

Country Hills Elementary School

SAC Minutes – October 27, 2025 DRAFT

Attendance:

See Sign In Sheet

Call to Order:

A meeting of the Country Hills Elementary School Advisory Council was held in the Media Center on Monday, October 27, 2025. Chair Lindsey Harrington called the meeting to order at 3:35pm. Jessica Gittens will record minutes for the meeting.

A motion to approve September 22, 2025 minutes by Marilyn Blanco, seconded by Sonja Lacourciere, approved.

Introductions:

- Lindsey Harrington SAC Chair
- Jessica Gittens SAC Secretary
- Teacher of the Year-Michele Forrester/Employee of the Year-Keyshia Hernandez
- Country Hills named a School of Excellence!

Principals Report:

- Instructional Review-Team tours the school and has a list of “Look-Fors” for each class visited; Check for Understanding is one of the main Look-Fors; team spent 5-7 minutes in each class and then collaborated with each other to compare what was seen. Admin debriefed with staff and then with team leaders; Action Step was to be sure all classrooms are doing small groups, which requires more time for Planning, and teams will be getting those days to do so.
- Science Review scheduled this week with Elementary Learning science department
- PM2-District said required to complete before Winter Break, so will be first two weeks of December
- Tornado Drill-November
- UFLI Parent Night-November 12th at 6:15pm
- Budget-meeting on 10/28 to talk about budget season, so very important to advocate for our schools in our community

Reports:

- **SIP Monitoring-Data** - looked at 2024-2025 in ELA; our goal is to increase ELA scores to 75% and Math to 65%
- **Stakeholder Feedback** - none
- **SESIR (School Environmental Safety Incident Reporting)** - none at this time
- **SAC Accountability Funds** - current balance \$0

Train the Trainer:

- 4 Sessions total
- Purpose of SAC - PowerPoint presented by Ms. Harrington, SAC Chair

Old Business:

- **Leader in Me** - presented by Ms. Franco - Task 1 and Task 2 were explained; flyer will be sent home to families with QR code explaining concept of Leader in Me; this year we are just learning as much as we can about the 7 Highly Effective Habits

New Business:

• **Attendance Plan** - presented by Krissa Ericson from Student Services Department-to discuss Department Programs, such as Attendance, foster care and prevention services, homeless education assistance resource team, school social work. The importance of Attendance-key terms, measuring attendance, why showing up to school matters, attendance policy, how to report an absence (see handout for more detail)

• **Media Center's Annual Collection Plan** - presented by Mrs. Cuadra-each year reports are run to determine what needs to be purchased, or purged (no older than 15 years old); orders placed already for this year; budget is \$7400 but PTA always helps out with more funding from Scholastic Book Fairs

Teacher Training Update –

- **Discovery Education Science Curriculum** – K-5 teachers
- **Ongoing UFLI training** – K-2 Teachers
- **Facilitated IEP training** – Jillian Messing, Lauren Duck
- **Math Training with Monique Hardge** – Francine Lawlor, Tami Howell, Nancy John, Sonja Lacourciere
- **Performance Matters Refresher** – Tammy Edelman
- **Magic School AI training** – Caryn Cuadra, Marilyn Binner

PTA Update-presented by Eunhye Leung

- 358 members so far
- Trunk or Treat was a success

Next Meeting Date: December 1, 2025 at 2:40pm

Meeting Adjournment:

Motion: Marilyn Blanco called to adjourn the meeting at 4:52 pm and seconded by Sonja Lacourciere

Submitted by,

Jessica Gittens

Name of Position on Board: SAC Secretary

Approval Date: