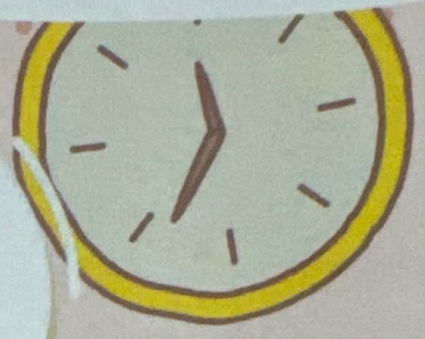


SAVE THE DATE  
 DEC. 1  
 2025



Country Hills Elementary

# SAC & SAF MEETING

2:40PM IN THE MEDIA CENTER

We will be creating a ballot for the disbursement of the School Recognition/A+ Funds.

*Meacham Hall*

11/19/25

SEE YOU THERE!

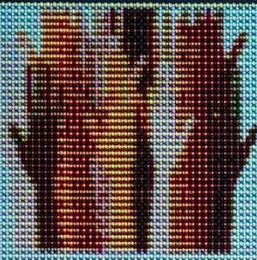


# COUNTRY HILLS ELEMENTARY

**SAC MEETING**

12/1/25 @ 2:40 PM

CREATING BALLOT FOR A FUNDS



10550



*Home Of The Panthers*



Country Hills Elementary School Advisory Council  
and School Advisory Forum Joint Meeting

**December 1, 2025 @ 2:40pm**

- ❖ Call to Order, Attendance, Introductions
- ❖ Approval of Minutes from October 2025
- ❖ New Business
  - Coral Springs Middle School Principal
  - SAF Announcements
  - Train the Trainer Session: SAC Roles and Responsibilities
  - Develop & Finalize Ballot for School Recognition/A+ Funds
- ❖ Reports
  - Principals Message
  - SIP Monitoring & Stakeholder Feedback
  - SESIR (School Environmental Safety Incident Reporting)
  - SAC Accountability Funds - current balance \$0
  - PTA Update
  - BTU Update
- ❖ Old Business
  - Leader in Me
  - Teacher training update
- ❖ Announcements
  - Next Meeting Date: January 26, 2026 @ 3:30pm in the Media Center
- ❖ Questions/Concerns
- ❖ Adjournment

# Country Hills Elementary School

## SAC Minutes – December 1, 2025 DRAFT

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### CALL TO ORDER:

1. A meeting of the Country Hills Elementary School Advisory Council was held in the Media Center on Monday, December 1, 2025. The meeting was called to order at 2:52pm by SAC Chair Lindsey Harrington. SAC Secretary Jessica Gittens will record minutes for the meeting.
  - a. Members in attendance: See Sign in sheet. We have a quorum, with 18/32 members in attendance.
  - b. Introduced our guest speaker, Jill Slesinski (CSMS Principal)
2. October 27, 2025 meeting minutes were given out and reviewed. A motion to approve October 27, 2025 minutes as written by Nicole Kearney. The motion was seconded by Mallory Franco. The motion passed unanimously.

### NEW BUSINESS:

1. Ms. Jill Slesinski was introduced as the Coral Springs Middle School Principal. She was joined by Ms O'Brien (6<sup>th</sup> grade counselor). Ms. Slesinski spoke about the Stallion Round-Up on 12/17 for all incoming 6<sup>th</sup> graders; Cambridge program, which is a philosophy of teaching that prepares students for high school courses; CSMS will be having a Dual Language Extravaganza on 12/11; the school offers many different programs and clubs and sports; enrollment is up from last year from 987 to 1,030. Ms. Slesinski gave a huge thank you to CHE PTA for carrying on their efforts to the middle school. They are super appreciative!
2. Ms. Kearney was introduced as the SAF Chair. She spoke about Progress Learning for Science, Block schedule continues next year; Vape Detectors coming.
3. SAC Chair, Lindsey Harrington, presented SAC Train the Trainer session 2. She presented SAC Roles and Responsibilities powerpoint.
4. Develop and Finalize Ballot for School Recognition/A+ Funds. Deadline for a ballot to be passed is February 1<sup>st</sup>, 2026. SAC must gather proposals to create a ballot, which will be presented to the staff to vote on. The discussion on the suggested ideas for proposals was held. Sample ballot was passed out for review and proposals were discussed. See attached for final approved ballot proposal. CHE staff members eligible to vote have 3 business days to look over and review the ballot. If Ballot approved today by SAC, voting takes place Friday, December 5, 2025. Amount awarded this year is \$69,737. Any leftover funds must be written up as to what it is being used for.

Motion to approve the ballot by Angela Scalici-Young and seconded by Nicole Kearney.

SAC MEMBERS	VOTE TO APPROVE BALLOT
Adelina Alfred	Absent
Sean Andrade	Yes
Marilyn Blanco	Yes
Amanda Caplan	Absent
Melissa de Rushe	Yes
David Dittman	Yes
Christy Edgos	Yes
Mallory Franco	Yes

Kristi Gilroy	Yes
Jessica Gittens	Yes
Nicole Gonzalez-Cumberpatch	Absent
Monica Haney	Absent
Lindsey Harrington	Yes
Wanique Honorat	Absent
Nicole Kearney	Yes
Nina Koerner	Absent
Sonja Lacourciere	Yes
Eunhye Leung	Absent
Mario Marcano	Absent
Laneia Meacham	Yes
Guerlande Metellus	Absent
Rosena Pierre Juste	Absent
Lindsey Potts	Yes
Fran Priolo	Absent
Sarah Rauzin	Yes
Victoria Saposnik	Yes
Angela Scalici-Young	Yes
Diana Segarra	Yes
Julian Thompson	Absent
Claudia Tineo	Yes
Joyce Wirch	Absent
Stephanie Wisgiki	Absent

Voting done by role-call. Ballot is passed unanimously.

**REPORTS:**

1. Sip Monitoring & Stakeholder Feedback: Will analyze data when FAST PM2 testing is complete. Starting FAST PM2 testing this week and will continue through next week.
2. SESIR report: 0 incidents
3. SAC Accountability Funds: Current balance is \$1,723. Funds must be zeroed out. SAC will have to vote at a future meeting how funds will be spent.
4. Principals Message given by Principal Meacham. Testing will begin this week, and it is a tough time of year to test children but it was mandated; this data is a good indicator of student progress; Kindergarten Round-Up will be January 28<sup>th</sup> at 6pm and January 29<sup>th</sup> at 8:45am; School Choice is open and school tours are available; Broward County Showcase at Amerant Arena on Tuesday, December 9<sup>th</sup> 5-8pm; Big thank you to PTA for helping raise \$55,000!; New arrival procedures started today. Drop off and early dismissal will come through the bus loop. Car Loop B gate will be locked at 8:10am. Possibility of a push gate installed so staff can leave during the day if needed.
5. PTA Update presented by PTA President, Nicole Kearney. Holiday Shop started today. Will only take place on Mondays and Fridays. The shop is cash only. Teachers have all signed up for a day and time, flyers and envelopes going home; Next PTA meeting 12/2/25 at 9:15am.
6. BTU Update presented by BTU representative, Kristi Gilroy. No update at this time.

**OLD BUSINESS:**

1. Leader in Me update presented by Ms. Franco. Lighthouse team met on 11/13 with coaches and talked about our vision as a school and action teams came up with goals. On January 5<sup>th</sup>, staff training to talk about intentions of Leader In Me for the following year.
2. SAC Chair, Lindsey Harrington, shared an update on Teacher trainings:
  - a. Ongoing UFLI training - all K-2 teachers
  - b. Leader in Me Lighthouse Training – Michele Forrester, Lori Lapaglia, Lourdes Read, Tammy Edelman, Kristi Gilroy, Nancy John, Tami Howell, Mallory Franco, Nicole Hahn, Susan Schaffer, Caryn Cuadra, Kristy Pagan, Angela Scalici-Young, Dr. Thomas, Ms. Meacham
  - c. Science of Reading Part 6 Course - Angela Scalici-Young
  - d. National Social Studies Conference – Kristi Gilroy
  - e. North Area Instructional Coaches Forum – Marilyn Binner and Angela Scalici-Young
  - f. Canva AI Essentials for Educators – Arlette Brodmerkel
  - g. Project EDGE (3<sup>rd</sup> year) – Arlette Brodmerkel

**ANNOUNCEMENTS:**

1. Next Meeting will be held at Country Hills Elementary in the Media Center on Monday, January 26, 2026 at 3:30pm

**QUESTIONS/CONCERNS:**

1. None at this time

**Meeting Adjournment:**

SAC Chair Lindsey Harrington called to adjourn the meeting at 3:47pm. Motion made by Claudia Tineo and seconded by Angela Scalici-Young. The motion passed unanimously.

Submitted by,

Jessica Gittens



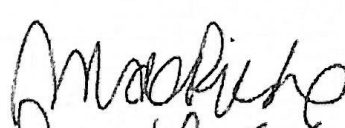
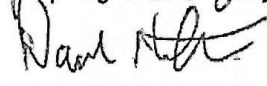

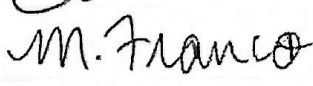
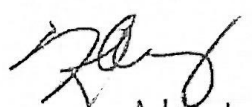
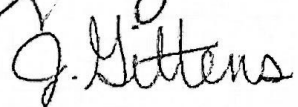

Name of Position on Board: SAC Secretary

Approval Date:

☆ SAC Sign in Sheet for Country Hills ES (3111)

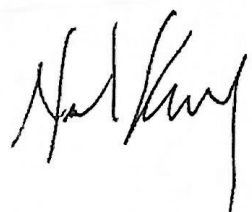

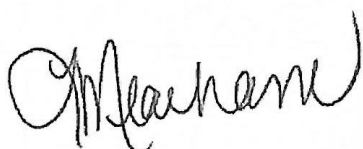

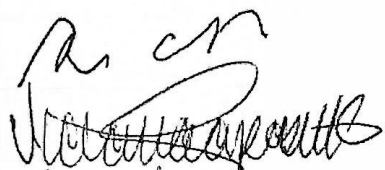

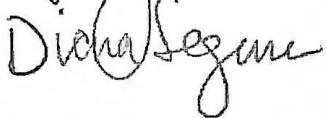
Date: 12/01/25

Time: 2:40pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Alfred, Adelina	ESOL Parent of a student at the school	No	Yes	
2	Andrade, Sean	Community School Representative (if applicable)	No	No	
3	Blanco, Marilyn	Parent	No	Yes	
4	Caplan, Amanda	ESE Parent of a student at the school	No	Yes	
5	de Rushe, Melissa	Parent	No	Yes	
6	Dittman, David	Community / Business Representatives	No	No	
7	Edgos, Christy	Parent	No	Yes	
8	Franco, Mallory	Teacher	Yes	Yes	
9	Gilroy, Kristi	BTU Steward (or designee)	Yes	No	
10	Gittens, Jessica	SAC Secretary	Yes	Yes	
11	Gonzalez-Cumberpatch, Nicole	Parent	No	Yes	
12	Haney, Monica	Parent	No	Yes	
13	Harrington, Lindsey	SAC Chair	Yes	Yes	
14	Honorat, Wanique	Parent	No	Yes	

Date: 12/01/25

Time: 2:40pm

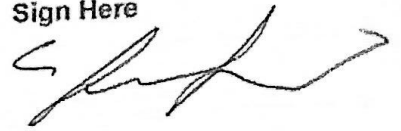
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
15	Kearney, Nicole	SAF Chair (or designee) Parent of a student at the school	No	Yes	
16	Koerner, Nina	Community / Business Representatives	No	No	
17	Lacourciere, Sonja	BTU Steward (or designee)	Yes	No	
18	Leung, Eunhye	I-Zone Representative (must be a parent)	No	Yes	
19	Marcano, Mario	Parent	No	Yes	
20	Meachem, Laneia	Principal	<input checked="" type="radio"/> Yes	No	
21	Metellus, Guerlande	Parent	No	Yes	
22	Pierre Juste, Rosena	Parent	No	Yes	
23	Potts, Lindsey	Gifted Parent of a student at the school	No	<input checked="" type="radio"/> Yes	
24	Priolo, Fran	Parent	No	Yes	
25	Rauzin, Sarah	Parent	No	Yes	
26	Saposnik, Victoria	Parent	No	Yes	
27	Scalici-Young, Angela	Teacher	Yes	Yes	
28	Segarra, Diana	Non-Instructional Support Employees	Yes	Yes	
29	Thompson, Julian	Parent	No	Yes	

Date: 12/01/25

Time: 2:40pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student
30	Tineo, Claudia	Parent	No	Yes
31	Wirch, Joyce	Community School Representative (if applicable)	No	No
32	Wisgiki, Stephanie	Parent	No	Yes

Sign Here



★ SAC Sign in Sheet for Country Hills ES (3111)

Date: 12/01/25

Time: 2:40pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Allison Lindsay ✓				Allison Lindsay
2	Suzi Sprah ✓				<del>Suzi Sprah</del>
3	Gregory Tiplea ✓				<del>Gregory Tiplea</del>
4	Michelle Forester ✓				Michelle Forester
5	<del>Suzi Sprahsky</del> ✓				Suzi Sprahsky
6	Lisa O'Brien ✓				Lisa O'Brien
7	Caryn Cuadra ✓				Cuadra
8	Ginette Lazear ✓				Ginette Lazear
9	Marcela Paez ✓				Marcela Paez
10	Michelle Johnson ✓				Michelle Johnson
11	Jillian Messing ✓				Jillian Messing
12					
13					
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17					
18					
19					
20					

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## School Recognition Funds/A+ Funds Ballot

---

**From** Lindsey C. Harrington <lindsey.harrington@browardschools.com>

**Date** Tue 12/2/2025 10:00 AM

**To** CUE\_ALL\_STAFF <CUE\_ALL\_STAFF@browardschools.com>

 1 attachment (173 KB)

2025\_2026 approved A+ Funds Ballot.pdf;

Good Morning CHE Staff!

I have attached the A+ funds ballot that SAC created and voted to approve in yesterday's meeting. The ballot will be posted around campus beginning today, DECEMBER 2nd, 2025. Voting will take place on FRIDAY, DECEMBER 5th, 2025.

Voting will be done with Dori in the front office on December 5th, 2025. All current staff will be asked to initial their name to receive a ballot and then sign their name again on a separate document after the ballot is dropped in the box. We must make sure that the number of ballots matches the number of signatures.

1. You will need to initial next to your name on the staff roster to receive a ballot.
2. Place your ballot in the box.
3. Sign on a signature page after you have placed your ballot in the box.

Anyone who is absent on Friday, December 5th, 2025 will have the opportunity to vote up to 24 hours after the vote closes (until Monday, December 8th, 2025 - 3:10pm)

Please note that, if your school's staff and SAC cannot reach an agreement on the use of the award by the February 1, 2026 deadline, the award must be equally distributed to all classroom teachers currently teaching in the school (1008.36, F.S).

Again, CONGRATULATIONS to all of our hardworking staff for this accomplishment!

Thank you!

Lindsey Harrington

5th Grade Teacher

Science Contact

CHE SAC Chair

Country Hills Elementary School

[lindsey.harrington@browardschools.com](mailto:lindsey.harrington@browardschools.com)



**Voting will take place in the front office 7:40 am - 3:10 pm on December 5, 2025**

**A+ Funds Staff Ballot**

**\_\_\_\_\_ Proposal #1**

Distribute A+ funds equally among all full-time 2024-2025 Country Hills employees, to include Cafeteria staff and Campus Monitors. This amount would be determined based on School Recognition Funds awarded by the state.

Employees who worked between 39% and 99% of full time, or 50% of the school year, will be funded proportionately based on their percentage.

A \$150 honorarium will be given to one cafeteria monitor

Any remaining funds will be used for supplies, not to exceed \$100

**\_\_\_\_\_ Proposal #2**

- None of the above.

If “none of the above” receives the majority of the votes, then the process restarts, and SAC will create a new ballot.

*If a proposal does not receive the majority vote by the deadline provided by the state then the money must be equally distributed to all classroom teachers currently teaching in the school. Classroom teachers are those who are assigned students, have a course code, and give grades. Instructional staff not included in this category would include support staff, specials teachers, and administration.*

\*ballot approved by School Advisory Council on December 1, 2025



# Country Hills Elementary

## 2025-2026



◦ **Kindergarten**  
 Michele Forester MSF  
 Kathy Hanson KH  
 Christine Kiley CK  
 Melissa Medina MM  
 Mandi Shapiro MS

◦ **First Grade**  
 Lori Bush LB  
 Ami Jorgensen AJ  
 Lori Lapaglia LL  
 Heather Peterson HP  
 Tinker Watkins TW

**Second Grade**  
 Leigh Steidle LS  
 Elena Eacker EE  
 Samantha Hodge SH  
 Dayana Herrera DH  
 Lourdes Read LR  
 Elicia Schmotzer ES

◦ **Specials**  
 Caryn Cuadra CC  
 Kelly Enright KE  
 Melissa Ransom MR  
 Dustin Symonette DS

◦ **Special Programs**  
 Lani Berciles LB  
 Jessica Gittens JG  
 Jane House JH  
 Jacqlyn Kareff JK

**Third Grade**  
 Tammy Edelman TE  
 Kristi Gilroy KG  
 Lisa Head LH  
 ^ Nancy John \_\_\_\_\_  
 ^ Nicole Lennox \_\_\_\_\_  
 Maria Meireles MM

◦ **Fourth Grade**  
 Kelly Austen KA  
 Francine Lawlor FL  
 Luci Gelske LG  
 Tami Howell TH  
 Kerry Gerlach KG  
 Sonja Lacourciere SL  
 Vandylia Caldwell VC

◦ **Fifth Grade**  
 Arlette Brodmerkel AB  
 Mallory Franco MF  
 Michelle Goldman MG  
 Lindsey Harrington LH  
 Allison Lindsay AL  
 Suzanne Spran SS

◦ **Education Support Professionals**  
 Alina Segarra AS  
 Cynthia Avila CA  
 Ginette Cazeau GC  
 Sandy Cubito SC  
 Ann Baker Kennerly AK  
 Yanilka Henriquez YH  
 Valencia McHellen VM  
 Cheryl Reynolds CR  
 Gregory Tiplea GT  
 Randi Battle RB  
 Dalton Cullen DC

◦ **Administration**  
 Laneia Meacham LM  
 Rowena Thomas RT

◦ **Clerical**  
 Keyshia Hernandez KH  
 Dori Reife DR  
 Jacquelyn Rivera JR  
 Avelina Romay AR  
 Diana Segarra DS

**Support Team**  
 ^ Marilyn Binner \_\_\_\_\_  
 Angela Scalici-Young AS  
 Nicole Hahn NH  
 Kristy Pagan KP  
 Susan Schaffer SS

◦ **Support Facilitators**  
 Lauren Duck LD  
 Amy Rogalla AR  
 Vanessa Rojas VR

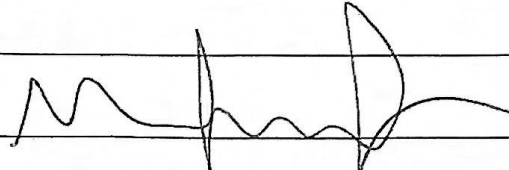




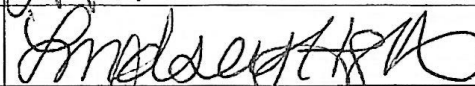


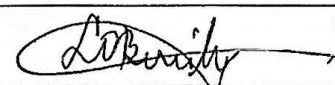
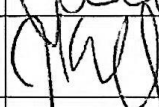
◦ **Speech**  
 Jillian Messing JM  
 Jessica Perciak JP

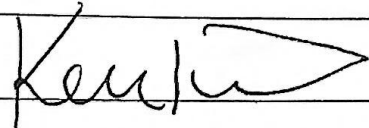

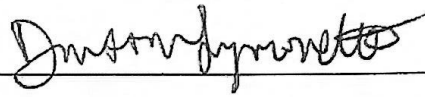
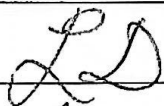


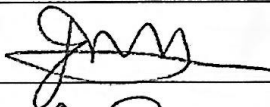
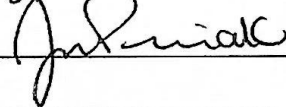
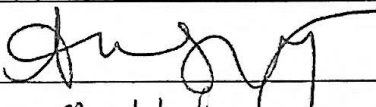
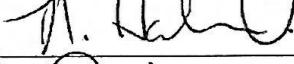

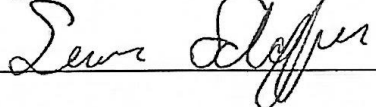
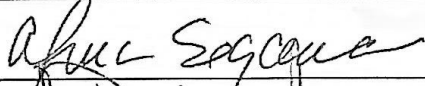


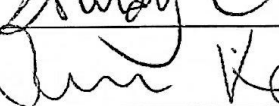
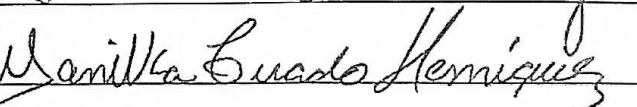
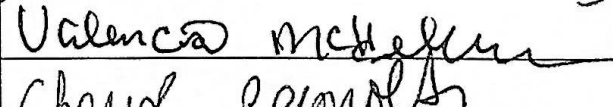
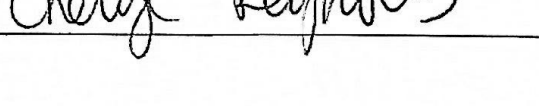

◦ **Facilities**  
 Marie Therlonge Gaudin MTG  
 John Johnson JJ  
 Marlon McPherson MM  
 Clemente Santiago CS

# Country Hills Elementary School Recognition Funds Voting

December 5, 2025

Kindergarten	
Michele Forrester	Michele Forrester
Kathy Hanson <i>Kellan</i>	K. Hanson
Christine Kiley	Christine Kiley
Melissa Medina	Melissa Medina
Mandi Shapiro	Mandi Shapiro
First Grade	
Lori Bush	Lori Bush
Ami Jorgensen	Ami Jorgensen
Lori Lapaglia	Lori Lapaglia
Heather Peterson	Heather Peterson
Tinker Watkins	Tinker Watkins
Second Grade	
Elena Eacker	Elena Eacker
Samantha Hodge	Samantha Hodge
Dayana Herrera	Dayana Herrera
Lourdes Read <sup>A</sup>	L. Read ☺
Elicia Schmotzer	Elicia Schmotzer
Leigh Steidle	Leigh Steidle
Third Grade	
Tammy Edelman	Tammy Edelman
Kristi Gilroy <sup>A</sup>	Kristi Gilroy
Lisa Head	Lisa Head

Nancy John <sup>A</sup>	
Nicole Lennox <sup>A</sup>	
Maria Meireles	
<b>Fourth Grade</b>	
Kelly Austen	Kelly Austen
Francine Lawlor	
Luci Gelske	Luci Gelske
Tami Howell	Tami Howell
Kerry Gerlach	Kerry Gerlach
Sonja Lacourciere <sup>A</sup>	Sonja Lacourciere
Vandylia Caldwell-Dent	
<b>Fifth Grade</b>	
Arlette Brodmerkel	
Mallory Franco	M. Franco
Michelle Goldman	
Lindsey Harrington	
Allison Lindsay	
Suzanne Spran	
<b>Special Programs</b>	
Lani Berciles	
Jessica Gittens	J. Gittens
Jane House	Jane House
Jacqlyn Kareff	
<b>Specials</b>	
Caryn Cuadra	C Cuadra

Kelly Enright	
Melissa Ransom	
Dustin Symonette	
<b>Support Facilitators</b>	
Lauren Duck	
Amy Rogalla	
Vanessa Rojas	
<b>Speech</b>	
Jillian Messing	
Jessica Perciak <sup>A</sup>	
<b>Support Team</b>	
Marilyn Binner <sup>A</sup>	
Angela Scalici-Young	
Nicole Hahn	
Kristy Pagan	
Susan Schaffer	
<b>Education Support Professionals</b>	
Alina Segarra	
Cynthia Avila	
Ginette Cazeau	
Sandy Cubito	
Ann Baker Kennerly	
Yanilka Henriquez	
Valencia McHellen	
Cheryl Reynolds	

Gregory Tiplea	<del>Gregory Tiplea</del>
Randi Battle	R. Battle
Dalton Cullen	Dalton Cullen
<b>Clerical</b>	
Keyshia Hernandez-Fuentes	<del>Keyshia Hernandez-Fuentes</del>
Dori Reife	Dori Reife
Jacquelyn Rivera <sup>P</sup>	Jacquelyn Rivera
Avelina Romay	Avelina Romay
Diana Segarra	Diana Segarra
<b>Facilities</b>	
John Johnson	John Johnson
Marlon McPherson	Marlon McPherson
Marie Therlonge Gaudin	Marie Therlonge Gaudin
Clemente Santiago	Clemente Santiago
<b>Administration</b>	
Laneia Meacham	Laneia Meacham
Rowena Thomas	Rowena Thomas

**Voting will take place in the front office 7:40 am - 3:10 pm on December 5, 2025**

**A+ Funds Staff Ballot**

**\_\_\_\_\_ Proposal #1**

Distribute A+ funds equally among all full-time 2024-2025 Country Hills employees, to include Cafeteria staff and Campus Monitors. This amount would be determined based on School Recognition Funds awarded by the state.

Employees who worked between 39% and 99% of full time, or 50% of the school year, will be funded proportionately based on their percentage.

A \$150 honorarium will be given to one cafeteria monitor

Any remaining funds will be used for supplies, not to exceed \$100

**\_\_\_\_\_ Proposal #2**

- None of the above.

If “none of the above” receives the majority of the votes, then the process restarts, and SAC will create a new ballot.

*If a proposal does not receive the majority vote by the deadline provided by the state then the money must be equally distributed to all classroom teachers currently teaching in the school. Classroom teachers are those who are assigned students, have a course code, and give grades. Instructional staff not included in this category would include support staff, specials teachers, and administration.*

\*ballot approved by School Advisory Council on December 1, 2025



## Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet 2024-2025

Date:	12/8/2025	School Name:	Country Hills Elementary School
Principal:	Laneaia Hall	BTU Steward (or Designee):	Kristi Gilroy
SAC Chair/Co-Chairs:	Lindsey Harrington	Other, if applicable:	Vandylia Caldwell-Dent & Dori Reife

**Fill In Proposals/Options Below:**

1.	<ul style="list-style-type: none"> <li>•Distribute A+ funds equally among all full-time 2024-2025 Country Hills employees, to include Cafeteria staff and Campus Monitors. This amount would be determined based on School Recognition Funds awarded by the state.</li> <li>•Employees who worked between 39% and 99% of full time, or 50% of the school year, will be funded proportionately based on their percentage.</li> <li>•A \$150 honorarium will be given to one cafeteria monitor</li> <li>•Any remaining funds will be used for supplies, not to exceed \$100</li> </ul>
2.	N/A
3.	None of the above.

Staff Vote: 75 Total number of staff members that voted: 72

- For a proposal/option to pass, at least 51% or more of staff must vote for that proposal/option.
- For example, in a school with 95 staff members, at least 49 must vote for the proposal/option.

Proposal/Option 1		Proposal/Option 2		Proposal/Option 3	
(a) Total Number of Votes:	58	(a) Total Number of Votes:		(a) Total Number of Votes:	14
(b) Total Number of Voting Staff/Ballots Cast (must be the same for each proposal/option):	72	(b) Total Number of Voting Staff/Ballots Cast (must be the same for each proposal/option):		(b) Total Number of Voting Staff/Ballots Cast (must be the same for each proposal/option):	72
Percentage of the Vote # of votes (a) for proposal 1 divided by the # of staff/ballots (b):	81%	Percentage of the Vote # of staff that voted (a) divided by the number of votes (b) for proposal 2):	%	Percentage of the Vote # of staff that voted (a) divided by the number of votes (b) for proposal 3):	19%

~ The number of ballots cast and voting staff MUST match. ~

**Final Result:** Check the option that received 51% or more of the votes. Include the passing percentage.

<input checked="" type="radio"/> Option 1 <input type="radio"/> Option 2 <input type="radio"/> Option 3	<input type="radio"/> None
Staff Vote Passes with: <u>81%</u>	If none of the proposals/options get 51% or more of the votes, SAC must reconvene to restart the process and complete it by February 1, 2025.

**Signatures (must have all signatures below):**

Principal:	BTU Steward (or Designee):
SAC Chair/Co-Chairs:	Other, if applicable: