SAF Committee Membership</b>	<ul style="list-style-type: none"> <li>• According to SAC guidelines, we need SAC nominations/members to mirror our student demographics.</li> <li>• The vote for the 2025-2026 SAC members will take place on September 24<sup>th</sup>.</li> <li>• We need nominations for SAC Chair/Co-Chair, Secretary, IZONE, and SAF.</li> <li>• Establish a Nomination Committee and collect names of nominees for the above positions.</li> </ul>
<b>School Improvement Plan</b>	<ul style="list-style-type: none"> <li>• Attendance – Lisa George</li> </ul>
<b>Principal Updates</b>	<ul style="list-style-type: none"> <li>• <b>Off to a Hawkstastic Start!</b></li> <li>• Teachers are trained in the safety policies and procedures.</li> <li>• The Tornado, Fire, Lockdown drills are practiced according to district policies.</li> <li>• Enrollment</li> <li>• Reassignments</li> </ul>
<b>PTA Updates</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>School Improvement Plan</b>	<ul style="list-style-type: none"> <li>• SIP is due September 12; we will review the plan at our next meeting.</li> </ul>
<b>Curriculum Updates</b>	<ul style="list-style-type: none"> <li>• The K-5 FAST (PM1) assessments will be during the week of 9/2.</li> <li>• Students have taken the iReady diagnostic assessment in reading and math.</li> <li>• The beginning of the year (BOY) Science assessment will take place in September.</li> </ul>
<b>Upcoming Dates</b>	<ul style="list-style-type: none"> <li>• Sept. 1 No School</li> <li>• Sept. 2 PM1 K-2 ELA</li> <li>• Sept. 3 PM1 3-5 ELA</li> <li>• Sept. 4 PM1 K-2 Math</li> <li>• Sept. 5 PM1 3-5 Math</li> </ul>

- Sept. 10 PTA Mtg.
- Sept. 12 Grandparent's Day Breakfast 7:30-8:00
- Sept. 23 No School
- Sept. 24 SAC/SAF Meeting/Vote
- Sept. 26 Peace Day - Wear White
  
- **South Region Advisory Meetings:**  
 Start Time: 9:15 a.m.  
 Meeting Location:  
 Pines Collegiate Academy 6-12 200 NW Douglas Road, Pembroke Pines  
**Meeting Dates:**  
 September 17  
 October 15  
 November 12  
 December 17  
 January 21  
 February 18  
 March 11  
 April 15  
 May 20
  
- **SAC Meetings (Media Center/1:30):**
  - September 24
  - October 28
  - November 18
  - January 27
  - February 24
  - March 31
  - April 28
  - May 19

**Adjournment**

- Meeting adjourned:

## Minutes

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	<ul style="list-style-type: none"> <li>Christine Simone</li> </ul> <p><b>Secretary:</b></p> <ul style="list-style-type: none"> <li>Ms. D Heier</li> </ul> <p><b>IZONE :</b></p> <ul style="list-style-type: none"> <li>A. Halverson</li> <li>Y. Gastelo</li> </ul> <p><b>School Advisory Forum (SAF) Reps:</b></p> <ul style="list-style-type: none"> <li>Ms. A. Andrews</li> <li>Ms. N. Thalacker</li> </ul>
<b>School Improvement Plan</b>	<ul style="list-style-type: none"> <li>Attendance – We will address at our next meeting.</li> </ul>
<b>Principal Updates</b>	<ul style="list-style-type: none"> <li><b>Off to a Hawktastic Start!</b></li> <li>Teachers are trained in safety policies and procedures. The district has invested in a new security alert system called Centegix.</li> <li>The Tornado, Fire, Lockdown drills are practiced according to district policies.</li> <li>Ms. Cunningham reviewed the possible reasons enrollment is down in this area.</li> <li>We have approximately 100 reassignments.</li> </ul>
<b>PTA Updates</b>	<ul style="list-style-type: none"> <li>Ms. Tuttle is our Volunteer Coordinator. We need Volunteers.</li> </ul>
<b>School Improvement Plan</b>	<ul style="list-style-type: none"> <li>SIP is due September 12; we will review the plan at our next meeting.</li> </ul>
<b>Curriculum Updates</b>	<ul style="list-style-type: none"> <li>The K-5 FAST (PM1) assessments will be during the week of 9/2. The test is on all the current year's standards. We do not expect mastery at the beginning of the year.</li> <li>Students have taken the iReady diagnostic assessment in reading and math.</li> <li>The beginning of the year (BOY) Science assessment will take place in September.</li> </ul>
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<b>Adjournment</b>	<ul style="list-style-type: none"> <li>Meeting adjourned: 2:30 pm</li> </ul>

★ SAC Sign in Sheet for Hawkes Bluff ES (3131)



Date: 8/27/25

Time: 1:30

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Kathleen Wicker	Yes	NO	NO	K. Wicker
2	Allison Mckirchy	no	yes	NO	[Signature]
3	Justin LeO	NO	Yes	NO	[Signature]
4	Allison Unger-fine	Yes	No	No	[Signature]
5	Amanda Andreas	NO	Yes	No	[Signature]
6	Nicole Gardner	NO	Yes	NO	[Signature] <small>plana 816-6939</small>
7	Eden Graeme	no	yes	NO	[Signature]
8	Sandra Shulman	yes	NO	NO	Sandra Shulman
9	Jodi Shava	yes	no	no	[Signature]
10	NICOLE THALACKER	no	Yes	no	[Signature] <small>Atlas Mcke</small>
11	Yasmin Gastelo	No	Yes	No	Yasmin Mustelo
12	Deanna Heier	No	Yes	No	[Signature]
13	Rebecca Bulcal-Semra	yes	NO	NO	[Signature]
14	Ridney Bourbon	yes	no	no	[Signature]
15	Bridget Tubbs	no	Yes	NO	[Signature]
16	Mandi Halverson	NO	yes	NO	[Signature] <small>rti</small>
17	Concetta Triglia	NO	yes	NO	Concetta Triglia
18	Cristina Ramirez	NO	yes	NO	[Signature]
19	Melinda Cunningham	Yes	No	No	[Signature]
20	Roxana Cepeda	Yes	Yes	NO	[Signature]

G  
ESE

Gina's daughter.  
Grillo.

☆ SAC Sign in Sheet for Hawkes Bluff ES (3131)



Date: \_\_\_\_\_

Time: \_\_\_\_\_

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
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1	Patty Trichter				<i>Patty Trichter</i>
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