

Minutes

HAWKES BLUFF ELEMENTARY SCHOOL

School Advisory Council

(SAC)

5900 SW 160th Avenue

Davie, FL 33331

August 25, 2026 – 1:30 p.m.

Welcome & Introductions	• Attendance: See signup sheet • Call to Order: 1:32 pm • A meeting of the Hawkes Bluff Elementary School Advisory Council was held in the Media Center on August 26, 2026. Chair Kathleen Wicker called the meeting to order at 1:35pm. Allison Unger-Fink will record minutes for this meeting. • Minutes: • The May and August minutes will be approved once the official SAC members have been voted on during the September meeting. • Old Business: none to report • Accountability Funds: balance of \$0.00 • Welcome and Introductions ○ Principal – Melinda Cunningham ○ Assistant Principal – Lisa George ○ School Counselor – Welcome back Desiree Tanke! ○ Literacy Coach – Lisa Smolich ○ ESE Specialist – Dianelly Mouradian ○ School Psychologist – Tiffany Griffin ○ SRO -Officer Frank
Meeting Norms	• Treat one another with respect. • Active listening. • Be open-minded with ideas and suggestions. • Respect everyone's time. • No one should dominate, instead everyone is encouraged to participate and share.
SESIR Events	• What are SESIR Events? • None to Report. Ms. Cunningham explained SESIR events.
Accountability Funds	• Available funds: \$ 0.00 • Ms. Wicker explained that SAC is responsible for voting on Accountability expenditures.
HBE After School Play Club	• New Play Club – Ms. Griffin will facilitate a new club for grades Prek-5 called "Let Play Grow Club." The club will take place on Wednesday's from 2:00-3:00. The Power Point overview was shared and will be sent out via Parent Link. Enrollment will be first come, first serve and depend on how many volunteers we have that can facilitate the group. Donations are being accepted in the box in the front office.
SAC Policy and Procedures	• Role and Responsibilities of the School Advisory Council, School Advisory Forum and Parent Teacher Association. Ms. Wicker reviewed the roles of each group and their importance at HBE. • It is encouraged that everyone joins PTA. • Dates of all the meetings are located on our school website.
SAC/SAF Committee Membership	• According to state SAC guidelines: • We need a SAC nomination committee; nominations must represent our school demographics.

	• Ms. Scrima, Ms. Wicker and Ms. Fonseca have agreed to act as our Nomination Committee. • The vote for the 2026-2027 SAC members will take place on September 29th. • Establish a nomination committee and collect names of nominees. • Ms. Scrima, Ms. Wicker and Ms. Fonseca have agreed to act as our Nomination Committee. • Nominations for the 2026-2027 SAC Committee: Lauren Penafiel Summer Alvarez Amanda Andrews Nicole Gardner Allison McKirchy Jamie Asbury Natalie Fonseca Bonnie Wilding Geraldine Casanove Corrina Cast Bridget Tuttle Anay Suarez-Ltaif Justin Leo Yasmin Gastelo Jaden Greenwell Alex Grillo • Nominations for Secretary: Natalie Fonseca • Nominations for School Advisory Forum: Amanda Andrews
School Improvement Plan	• The focus of the SAC committee. • Review components • SIP is due 9/8/26
Principal Updates	• Off to a Hawktastic Start! • Teachers are trained in safety policies and procedures • BCPS security alert system called Centegix. • The Tornado, Fire, Lockdown drills are practiced according to district policies. • Enrollment. • Fence. Ms. Cunningham reviewed which gates would be open and the times. A tree fell on the fence after a storm and damaged the fence. It will be fixed. • Upcoming events that are special to HBE are the Trunk or Treat and our Story Book Parade.
PTA Updates	• Ms. Tuttle is our Volunteer Coordinator. We need Volunteers.
Curriculum Updates	• The K-5 FAST (PM1) assessments will be during the week of 9/1. The test is on all the current year's standards. We do not expect mastery at the beginning of the year. • Students in 2-5 grades have taken the iReady diagnostic assessment in reading and math. • No iReady for K and 1 students. • The beginning of the year (BOY) Science assessment will take place in September. It assesses the Fair Game Standards which are standards taught in previous years.
Upcoming Dates	• Aug. 28 iReady Summer Celebration • Sept. 1 PM1 K-2 ELA • Sept. 2 PM1 3-5 ELA • Sept. 3 PM1 K-2 Math • Sept. 4 PM1 3-5 Math • Sept. 7 No School • Sept. 8 SIP due

	• Sept. 11 Wear Red, White and Blue • Sept. 14 Grandparent's Day Breakfast 7:30-8:00 • Sept. 15 Picture Day • Sept. 16 South Area Advisory meeting/Pines Collegiate Academy/9:30 • Sept. 21 No School • Sept. 29 SAC/SAF Meeting/Vote • See Attached for upcoming SAC and SAF meeting dates
Adjournment	• Meeting adjourned at 2:27

Agenda

HAWKES BLUFF ELEMENTARY SCHOOL

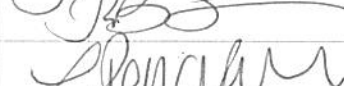
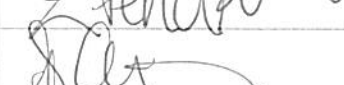
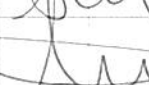
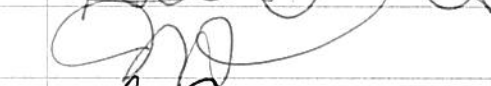
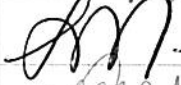
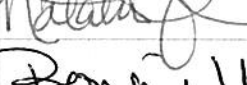
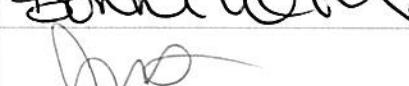
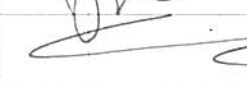
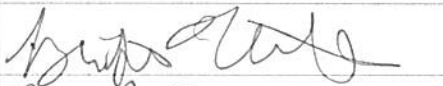
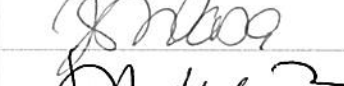
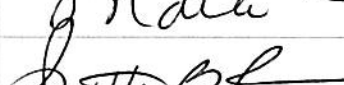
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☆ SAC Sign in Sheet for Hawkes Bluff ES (3131)

Date: <u>8/25/26</u>		Time: <u>1:30</u>			
#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Kathleen Wicker ✓	NO			
2	Jessica Kemmerlin ✓	YES			
3	Rebecca Bakal-Scrima ✓	NO			
4	Lauren Penafiel	YES			
5	Summer Alvarez	NO	YES		
6	Amanda Andrews	YES			
7	Nicole Gardner	YES			
8	Allison McKinchy	NO	YES		
9	Janie Asbury	NO	YES		
10	Natalie Fonseca	NO	YES		
11	Bonnie Wilding	YES			
12	Justin Leo	NO	YES		
13	Corrina Carr	NO	YES		
14	Bridget Tette	NO	YES		
15	Michelle Mazona		NO		
16	Jodi Shala ✓	NO			
17	Madeline ✓		N/A		
18	Ivette Rogers ✓				
19	Allison Ungerink ✓		NO		
20	Jaden Everwell		YES		

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	Date: <u>8/25/20</u>		Time: <u>1:30</u>		
#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Yosmin Gastelo	No	Yes		Yosmin Gastelo
2	Anay Suarez-Ltaif	No	Yes		A L
3	Geni Casanova	Yes	Yes		Geni Casanova
4	Eric TAVARES	NO	yes		[Signature]
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